**GRAND PARK CAREER CENTER Title I, Part A Parental Involvement Plan**

I, Dr. Tyrone Blue , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** It is our goal to empower parents in the quest to support their children's academic achievement; social and emotional development and growth from the moment they enter school until they exit into the workforce and/or college. This will be accomplished by providing parents, community members, and all other stakeholders with activity centered training.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The Grand Park leadership team will meet with parents to discuss, plan, and review the Title I PIP program. Grand Park will encourage parents to participate in the development of the Parent Involvement Plan, budget and subsequent meetings by holding those meetings during orientation. During the Title I meetings, parents will have input on how funds are appropriated. Parents will receive invites via flyers, School Messenger, and Parent Portal. Responses and participation will be documented via meeting minutes. Grand Park will provide breakfast opportunities and child care for several events to encourage parent attendance. Once approved, the PIP will be placed on the school website and hard copies made available upon request at the front office. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Vocational and Technical Education | The Grand Park Guidance Department along with our School Social Worker, and Graduation Coach will show parents options for students who don't think a four-year degree is right for them. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Create Presentation, Handouts, and Effectiveness Survey | Ronald V. Walters | Sept. 12 - Oct. 21, 2016 | Parent Involvement Plan and Parent Sign in Sheet |
| 2 | Send School Messages to Parents | Laura G. Cason | Sept. 13 -14, 2016 | School Messenger Report |
| 3 | Maintain documentation | Ronald V. Walters | September 2016 - May 2017 | Audit Box submission 2016 |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The Parent Resource Center is available for parents to browse and select materials,review meeting minutes, and handle any issues relative to their child. There will be flexible morning meetings on Tuesdays and Thursdays during the school day from 9 am to 1:30 pm. After school meetings are available by appointment only between 2-4pm.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | PIP Developmental Meetings | Ronald V. Walters | Increased parent participation in student learning. | September 12 - 15, 2016 | Sign-in Sheet |
| 2 | Annual Title I Meeting | Ronald V. Walters | Increased student performance through parent awareness. | September 29, 2016 | Sign-in Sheets, Revised PIP, and Surveys |
| 3 | A Parent's Guide to Understanding Florida Assessments | Virginia Young | Increase student performance on the statewide assessments. | October 2016 | Sign-in Sheets and Surveys |
| 4 | Volunteer Opportunities | Ronald V. Walters | Increase student awareness and achievement on the Reading 2.0 Assessment. | September 2016 and January 2017 | Sign-in Sheets and Surveys |
| 5 | Senior Parent Breakfast | Guidance Counselors and District Representatives | Increased parent and student awareness of financial aid and scholarship opportunities. | January 2017 | Sign-in Sheets and Surveys |
| 6 | Vocational and Technical Education Opportunities | District Representatives | Increased student awareness of post-secondary education opportunities | March 2017 | Sign-in Sheets and Surveys |
| 7 | Drug and Violence Prevention | District Representatives | Increased student awareness of how drugs and violence affect student achievement. | September 2016 -2017 | Sign-in Sheets and Surveys |
| 8 | Career Day | Michael Chandler | Increased student awareness of job opportunities | May 2017 | Sign-in Sheets and Surveys |
| 9 | Individuals with Disabilities Act | Monte King | Increased parent participation and gain a better understanding of parent's rights | September 2016-June 2017 | Orientation sign-in sheets |
| 10 | Graduation Readiness | Tracy Hay | Increase parent awareness concerning their child's college/career readiness | May 2017 | Sign-in sheets and Surveys |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | School Newsletter-Quarterly newsletter provided to students to inform parents with updated school information. A quarterly newsletter will be given to each child that includes information on the value of parental involvement. | ELA Teacher | Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement | Quarterly 2016-2017 | Increased parent awareness of school events and activities. |
| 2 | Teacher Professional Development- Tips and guidelines for effectively working and communicating with parents. | Various | Improve student/teacher engagement. | Bi-weekly 2016-2017 | Sign In Sheets/agenda |
| 3 | Virtual Early Release | Administration | Improve Instructional Delivery & Teacher-Parent Relations | Monthly | Sign-in Sheets/Agenda |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The Grand Park Education Center Parent Resource Center encourages support from parents by ensuring a parent friendly school. Parent training sessions are offered via the Parent Involvement Coordinator. Success of the events will be measured by the sign-in sheets and parent surveys. The Parent Resource Center encourages and support parent involvement in the education of their children. The center will be available to parents during school hours (7:00 am-2:00 pm) and after hours from 2-3:00 pm. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Parents will be provided information about the Title I Program at the Annual Title I meeting and at Open House. A copy of the Title I Program information will be available in the front office. Information about the courses and FCAT testing are explained to parents during orientation, parent conferences, SAC meetings. The meetings are ongoing and occur throughout the school year. Grand Park has an open door policy along with a suggestion box so parents can leave suggestions and other information they would like to share with us. The measure of success for parental involvement is determined by parent feedback, sign-in sheets and the end of the year parent survey. Parents have access to the Parent Involvement Plan and Title I Program. Parents have an opportunity to offer suggestions on the PIP. Parents will be notified via School Messenger. Additionally, Connect Duval and Parent Portal will be used to get the information to parents. The school keeps copies of all disseminated information and it will be available for review upon request. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Information will be communicated advertising meetings, parent programs, and other activities via flyers, school website, and phone calls via School Messenger. The entire Parent Involvement Plan will be posted on school's website. When needed, information will be translated into alternative languages such as Spanish and Haitian Creole via TransAct. Due to a transient population, new parents will attend an orientation session that will address the a number of resources that are available at Grand Park.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | The school social worker will make in-home visits to encourage parents and students who are not attending school for various reasons. | School Social Worker | Increased student attendance and cooperation between teachers and parents | October 2016-2017 |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Parents and students will have the opportunity to learn about various vocational schools/colleges around Jacksonville | Volunteer Liaison- Ronald Walters | To provide parents and students with knowledge of career and vocational opportunities available. | November 2016-May 2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5Cwaltersr%5CDownloads%5CfileUploads%5C160141_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Cwaltersr%5CDownloads%5CfileUploads%5C160141_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Cwaltersr%5CDownloads%5CfileUploads%5C160141_2016-2017_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Night for Reviewing FSA/EOC Data | 1 | 8 | Parents gained a greater awareness of the state and district assessment their student would take. |
| 2 | Eighth Grade Parent Breakfast | 1 | 2 | Parents learned about high school requirements. |
| 3 | Senior Parent Breakfast | 1 | 5 | Parents learned about college and financial aid opportunities for their students. |
| 4 | Science Night | 1 | 2 | Parents learned about changes to the science assessments and graduation requirements. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Staff, Students, and Parents were contacted through School Messenger and Monthly Calendars | 2 | 15 | Students were able to plan for upcoming events and assessments. |
| 2 | Teacher Professional Development | 15 | 20 | Teachers learned how to increase student achievement through lesson planning and learning strategies. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Student population constantly fluctuates.(all subgroups) | Maintain updated phone numbers and addresses. |
| 2 | Low parent participation.(all subgroups) | Inform parents of meetings with ample time to secure transportation to attend meetings. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |