

SOMERSET OAKS ACADEMY Title I, Part A Parental Involvement Plan

I, Idalia M. Suarez, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

10/13/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Somerset Oaks Academy's mission is to promote high academic achievement through the development of responsible, self-directed, life-long learners to maximize student achievement in a safe and enriching environment.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The school will involve parents in the planning, review and improvement of Title I programs by holding a Title I Orientation Meeting, monthly Parent Pal meetings and quarterly EESAC Meetings. Agendas, sign-in sheets and recorded minutes will be kept as record of dialogue with parents and stakeholders regarding School-Parent Compacts, Parent Involvement Plans, Volunteer hours/Involvement, School Contracts/Rules and Procedures, Parent Workshops and activities.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	School Based	Assistant Teacher, Curriculum Coach, staff and teachers

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Review/Discuss the school's curriculum/assessments/procedures	Ximena Cruz	9-15-16	Meeting Minutes
2	Discussion/Creation of the School-Parent Compacts	Idalia M. Suarez	9-15-16	Meeting/Minutes/Completed Parent Compacts
3	Discussion/Creation of the Parent Involvement Plan	Idalia M. Suarez	9-15-16	Meeting Minutes/Completed Parent Involvement Plan
4	Workshop Survey/Generate Topics of Interest	Marcelo Gomez	9-15-16	Meeting Minutes/Survey Results
5	Parent Pals	Marcelo Gomez	9-15-16	Meeting Minutes/Parent Club Sign-up sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school has scheduled quarterly EESAC meetings in the morning at 9:00 am. We have school events such as, Holiday/Seasonal performances, Quarterly Awards Ceremonies, Book Fairs, Carnivals, etc. scheduled in the morning and evening. Parent Academy Workshops are scheduled in the evenings as per parental requests.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Volunteer Program	Teachers	Volunteer hours are granted through participation in the various school activities, field trips, afterschool tutoring, attendance to Parent Academy meetings, EESAC meetings.	Throughout the year	as evidence by increased achievement in standardized test scores
2	Parent Academy Workshops	Teachers/Administrators/Counselor	It provides training information, and support services that strengthen the relationship between parent and the school in meaningful ways that improve academic achievement.	Throughout the year	as evidence by increased achievement in standardized test scores
3	The Title I Administration Parent Involvement Monthly Activities Report are used to coordinate and plan the year's parent involvement activities and identify barriers to greater participation.	Principal	It provides training, information, and support services that strengthen the relationship between parents and the school in meaningful ways that improve academic.	Throughout the year	as evidence by increased achievement in standardized test scores
4	School Site Parent Outreach Center	Principal/CIS	It implements programs and activities that are linked to	Throughout the year	as evidence by increased achievement in

			improving academic achievement.		standardized test scores
5	Parent Pal Meeting/Quarterly EESAC mtgs	Administration/CIS	It provides training, information, and support services that strengthen the relationship between parents and the school in meaningful ways that improve academic achievement.	Throughout the year	as evidence by increased achievement in standardized test scores
6	Miami-Dade Parent Portal	District/Admin	It allows registered parents or guardians to monitor their students' attendance and academic performance	Throughout the year	Throughout the year

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Administration Technical Assistance and Support	District Director and Staff/Administration	It assists us with the planning, monitoring, and implementation of effective parental involvement throughout the activities that are linked to improving academic achievement.	throughout the year	as evidenced by increased achievement in standardized test scores
2	Parent Communication workshops for staff and teachers	Administration/CIS	It assists us with planning and implementation of effective parental involvement throughout the activities that are linked to improving academic achievement.	throughout the year	as evidenced by increased achievement in standardized test scores
3	Title 1 Annual Meeting conducted at the school level	Administrator	It is to understand and implement the No Child Left Behind Act and also to increase academic achievement through parent involvement.	throughout the year	as evidenced by increased achievement in standardized test scores
4	Monthly Faculty Meetings	Administrator	It assists us with the planning, monitoring, and	throughout the year	as evidenced by increased

			implementation of effective parental involvement throughout the activities that are linked to improving academic achievement.		achievement in standardized test scores
5	Training of Trainers	Principal	The School continues to achieve its mission and goals as stated in the School's contract. The School continues to promote high academic achievement through the development of responsible, self-directed, life-long learners to maximize student achievement in a safe and enriching environment.	throughout the year	as evidenced by increased achievement in standardized test scores
6	EESAC Meetings	Administrators	The School continues to achieve its mission and goals as stated in the School's contract. The School continues to promote high academic achievement through the development of responsible, self-directed, life-long learners to maximize student achievement in a safe and enriching environment.	throughout the year	as evidenced by increased achievement in standardized test scores
7	Parent Pal Meetings	Administrator	The School continues to achieve its mission and goals as stated in the School's contract. The School continues to promote high academic achievement through the development of responsible, self-directed, life-long learners to maximize student achievement in a safe and enriching environment.	throughout the year	as evidenced by increased parent/community participation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our parents are required to complete 30 volunteer hours during the school year. They may complete these hours by volunteering in the classroom, attending field trips, school sponsored workshops and events, EESAC meetings, and when students attend afterschool tutoring. Our school also has a parent resource center where they can get school and resource information, as well as, access to computers.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school provides a "Year At A Glance" calendar, which was distributed at the beginning of the year. This calendar includes the following dates: EESAC meetings, Open House, parent workshops, workshop dates, planning/recess days, parent/student events, progress report/report card dates, grading period dates, FSA/ FCAT exams, Assemblies, activities and tutoring dates. Monthly calendars are also provided which highlight the same information as the above with more detail, as well as, club and sports information. All events and calendars are uploaded on our school website and email alerts and text messages are placed when we have upcoming events.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All communication through flyers, parent meetings/EESAC meetings are done in both English, however, it is translated to Spanish after the meeting if necessary. Our principal is bilingual and acts as a translator during parent meetings and parent/teacher meetings as well. ConnectEd messages will be sent in both English and Spanish.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or	There are scheduled quarterly EESAC meetings, parent activities, parent workshops	Administration	It strengthens the relations between parents and schools in ways that improve academic achievement	Throughout the year

	other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	The administrators monitor the strategies being used, offer support to the teachers	Administration	The intent is to increase academic achievement through parent involvement	Throughout the year
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	The administration will conduct meetings for parents including information on resources/information/and assistance for parents	Administration	This will help implement activities that are linked to improving academic achievement through community based organizations and business	Throughout the year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Orientation	1	340	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
2	Title 1 Administration Orientation	1	289	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
3	Open House	1	289	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
4	Multicultural Day	1	88	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
5	Holiday Show	1	359	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
6	FSA/SAT-10 Parent Night	1	111	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
7	Science Fair Night	1	59	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
8	Art Walk	1	23	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
9	Parent Discipline Workshop English & Spanish	2	66	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
10	Award Assemblies/Promotion Ceremonies	5	149	Increased Parent Participation and Increase in School Grade from a "D" to a "C"

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Weekly Grade level meetings	15	44	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
2	Data Chat Sessions	15	44	Increased Parent Participation and Increase in School Grade from a "D" to a "C"

3	Professional Learning Community Meetings/trainings	8	44	Increased Parent Participation and Increase in School Grade from a "D" to a "C"
---	--	---	----	---

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language Barrier (Hispanic Community)	Bilingual Workshops/Flyers/Connect ED
2	Illiterate parents in both English and native language	Provide face to face interactions to support student/parent needs
3	Large population of working parents	opportunities to participate in activities and events during different times.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------