

FLORIDA CITY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Rachelle Surrancy , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Florida City Elementary School will strive to assist each parent to develop the necessary skills needed to be able to help their child to reach his full potential.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Florida City Elementary School will provide training to parents regarding the school's Parental Involvement Plan and the School Improvement Plan. The Title 1 District advisory Council (DAC) and the Title 1 Parent Advisory Council (PAC) have elected parent members from the school. A Title 1 Orientation Meeting will be held in the beginning of the year that will address topics such as: Parental Involvement, the Parental Portal, PTA, EESAC, M-DCPS Tool Kit and the School-Parent Compact. Events will be held during the year to train parents in the areas of reading, math, and science.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title 1	Supervised by the Principal, this program provides one teacher and a Community Involvement Specialist, and supplies needed to ensure parents that their children receive support to demonstrated academic excellence.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Orientation Meeting	Principal	September 2016	Parent Involvement Survey

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Title 1 Parent Meetings are held once a month, with rotating times between morning and afternoons to accommodate all parents. These meetings assist to ensure parent involvement and provide knowledge in a variety of areas including the Title 1 Program, District and State Assessments.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Analysis of the Title 1 Parent Involvement Monthly School Report	Leadership Team	This meeting provides information and support services that strengthen the home/school relations in meaningful ways that promote academic achievement.	Monthly	Increased student achievement in standardized test scores.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Response to Intervention	Principal/Assistant Principal	Assist staff in implementing intervention programs for Tier 2 and 3 students	On-Going throughout the Year	Decrease in referrals for both academic and behavior
2	Student Engagement	Instructional Coaches	Assist staff with implementation of active student engagement strategies	On- Going throughout the year	Increase instructional Practices index score
3	Anti-Bullying Presentation	Teacher/Counselor	Ensure a safe learning environment	November 2016	Decrease number of student referrals related to bullying
4	Curriculum Implementation	Instructional Coaches	Increase Student Achievement	On-Going throughout the Year	Increase student achievement levels on interims

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Parent Resource Center at Florida City Elementary has an open door policy. Parents, guardians, and the community can walk in and sign-out materials, training programs, books and resources to enhance the children's learning at home. Computers are also available to parent to access the parent portal. Various school committees will conduct events including: Literacy Night, Math Night, Science Night, and make and take workshops.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The Title 1 Parent Involvement Plan is provided in English and Spanish. The school's Title 1 Orientation Meeting includes discussion of the current Parental Involvement Plan. Meeting minutes reflect discussions and revisions needed. Communication to parents is conducted through utilization of monthly calendars, flyers, Connect-Ed messages and Marquise signs.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school provides various opportunities for participation in parental involvement activities by sharing information in the child's home language, utilizing flyers, Connect-Ed messages and Marquise signs. Translations are available during workshops, meetings, and conferences.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Response to intervention meetings	Assistant Principal	Assign strategies to strengthen weaknesses	Ongoing throughout the year
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Night	Instructional Coaches	Strengthen Literacy Skills	Quarter 2
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children,	PTO Meetings	Assistant Principal	Increase Student Achievement	Ongoing throughout the year.

	with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	EESAC	EESAC Chair	Increase student Achievement through increased parental involvement activities that promote student study habits	Ongoing throughout the year.
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Leadership Meetings	Principal	Coordinate and develop plan of action for increasing parental involvement activities that focus on study habits	Ongoing throughout the year.

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Analysis of the Title 1 Parent Involvement monthly School Report	1	60	This meeting provides information and support services that strengthen the home/school relations in meaningful ways that promote academic achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Response to Intervention	10	15	Assist staff in implementation of active student engagement strategies
2	Anti-Bullying Presentation	1	100	Ensure a safe learning environment
3	Curriculum Implementation	20	40	Increase student achievement through bi-weekly planning sessions with instructional coaches

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of resources to attend meetings	Morning and afternoon meetings
2	Language barrier for Haitian-Creole parents	Schedule meetings on days when Interim HC teacher is here, use outside agency to translate during parent meetings

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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1	Increasing Parent Participation	Monthly meetings held with community support present
2	Building Capacity of Parents	Resource Fairs
