

TOUSSAINT LOUVERTURE ELEM. Title I, Part A Parental Involvement Plan

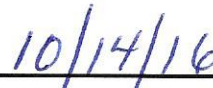
I, Marchel D. Woods, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Toussaint Louverture Elementary School is to involve parents in the provision of best possible educational experiences for students by meeting the needs of the individual, as well as the entire community. We convey the cultural heritage of the nation, including the culture of the community. We facilitate the extensions of services of the school throughout the community, and provide a center for community activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: During the 2015-2016 school year, parental participation in school wide activities was 53%. Our goal for the 2016-2017 school year is to increase parental participation by 10%, from 53% to 63%.

The following will be implemented to involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including the involvement in decisions regarding funds for parental involvement and how they will be utilized:

- 1) Utilize the Connect-Ed messaging system to encourage parents to attend Back-To-School Night, curriculum events, EESAC meetings, PTA meetings, Parent Nights, Title I meetings, and Parent Workshops.
- 2) Alternate the time school events are offered between morning and evening.
- 3) Send flyers home advertising school events in multi-languages.
- 4) Encourage parents to seek assistance from the school's Community Involvement Specialist on how to open a parent portal account in order to access student information.
- 5) Create and send home a monthly calendar that highlights important school events and activities.
- 6) School Counselor, Success Coach, Community Involvement Specialist and School Social Worker will work as a team to encourage teachers to increase and maintain an open communication with parents, and provide them with support in reaching out to parents as needed.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Migrant Program	The program is supervised by the Executive Director and staff, provides supplemental instructional and support services to support parenting of migrant worker families through the many components, inclusive of the Migrant Early Childhood Learning Program.
2	Early Childhood Program	Supervised by Administrative Director and staff, supports the engagement and involvement of parents of young children with a variety of meaningful parental experiences.
3	After School Tutoring - ELL Students	Title III will fund the after school tutoring of approximately 40 students ELL students.
4	The Parent Academy	Parent Academy provides information and training on a variety of topics for parents and family members caring for school age children.
5	Title I Neighborhood Resource Center-Gratigny	Provides information and support through workshops, engaging and involving parent in a variety of topics for school age learners.

6	Project UP-START	Project UP-START seeks to ensure a successful educational experience for homeless children and youth in South Florida by collaborating with parents, schools, and community through opening the doors to academic opportunities, removing barriers, and promoting a healthy sense of self with hope for bright tomorrows.
7	Miami Music Project	Miami Music Project uses music as an instrument for social transformation, empowering children to acquire values and achieve their full potential, positively affecting their society through the study and performance of music.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertise annual meeting on school marquis	Assistant Principal	Week of September 12, 2016	Meeting Survey
2	Send flyers advertising Title I Parent Orientation meeting home with students	CIS, Assistant Principal	Week of September 12, 2016	Flyer
3	Send Connect-Ed messages advertising meeting	Administration	Week of September 12, 2016	Meeting Survey
4	Motivate students to have their parents attend the Title I Orientation meeting.	Administration, CIS	Week of September 12, 2016	Sign-in Rosters
5	Send letter home with information regarding the Title I Parent Orientation meeting.	CIS	Week of September 12, 2016	Meeting Survey
6	Include meeting date and location on Monthly Calendar.	Assistant Principal	Week of September 12, 2016	Calendar

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Toussaint Louverture Elementary will offer parent meetings and events at various times to ensure that working parents also have the opportunity to attend.

1) In conjunction with the District's Parent Academy, the Community Involvement Specialist (CIS) will offer one monthly meeting to instruct parents on how to increase student achievement.

2) Quarterly "Second Cup of Coffee" conducted by Community Involvement Specialist (CIS) to address current topics of parents' needs.

3) Offer Curriculum Night, at least once a year, to discuss grade level expectations and to empower parents with materials to support the school's educational program.

4) Translation will be available in Spanish and Creole as needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Academy (PA) Workshops	Community Involvement Specialist (CIS), PA	Parents will be given information on how to supervise student learning.	Aug 2016 - May 2017	Increase in student achievement
2	CIS "Second Cup of Coffee" Chats	Community Involvement Specialist	Parents will learn how to access the parent portal to monitor student attendance and academic progress.	Aug 2016 - May 2017	Increase of parental requests for PIN to access their child's data
3	Parents as Volunteers	Community Involvement Specialist	Parents will be assisted in the process of becoming a volunteer and encouraged to become active participants in their child's education by volunteering at the school.	Aug 2016 - May 2017	Increase in number of volunteers
4	Curriculum Workshops	Instructional Coaches	Parents will learn tips on how to work with their child at home.	Aug 2016 - May 2017	Increase in student achievement

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty Meetings	Administration	Provide resources to increase parental involvement & student achievement	Aug 2016 - May 2017	Positive feedback from School Climate Survey
2	Teacher Workshops	Administration, Instructional Coaches	Provide instructional materials to be implemented by students in conjunction with parents	Aug 2016 - May 2017	Completion of instructional packets
3	IPEGS training on how to maintain a Communication Logs	Administration, School Liaison	Open communication between the school and home will result in an increase in academic achievement	Aug 2016 - May 2017	Teacher Parent Communication Logs

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Toussaint Louverture Elementary has a Parent Resource Center. Computers with internet access are facilitated for parents to log into their parent portal. They are instructed on how to create an account, check student attendance and grades. Academic websites and other resources are introduced to parents as a way to increase student achievement. Also, Community Involvement Specialist works one-on-one with parents who need assistance with completing lunch forms, becoming school volunteers and, PTA members.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Toussaint Louverture Elementary had Open House on September 14, 2016. Parents were provided with an explanation of their child's curriculum for the school year. The school administers weekly classroom assessments, i-Ready Diagnostic Assessments and District's Interim Assessments to monitor student academic progress. Parents and students are provided with current score reports for state assessments. There is a curriculum night during which parents are provided with a copy of grade level expectations, the District's Year-at-a-Glance as well as, strategies to be utilized at home to assist in the increase of student achievement.

Parents are always invited to attend EESAC meetings where the Title I Budget is presented and student activities and incentives to promote student achievement are planned and discussed .

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Toussaint Louverture Elementary invites parents to participate in school events by sending Connect Ed messages and flyers in three languages: English, Creole and Spanish. All meetings have translators available to ensure that all parents feel welcome and are able to get involved in their child's education. The school holds

different events to celebrate all students and welcomes parental involvement; e.g. ESE Week breakfast, Hispanic Heritage Month luncheon, Black History Month luncheon, and Haitian Heritage Month and student performance. Also, our multi-ethnic staff ensures that our parents understand our school mission, curriculum and student activities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Workshops	Community Involvement Specialist (CIS)	Research shows that parental literacy will increase student literacy	On-going
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent workshops	Community Involvement Specialist	Increasing parental involvement will result in higher student achievement	On-going
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Hold parent-teacher meetings during the evening	Administration, CIS, Teachers	Increasing parental involvement will result in higher student achievement	On-going
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Research model approaches to improving parental involvement	CIS	Adopting proven model approaches to improving parental involvement should increase academic achievement	On-going
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Increase Business Partners	CIS, Administration	Increasing community support for parental activities should translate into a higher academic achievement	On-going

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Parent Orientation	1	160	Parents will be provided information on how to help their children and how to access resources.
2	Back-to School Open House	1	327	Parents will learn how to communicate with their child's teacher.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meetings	2	31	Provide materials to increase parental involvement & student achievement
2	Teacher Evaluation Training on Parent Log	1	33	Increasing communication with parents will result in an increase of academic achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents with limited English proficiency	Staff and Parent Volunteers provided translation during meetings and workshops
2	Some parents have limited literacy skills	Information was communicated through Connect Ed calls

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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1	Effective Communication	Providing translation in Creole and Spanish
2	Increasing Parent Participation	Providing parent meetings at various times
3	Professional Development	Training the Community involvement Specialist on how to conduct workshops for the parents
4	Evaluation/Review	Provide surveys after presentations for comments