

CASTLE HILL ELEMENTARY SCHOOL

Parent Involvement Plan

2016 -2017

Mission Statement

Castle Hill Elementary strives for educational excellence student by student!

Involvement of Parents

Castle Hill Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Castle Hill Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used. Parent meeting will be held monthly to review the School Improvement Goals. Parents will be encouraged to give feedback during the meetings and on surveys.

Coordination and Integration

Castle Hill Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, Increase Student Achievement other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Literacy Night	Partners, teachers, administrators
2	Publix Math Night	Partners, teachers, administrators
3	STEM Night	Partner On going school year ers, teachers, administrators
4	Health and Fitness Night	Partners, teachers, administrators
5	Open House	Partners, teachers, administrators
6	Meet and Greet	Partners, teachers, administrators
7	Title 1 Parent Conference	Parents only

Annual Parent Meeting

Castle Hill Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Parent Seminars	Community Liaison	On going school year	surveys
2	Castle Hill Open House	Principal	August 2016	sign in sheets
3	Parent/Teacher Conferences	Principal	On going school year	surveys
4	School Advisory Meetings	Parent/Teacher Conferences	Monthly	Monthly

Flexible Parent Meetings

Castle Hill Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Seventy five percent of the meetings will be held in the mornings and twenty five percent in the evenings to facilitate varied parent schedules. Childcare will be provided during these meetings. The Community Liaison, Social Worker and Head Start teachers will conduct home visits as needed. Teachers will provide optional meeting times for parent conferences.

Building Capacity

Castle Hill Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	
1	Parent Conferences	Teacher	Increase Student Achievement	On going school year	signed forms
2	Parenting seminars	Community Liaison	Increase Student Achievement	on going school year	surveys
3	Parent Nights	Administration	Increase Student	On going	surveys

4	Parent Newsletters	Administration	Increase Student Achievement	NA	
5	Surveys	Administration	Increase Student Achievement	On going school year	returned forms
6	Parent meetings	Administration	Increase Student Achievement	On going school year	attendance sign in

Staff Training

Castle Hill Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Professional Learning community	Principal	Increase Achievement	On going school year	Instructional delivery
2					
3					

Other Activities

Castle Hill Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

The Title I mobile unit will be available to resources. The Guidance Counselor and the Parent Educator will be available for conferencing and education seminar

Communication

Castle Hill Elementary will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section*

1118(c)(4)(B)];

- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

In order to assure parental awareness of the Title I programs and initiatives, parents will be notified in the school newsletter, SAC meetings, parent link, website and school activities.

Accessibility

Castle Hill Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

All activities and publications will be translated where possible in various languages. Additionally vital and urgent information will be translated via parent link. Staff members will be utilized to translate information in the native language of the parents during meetings.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].


Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 09/30/15 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before

September 30, 2016.



Signature of Principal

5/13/16
Date



Sac Chairperson

5/13/16
Date