

SOUTH OCALA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Lisa Coy , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

South Ocala believes that positive parent family involvement is essential to student achievement and thus encourages such involvement in school, educational planning, and operations.

Involvement of Parents

Our school will involve parents through the School Advisory Council (SAC), a Parent Teacher Organization (PTO) consisting of parents, community members, and school staff, and through Parent Surveys.. All parents are encouraged to become members of the SAC and PTO.

Information about these groups is sent out to families by School Newsletters, SkyLert phone messages, and on our school website. All information will be shared at the yearly Meet the Teacher Event, Open House, and the Title I Meeting.

Members of the SAC will be determined by the balanced representation of the ethnic, racial, and economic community served at SOUTH OCALA ELEMENTARY. More than 50% of the SAC are parent (non-employee) representatives.

The SAC meeting reviews and makes revisions to the School Improvement Plan, the Parent Involvement Plan and the School Compact each year. SAC members will have input on how Title I and Parent Involvement funds should be used at SOUTH OCALA ELEMENTARY.

The Local Education Agency (LEA) has a District Parent Involvement Review Committee. School Advisory Council (SAC) chairpersons from each of the Title I schools and other involved parents along with School Parent Liaisons, Community Leaders, Title I Parent Involvement staff, and Title I Instructional Support Personnel make up this committee. The DPIRC brings recommendations to our school to help in planning for meaningful family engagement and parent involvement opportunities.

Coordination and Integration

Program	Coordination
Voluntary Pre-Kindergarten (VPK)	Title I coordinates with the Early Learning Coalition and school in order to provide parents and gaurdians helpful information and steps for enrolling children in Florida's Voluntary Pre-Kindergarten program. VPK classrooms are established in schools based on school and community needs. SOE provides a VPK classroom for students in our school zone.
HIPPY Program	Home instruction for Parents of Preschool Youngsters (HIPPY) is a parent involvement and school readiness program. HIPPY offers free home-based early early childhood education for 3, 4, and 5 year old children working with their parents as their first teacher. The parent is provided with a set of developmentally appropriate materials, curriculum, and books designed to strenghten their children's cognitive skills, early literacy skills, social/emotional skills, and physical development. Representatives from this program will hand out flyers at Open House and parent events. Representatives can be contacted by interested families in our school.
Title X-Homeless	The adminstration and guidance counselor will coordinate with our District Homeless Liason to provide the students and families the resources and support they need.
Title III- ESOL	The school adminstration will coordinate with Grants & Federal Programs and ESOL Departement to identify students. The ESOL paraproffessional is placed at our school to provide identified students with the appropriate academic support that they need to progress in learning a second language.
Individuals with Disabilities Act (IDEA)	South Ocala Elementary coordinates with the ESE Department and the Student Services Department of MCPS. Supplemental instructional support is shared with parents as they are invited and attend their child's IEP meetings. Teachers and staff memebbers will follow MCPS MTSS policies and processes.
Title I Part A	Our School, SOE, revieves Title I funds based on free and reduced lunch counts. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous state standard expecations. Staff development, as well as, Parent Involvement Trainings and Workshops will be coordinated wit Title I, Part A.
Title II	School staff and faculty members particpate in district professional development opportunities.
Federal Nutrition Program	South Ocala Elementary School's guidance counselor identifies families in need and coordinates the "Food 4 Kids" program. This program provides a weekend food backpack to provide the students with nutrion supplements.

Annual Parent Meeting

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Develop agenda, establish date for Annual Information Meeting . Create power-point template	Administration	August 2016	Copy of Agenda, Flyer, powerpoint
Send Meeting Announcement flyer in backpacks of all students. Send Alert Now phone messages	Administration	September 2016	Copy of Flyer, Copy of Skylert Message
Hold Annual Title I Parent Meeting, both evening and morning	Administration	September 2016	Parent Sign-in Sheets, Parent Surveys
Maintain Title I Documentation	Adminstration/ISP	September 2016	All documents uploaded to school's jump drive, ISP uploads to Federal Programs Portal

Flexible Parent Meetings

Throughout the school year, South Ocala Elementary teachers and administration will ensure that trainings, conferences, and meetings are offered at flexible times for parents and families. Examples of flexible meetings and trainings at South Ocala Elementary will include the following:

- Parent Conferences will be held before and after school as well as during the day if needed. Social workers are also available to do home visits if parents are unable to attend a conference.
- Parent trainings and workshops will be implemented in the evenings to accommodate working parents.
- The Annual Title I Meeting and School Volunteer Orientations will be held in the morning and evening to accommodate the various needs of our parents.
- The SAC committee will put to vote an appropriate and convenient meeting time for monthly meetings.
- Parent nights will be held on alternating nights to ensure that parents have the ability to attend.
- The parent survey will document the success of our flexibility.

Building Capacity

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
School Orientation Night Classroom Trainings	Adminstration Team and Teachers	This event will outline student academic and behavior expectations at SOE. Parents will be introduced to grade level state standards and evaluation tools for the school year. Parents will receive an overview of SOE's STEM curriculum. Also, parents will be provided resources in all academic areas to support student learning and achievement. This event will lead to increased student achievement.	September	Parent Survey and Sign-in sheets

Fall Parent Night & STEM Showcase Night	STEM Coach, Principal, Assistant Principal	This event will encourage parents to participate in various STEM hands on activities with their child. Also, parents will be able to see and interact with STEM products created by students across the grade levels. All STEM activities implement will be aligned to SOE's STEM curriculum maps and help parents develop an understanding of how to better support learning in these content areas at home. As a result, data from Math AimsWeb, Science FCAs, and Math Learning Checks will improve.	Fall	Parent Survey and Sign-in sheets
Thanksgiving Feast/ Preventing the Holiday Break Slide	Adminstration Team	Families will eat with their student and receive information and resources pertaining to preventing the holiday break slide. All parents will leave with a packet of resources in math and reading to continue student learning over the upcoming Thanksgiving and Winter breaks. As a result, data in AimsWeb and Learning Checks will improve.	November	Copy of Parent packet, Parent Survey and Sign - in sheets
STEM Family Experiement Night & STEM Fair	STEM Coach, Principal, Assistant Principal	This event will encourage parents to participate in various STEM experiments with their child. Classroom STEM project samples will be displayed to showcase STEM learning activities from quarters 1-3. Parents will develop a deeper understanding of STEM and how to support learning at home. As a result, data from Math AimsWeb, Science FCAs, and Math Learning Checks will continue to improve.	April	Parent Survey and sign - sheets
Summer Jam! (HIPPY & Title I)	Title I, HIPPY, Principal	Families will attend a "Prevent the Summer Slide" Event at Howard Academy. Parents will receive information, program details, and resources to continue learning and academic growth over the summer months. As a result, student will demonstrate improvement on AimsWeb, Learning Checks, and RWAs.	March	Agenda, Flyers, Parent Survey, Sign-in Sheets
Teachers Involving Parents (TIP) Program	Title I, Teacher Representatives, Principal	Through Title I trainings, our Parent Liaison will share various topics to teachers on how to improve parent communications and family engagement. As a results, data will increase on AimsWeb, Learning Checks, RWA's, LEOCEs, and FSA.	September-April	Agenda, Parent Surveys, Sign-in Sheets

Read & Rise Parent Conversational Workshops	Title I, Principal, Dean	South Ocala will host Read & Rise Workshops for all interested Pre-Kindergarten and Kindergarten parents. Childcare will be provided for families. As a result, Kindergarten literacy skills will improve in AimsWeb and Learning Checks.	September-April	Agendas, Presentation Materials, Parent Surveys, Sign-in Sheets
Tips & Tricks Monthly Morning Meetings	Reading Coach, STEM Coach, Dean, Principal, Assistant Principal	South Ocala will host 8 monthly morning meetings. These 20 minutes meetings will provide parents with practical and useful "Tips & Tricks" to support and improve student learning in reading, writing, and math. As a results, data will increase on AimsWeb, Learning Checks, and RWA's.	September-April	Agendas, Presentation Materials, Parent Surveys, Sign-in Sheets

Staff Training

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
MTSS Trainings	Guidance Counselor, School Phycologist, Dean, Behavior Specialist, Reading Coach, Assitant Principal	Student scores on District Learning Checks will Increase. AimsWeb Benchmark scores will improve	August, January, April	Meeting agenda
Differentiated Instruction Trainings	Principal, Assistant Principal, Coaches	Student scores on Distrcit Learning Checks and RWAs will increase.	All Year	Meeting agenda
Identifying the Gifted Student	Guidance Counselor, School Phycologist	Teachers will identify potential students for gifted screening to increase student participation in the on campus gifted program	All Year	Meeting agenda

Other Activities

At the beginning of the school year, every parent will receive a Parent- School Compact that will outline expectations for parents, teachers, and administrators for the school year. Teachers will use and reference the compact throughout the year during conferences with the parents about the student's progress.

Each child in grades 2nd-5th will receive a planner that will serves as a communication tool between school and home. Planners will be updated daily by student and/or teacher with academic, behavioral, and school notifications.

Each month, the South Ocala Elementary administration team will send home a monthly school wide newsletter home with every student on campus. The school newsletter will provide curriculum information and outline all upcoming important school and parent involvement events.

The Title I Parent Resource Center on Wheels will visit South Ocala Elementary twice a year. Notifications of the event details will be provided to families in the school newsletter, flyers, alert now, school website, and displayed on school marquee.

Throughout the school year, teachers will encourage parents to visit the District Title I Parent Resource Center at Howard Academy. Parents will be notified by flyer or posters displayed in front office.

Teachers also have the opportunity to utilize the Teacher Check Out program also offered through the District Title I Parent Resource Center.

Home School Connection Newsletters will be printed and sent home with every student each month. The newsletter offers helpful strategies for parents to use in the areas of reading and math.

South Ocala Elementary will recruit additional SAC and PTO members to increase parent involvement and participation on campus.

STEM Showcase Night will allow parents to see and participate in a variety of STEM activities with their children.

Frosty Festival- In December, families and stakeholders will be invited to participate in this evening gathering to facilitate a positive home and school connection. Frosty Festival will be advertised school newsletter, flyers, alert now, school website, and displayed on school marquee.

In April, the school guidance counselor will coordinate, organize, and implement a career day to allow parent and stakeholder to share their profession with our student population.

School Orientation will be held in September to increase parents' understand of the school's and teachers' academic and behavior expectations for the school year.

Volunteer Orientation & Appreciation-At the beginning of the school year, South Ocala Elementary staff will train all school volunteers who complete all the volunteer paperwork. At the end of the year, a breakfast will be held to highlight all school volunteers for their service and commitment throughout the school year.

Parent evaluations and parent sign-in sheets will be used as evidence to demonstrate effectiveness.

Communication

South Ocala Elementary will share timely information about Title I programs and meetings, pending testing, school meetings, and parent involvement activities through the following means: school newsletters, classroom newsletters, flyers, Connect Five, school website, and the school marquee.

Spanish Translators and translated documents will be available for Spanish speaking parents.

The campus is enabled with three video conferencing phones to be used to contact and communicate with parents with hearing impairments. In addition, sign language interpreters are available on campus.

School personnel will contact parents and guardians through school email accounts, notes home, or phone calls. Social Work Services will assist school personnel in contacting parent when applicable.

All school information will be disseminated to South Ocala families through school monthly school newsletters, classroom newsletters, flyers, SkyLert school website, and the school marquee.

The parent involvement plan will be posted on the South Ocala Elementary website as well as the state's website.

Accessibility

Sign Language Interpreters will be available for parents with hearing impairments upon formal request or informally through our bi-lingual staff members. The campus is equipped with three video conferencing phones to be used to contact and communicate with parents with hearing impairments.

Our school facility is ADA accessible. Parents with disabilities are regularly invited to all parent involvement activities and school activities. If support is needed to accommodate a disability, appropriate arrangements will be made by the school.

Discretionary Activities

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy nights- Parents will learn strategies to assist their children. We will also offer an off-site night for parents.	Administration/Media Specialist/Teachers	Reading scores will increase due to an increase in parent support.	Fall, Winter and Spring
Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	District title I Parent Involvement Meeting-A parent will attend and report to SAC the outcome of the district meeting.	Parent volunteer	The title one meeting outlines parent involvement strategies that will increase student achievement. By providing this training to parents, they will become more involved with helping children in the home which will help to increase our scores on Reading/Math Learning Checks and FSAs	Spring
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Off site Meetings- Social worker is available to visit parents who are unable to attend.	Teacher/Guidance Counselor/Social Worker	Increase communication of the student's progress will increase academic performance.	On-going