## FORT PIERCE WESTWOOD HIGH SCHL Title I, Part A Parental Involvement Plan

I, John Lynch , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Our school will actively engage in the recruitment and retention of parents for participation in decisions regarding the expenditures of Title I funds. The activities will include but are not limited to School Advisory Council, parent nights,Project Graduation nights and curriculum nights. The SAC committee will be responsible for providing input, implementing and evaluating the School Improvement Plan. The department heads will be on the SAC and other members will include parents and community leaders. Documentation will take place through meeting agendas and meeting minutes. Together, planning and implementation of the various events will occur. Meetings will be held to go over ideas and strategies for implementation of events. Support for parental involvement activities will be evidenced by newsletters, school messenger and Skyward messenger contacts, Skyward Family Access, phone calls, social media and event flyers. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Volunteer Program | The school staff will facilitate and coordinate parent volunteers at the school. Appropriate Volunteer Coordinator meets with parents interested in volunteering with teachers and staff for school activities, offices, and/or programs. |
| 2 | College Scholarship Preparation | This event will educate parents and students on financial aid needs for college. Resources will be available for parental information toward scholarship availability, funding, and financial eligibility.  |
| 3 | Parent Resource Room | Front office staff and guidance counselors will assist parents in utilizing this specified area for parents. Parent room provides internet access for some of our parents who don't have it at home. |
| 4 | ESE/ELL Parent Meetings | Tese events are to educate parents of the programs available to assist our students in being successful. |
| 5 | Title 1 Meeting | This annual event is to educate parents on Title 1 the programs available and gain their input as how to best utilize our resources. |
| 6 | At Hope/Operation Graduation Nights | These events will be scheduled throughout the year for parents of students who are in danger of not graduating on time. Resources and information will be made available to parents on these nights.  |
| 7 | Curriculum Nights | This event is to share course offerings with parents to have them place their child in the most rigorous coursework to ensure their college readiness.  |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | School Improvement Plan Announcement | SAC Committee | September 2016 | SAC Minutes |
| 2 | Right to Know/Parent Compact | Mr. John Lynch, Principal | August, 2016 | Connect Ed Message Script, Meeting Agenda, Particpant Roster |
| 3 | Annual Title I Meeting | Mr. John Lynch, Principal | August 2016 | Connect Ed Message Script, Meeting Agenda, Particpant Roster |
| 4 | Adequately Yearly Progress | Mr. John Lynch, Principal | October 2016 | Questions/SAC Approval |
| 5 | College and Career Bound Night | School counselors | January 2017 | Calculated scholarship funds |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The school will offer a flexible number of meetings to accommodate parent schedules. Meetings, workshops and activities offered during the day and evenings will scheduled at a variety of times. We will continue to seek input as to the best times for individuals to meet. Title I funds may be used for parent involvement.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Empowerment Series | Project Success/Parent Coordinator | Ensuring Adolescent Success/Behvior/Self Esteem | 4/Year | Student/Parent Feedback/Sign-In Sheets/Student Referral Data |
| 2 | Parent Resource Room | Front Office Staff/Guidance | Parents will be given various tools and resources | Ongoing | Increased parental involvement |
| 3 | Monthly SAC Meetings | SAC Chair | Meeting Agenda will include school isses, data and tesing information | Monthly | Sign-in sheets |
| 4 | Public Service Announcements | Volunteer Coordinator | Increased positive adult relationships | Ongoing | Increased Parental Involvement |
| 5 | College Night | Guidance Department | Goal Setting | Spring | Sign in sheet/# of students signing for college |
| 6 | Skyward Parental Access | School Staff | Parents will gain knowledge on accessing student grades, attendance, and homework through a parent portal.  | September  | Sign-in sheets, handouts, agendas, and presentation materials |
| 7 | Dads Take Your Child to School Day | AP | Breakfast held to invite father's to school to gain knowledge about the academic status of their child. | September | Sign in Sheet |
| 8 | Open House | John Lynch | Improve parent understanding of student role on campus | September | Attendance and grades |
| 9 | Credit checks | School counselors | Document graduation requirements | Ongoing | Graduation Rate |
| 10 | Attractor Night | FPWHS staff | Career exploration and industry requirements | January - February | Applications for programs |
| 11 | Incoming 9th grade Orientation Night | FPWHS staff | Improve parent understanding of student role | Spring | Attendance |
| 12 | Mentoring Programs - CICO and Senior Mentoring | FPWHS staff | Goal setting  | Ongoing | Increase in attendance, student performance and graduation rate |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Effective Parent Conferences | Principal | Relationship Building | Ongoing | Parental Feedback |
| 2 | MTSS / PBIS | School/District Personel | Positive interventions for student to allow them the opportunity of remaining in class to receive instruction/Communication with parents | Ongoing | Decreased discipline referrals/Participant Roster |
| 3 | Positive Behavior Support | PBIS Team | Decreased Referrals/Increased Instructional Time | Ongoing | Referral Data |
| 4 | Student/Parent Intervention Logs | Deans | Relationship Building/Decreased discipline | Ongoing | Pick-Up Data/Referral Data |
| 5 | Marzano Evaluation System | FPWHS staff | Provide quality instruction to improve academic achievement | Ongoing | Academic data/ teacher evaluations |
| 6 | Faculty meetings/PD aligned to high yield strategies outlined by Marzano research | Administration | Improve teacher efficacy in their craft transferring to students as improved instruction using best practices and research based strategies.  | Ongoing | Improved student gpa, graduation rate and assessment scores |
| 7 | MTSS monitoring process | FPWHS staff | Monitoring of attendance, behavior and academics result in targeted student oversight and monitoring leading to student and parent conferences. Student achievement improved due to increased attendance and effort in classes. | Ongoing | Improved student gpa, graduation rate and assessment scores |
| 8 | Book study on Engaging Students with Poverty in Mind | FPWHS staff | Teachers have a better understanding of under-resourced learners and are empowered with strategies to promote motivation and relationship building. | October | Decreased discipline referrals and improved student performance in class |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The school will implement a Parent Resource Room, which will include resources to aid in parenting and assisting their children at home and in school. The Parent Involvement Liaison will work with the Media Specialist/Guidance to maintain the room. The resource room will be in place by August. Parent/Teacher conferences will be held to discuss the students success. The Teachers, Deans and Guidance Counselors will work together with the teachers to determine when a conference is needed. These conferences will be ongoing throughout the year. Home visits will be conducted to those parents that we are having difficulty communicating with to ensure the academic success of the students. Home visits will be done by the dean, guidance counselor, graduation mentors, and/or assistant principal. Increased student attendance and increased student achievement will demonstrate the effectiveness of the home visits. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** The school will keep open lines of communication between parents and school. Parent/teacher conferences (completed by the administration, dean's and guidance counselors) and a monthly newsletter (produced by the SAC Chairperson) informing parents of activities, events and assessments taking place in the school will be ongoing communication with the parents. The schools website and marquee will be utilized to advertise school information. Fliers and/or mailings will be used when necessary. At the monthly School Advisory Council meeting, each curriculum area is discussed, in detail, by the Department Heads. Parents are always welcome at the school. The school encourages volunteers and involvement at the school. The school will continue to monitor progress by meeting notes and sign in sheets. All of these activities/events are on an ongoing basis. Frequent submissions to the local newspaper will also communicate to parents and the community what is happening in the school. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Advertisement for activities will be through our School Messenger system email, mailings/handouts, website, school marquee, and Skyward. Written communication will be available in Spanish and Creole. This will allow for all parents an opportunity to be aware of what is going on at FP Westwood HS. In addition, at our monthly SAC meetings, we will have a translator, as deemed necessary, to support all languages ensuring the information on school reports and school related business is understood by all stakeholders/parents. We will also host a English Language Learners Night and Exceptional Student Education Night to ensure parents understand the programs offered at the school to ensure their child's success. The assistant principal over the ESOL department will work with the teachers to ensure all families are receiving materials in the the appropriate language. The guidance office will also assist in ensuring the school is aware of the families who need written communication in another language.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Home Visits | Dean/Guidance Counselor/Assistant Principal | Ensuring high attendance rates, needed signatures to benifit the student, conference on grades, behavior and test scores | Ongoing |
| 2 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Surveys and community outreach | Administration | Ensuring high attendance  | Ongoing |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Surveys and community outreach | Administration | nsuring high attendance  | Ongoing |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Clja0610%5CDownloads%5CfileUploads%5C560201_2016-2017_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Clja0610%5CDownloads%5CfileUploads%5C560201_2016-2017_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Professional Development for Staff | 40 | 100 | Idnetified instructional strategies to facilitate/increase student achievement and graduation rates |
| 2 | Credit checks | 3 | 1576 | Increase in graduation rate |
| 3 | At risk night | 1 | 250 | Increase in graduation rate |
| 4 | SLC meetings | 10 | 125 | Increase in effective instructional practices |
| 5 | Grading philosophy PD | 2 | 100 | Reflection and adjustment in teacher grading policy |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | NEST | 9 | 22 | Improved instruction |
| 2 | Gale Learning Library | 1 | 12 | Improved instruction |
| 3 | Technology: One Note | 3 | 100 | Improved technology infusion leading to improved organization leading to improved instruction |
| 4 | CBC | 2 | 63 | Improved planning process for targeted lessons |
| 5 | Graphic Organizers | 1 | 8 | Improved instruction |
| 6 | Thinking Maps | 1 | 100 | Improved instruction |
| 7 | Small Learning Communities | 7 | 100 | Improved instruction aligned to the SLPS Framework |
| 8 | Cooperative Learning | 2 | 44 | Improved instructional practices |
| 9 | Accountable Talk | 2 | 60 | Improved instructional Practices |
| 10 | SLC Collaboration Meetings | 20 | 100 | Improved collegiality |
| 11 | Technology Task Force | 3 | 20 | Improved technology initiative |
| 12 | Technology Skills | 2 | 100 | Improved technology integration into instruction |
| 13 | Reading Plus Training | 2 | 25 | Improved instructional strategies |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Economically disadvantaged - scheduled times of activities | Flexible scheduling of dates |
| 2 | Economically disadvantaged - transportation | Access to the internet, transportation for students |
| 3 | LEP parents - Language | Provide language facilitators |
| 4 | LEP parents - Literacy | Provide native language flyers |
| 5 | Minority parents-scheduled times of activities | Flexible scheduling of dates |
| 6 | Minority parents - transportation | access to the internet |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |