

NORLAND MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Ronald G. Redmon , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Norland Middle School equips students academically, socially and emotionally by increased exposure to diversity through technology, research and real world experiences to become ethical, independent thinkers and scholars, who accept their responsibilities as local, national and global citizens.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The parents of students at Norland Middle School will be involved in their children's education from a holistic approach. The definition and explanation of the Title I program will be provided at the Annual Title I meeting scheduled for September 21, 2016.

Furthermore, parents will be kept informed of all EESAC, FCAT Parent's Night Programs, as well as all other supplemental programs during the day and evening. The community involvement specialist will spearhead all parent involvement activities in concert with the administration. In addition, parents will be encouraged throughout the year to visit the school's Parent Resource Center.

Moreover, Norland Middle School will conduct informal surveys to determine the specific needs of our parents, and schedule workshops and Parent Academy courses.

Lastly, Norland Middle School will continue to encourage our parents to attend and participate in the District Advisory Council (DAC) meetings. During the 2009-2010 school year, Norland Middle School was recognized on three separate occasions for the highest percentage of parents and staff members from Region II attending the DAC meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	After School All-Stars Program	Norland Middle School has a thriving after school tutorial program with approximately 125 participants daily. Those students are receiving additional supplemental support and assistance with their homework, test-taking skills, and FCAT preparation. Moreover, they are also receiving enrichment opportunities through the Arts for Learning program. The aforementioned students' parents must also attend a Parents' Night program and remain active and involved.
2	PTSA	The PTSA will combine two of its meeting this year with the EESAC in order to ensure coordination and integration of our support organizations as well as our mission and vision for the school.
3	Talent Association of Parents	The Talent Association of Parents provides support through fundraising and assistance with activities.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Parents' Night	Genelle Quallo	September 21, 2016	Agenda/Sign-in sheets
2	PTSA Meeting	Jessica Concepcion	On-going	Agenda/Sign-in sheets
3	Title I, District Advisory Council Meeting Attendance (DAC)	Ronald Redmon/ Lisa Osby	TBA	Increased parental involvement at the DAC meetings and at school events and forums.
4	EESAC Meeting	Tongala Lynn	September 7, 2016 and ongoing.	Agenda/Sign-in sheets/minutes

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Norland Middle is fully committed to implementing the Title I program at the school. We employ a Community Involvement Specialist (CIS) in order to keep our parents informed of school-site, district-sponsored and community-based meetings and forums that will enrich the lives of our students. The CIS supervises the school's Parent Resource Center, which provides educational information from both printed media and internet websites.

Moreover, the community involvement specialist has provided invaluable supplemental services such as home visits in reference to truancy, health concerns and obviously issues pertaining to academics. In addition, trainings have been conducted by the community involvement specialist, and will remain ongoing in reference to understanding the parent portal and access to the Parent Resource Center.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Florida Standards Parent Night	Genelle Quallo	Provides parents and students with Florida Standards expectations and hands-on practice activities.	09/21/2016	Sign-in sheets
2	Moms and Muffins	Ronald Redmon / Lisa Osby	We believe that building rapport with the parents will increase parental involvement in our school. This creates an environment where all stakeholders have the same mission and vision for the students.	01/13/2017	Sign-in sheets at functions, events and parent conferences.
3	New Student Orientation	Ronald Redmon / Jessica Concepcion / Genelle Quallo	This was the initial meeting with the incoming and new students and their parents. This forum was used to share information regarding the high academic standards and expectations of the students. The students and their parents also had an opportunity to meet various staff members.	08/04/2016, 08/09/2016, & 08/10/2016	Sign-in sheets/ Smooth opening of school.
4	PTSA Meetings	Lisa Osby	Issues relative to both school and community with the students and their parents will be addressed. Parents will be provided with pertinent community information that relates to student success and safety.	Ongoing	Sign-in sheets/Decrease in issues
5	Parent Resource Trainings	Lisa Osby	Norland Middle School stakeholders strongly believe that we must educate our parents as well as our students. If the parents are knowledgeable in policies and expectations, then they can assist the school in building capacity.	Ongoing	Attendance logs/Increased knowledge of school protocols.
6	Dads and Doughnuts	Ronald Redmon / Lisa Osby	This forum is an opportunity for male figures in the students' lives to come out for one evening and read with their child. A speaker will also share research-based information about the importance of the male in their child's life.	12/16/2016	Sign-in sheets/Increased parental involvement
7	EESAC	Tongala Lynn	The EESAC will continue to solicit more involvement from parents and create an atmosphere of collaboration and consensus-building.	Monthly	Sign-in sheets/Increased school-wide parental involvement.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Parent engagement training	Ronald Redmon / Lisa Osby	If we empower and engage our parents, they will become stakeholders in their child's education.	10/26/2016 & Ongoing	Increased parent conferences and an increase in the number of students making the honor roll.
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Norland Middle School has placed a great emphasis on encouraging parents to support and participate in the parent resource center. The community involvement specialist as well as other school-site stakeholders have assisted parents with the parent portal in an effort to keep our parents informed of their child's grades, attendance and overall progress.

Furthermore, the community involvement specialist has worked diligently to encourage parents to attend the Title I District Advisory Council Meetings. Norland Middle School now offers a community education program giving parents more opportunities to involve themselves with the school.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Norland Middle School uses a variety of media to ensure that we keep our parents informed of the Title I programs and activities at the school. One medium which is used is the Connect-Ed program, which calls every students' home and delivers a pre-recorded message from the school. In keeping with the theme of technology, we have also posted the School Improvement Plan along with other academic links on the school's website.

Another instrument used is the marquee in front of the school. Parent meetings and workshops are advertised for approximately one week prior to actual event. In addition, we often use the conventional letter or flyer which is sent home with the child.

Lastly, we combine meetings as another way to ensure that we have a broad scope of our student body as well as their parents.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Norland Middle School has an outstanding Visual and Performing Arts Magnet program. This program attracts students from various socio-economic and ethnic backgrounds. The diversity of our student body contributes to a significant multicultural environment with an emphasis on positive student growth and learning.

In an effort to make sure that all stakeholders feel valued, Norland Middle provides a quality and equitable education to all of our students. Title I is instrumental in helping us accomplish that goal. The community involvement specialist assists with answering parents' questions and/or directing them to the appropriate personnel.

In addition, the community involvement specialist is responsible for hand delivering letters in English and other languages to parents that may not have transportation to the school.

Lastly, we are fortunate enough to have an excellent paraprofessional who translates in parent conferences and also makes phone calls for some of the teachers and administrators when necessary.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Parent's Night	1	275	Increased parental involvement at school events and forums
2	PTSA Meetings	10	30	Increased parental involvement at PTSA meetings and at school events

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	EESAC	5	20	Staff participated in discussions and PD on how to communicate and work with parents as equal partners.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents did not have the opportunity to attend afternoon or evening meetings due to work schedule	The school will schedule individual conferences to accommodate identified parents unable to attend afternoon or evening meetings.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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