

FIRST COAST HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Timothy Simmons , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the Parent Involvement Plan at First Coast High School is to empower parents with knowledge of district approved curriculum, state assessments, graduation requirements and how to become College Ready in order to promote student academic growth and post-secondary readiness.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: First Coast High school will involve Title I Part A parents in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent involvement will be allocated through monthly School Advisory Council Meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	FCHS Grade Level Parent Night	First Coast High School will facilitate student achievement courses to promote student academic achievement and navigate the school system. Advertise for the course using the school messenger, flyers, school marquee, FCHS Twitter Account, FCHS Facebook Counselors' Corner, School Website.
3	FCHS Grad. and College Readiness	First Coast High School will facilitate student achievement courses to promote student academic achievement and navigate the school system. Advertise for the course using the school messenger, flyers, school marquee, FCHS Twitter Account, FCHS Facebook Counselors' Corner, School Website.
4	FCHS Volunteer Orientations	First Coast High School will facilitate volunteer opportunity orientations to promote student academic achievement and navigate the school system. Advertise for the course using the school messenger, flyers, school marquee, FCHS Twitter Account, FCHS Facebook Counselors' Corner, School Website.
5	FCHS Data Workshop	First Coast High School will partner with Parent Academy to facilitate student achievement courses to promote student academic achievement and navigate the school system. Advertise for the course using the school messenger, flyers, school marquee, FCHS Twitter Account, FCHS Facebook Counselors' Corner, School Website.
6	FCHS FSA Workshops	First Coast High School will partner with Parent Academy to facilitate student achievement courses to promote student academic achievement and navigate the school system. Advertise for the course using the school messenger, flyers, school marquee, FCHS Twitter Account, FCHS Facebook Counselors' Corner, School Website.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertise for Annual Parent Meeting	Tim Simmons, Paul Davis, Justin Fluent	Two weeks prior to meeting	Parent Sign-In Sheet, Parent Evaluations

2	Data Analysis	Administrative Team – Tim Simmons, Paul Davis, Justin Fluent, Roger Emery, Jovana Hackman	Prior to Opening of School	Parent Evaluations
3	Title I PowerPoint	Paul Davis and Justin Fluent	Two weeks prior to meeting	Parent Evaluations

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: First Coast High School will offer meetings beginning at 6:00pm to accommodate parent schedules. Child care will be provided using Title I funds for the parent meetings as needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Back to School Orientation	Timothy Simmons, Teachers, Staff	help students and parents become aware of school-wide expectations, standards, and goals.	August 2016	Sign in Sheets
2	Open House	Timothy Simmons, Principal, Faculty and Staff	Give parents an opportunity to meet their child's classroom teachers and become familiar with the rituals, routines, expectations and academic goals. Parents are also introduced to the various components of the school such as FOCUS, PTSA, SAC, and the Volunteer Program.	August 29, 2016	Classroom Sign in sheets, Agenda
3	Senior Parent Night	Javonna Hackman, Guidance Counselors, Timothy Simmons, Graduation Coach	Provide parents with information reading Graduation Requirements, College applications and acceptance, volunteer hours, and senior activities.	September 2016	Agenda, Sign-in Sheet
4	Junior Parent Night	Roger Emery, Tim Simmons, Guidance Counselors, Graduation Coach	Provide parents with information regarding graduation requirements, college applications and acceptance and volunteer hours	September 2016	Agenda, Sign-in Sheet
3	Volunteer Orientation	Paul Davis, Justin Fluent	Provide parents with information regarding the benefits of volunteering at the school.	November 2016 and March 2017	Sign-In Sheet, Volunteer

			Benefits include a positive school/community relationship as well as increased academic achievement.		Applications, Evaluation Sheet
4	FSA Information Night	Academic Coaches, Tim Simmons, Paul Davis, Justin Fluent, Roger Emery, Jovana Hackman	Parents will be given information regarding the FSA as well as resources and strategies to use at home with students to promote academic growth.	December 2016 and March 2017	Sign-In Sheet, Parent Evaluations
5	District Curriculum Night	Tim Simmons, Paul Davis, Jovanna Hackman, Roger Emery, Justin Fluent, Academic Coaches	Parents will be provided with information regarding District approved curriculum as well as resources to support student achievement.	December 2016 March 2017	Sign-In Sheet, Parent Evaluations
7	Grad. and College Readiness Night	Guidance Counselors and Graduation Coach	Parents will be provided with information regarding the requirements for students to become Graduation and College Ready. The anticipated outcome is an increase in the graduation rate for FCHS.	February 2017	Sign-In Sheet, Parent Evaluations
8	Mid-Year Stakeholder Data Workshop	Tim Simmons, Paul Davis, Justin Fluent, Roger Emery, Jovana Hackman	This training will provide parents with district and state assessment data as well as goals and expectations for student performance based on the data.	January 2017	Sign-In Sheet, Parent Evaluations

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Presentation of the Parent Compact	Paul Davis, Justin Fluent, Timothy Simmons	To improve the teachers' ability to communicate and work collaboratively with parents.	September 2016	Compact notebook with signed compacts by all intended participants
2	Train the Trainer - FOCUS Teacher Website	Zenja Jacobs	The teacher will be able to train other teachers on FOCUS teacher websites in order to increase communication with parents.	October 2016	Increase in communication.
3	Teacher Volunteer Training	Paul Davis, Justin Fluent, Timothy Simmons	Teachers will be trained on the volunteer process as well as the responsibilities of the teacher when a volunteer is in their room.	October 2016	Teacher Evaluation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents are highly encouraged to check out educational materials, books and games from the school parent involvement resource area. Current educational literature will be accessible to parents in the parent involvement resource area located in the main office. The monthly school newsletter will include a parent section on teaching strategies and homework assistance. Copies of the monthly newsletter, flyers, along with sign-in sheets will be placed in the Title I audit box as evidence.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: · Parent Blast Emails/Text Messaging/Robo Call via School Messenger

- conferences and meetings
- School Website (www.duvalschools.org/fch)
- Twitter Page (@FCHSBucNation)
- Facebook (First Coast High School Official Page)
- School Marquee
- Monthly Newsletter (via email or school website)

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: FCHS will contract the district to provide us with a translator when necessary.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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