

## **CAROL CITY MIDDLE SCHOOL Title I, Part A Parental Involvement Plan**

I, Maria Medina , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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**Signature of Principal or Designee**

**Date Signed**

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** The mission of Carol City Middle School is to include as many parents as possible in ensuring that our school is a safe place for their students to attend, learn and become members of the community. activities

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The administration of Carol City Middle School involves parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No

Child Left Behind and other referral services. One of our parental goals is to increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Policy; scheduling the Title I Orientation Meeting (Open House); and other documents/activities necessary in order to comply with

dissemination and reporting requirements. Informal parent surveys are conducted to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, Part A	Carol City Middle School provides extended learning services during the school day before and after school. These services include in-class assistance as well as pullout tutorials. Students are selected using school-wide data to by the Literacy Coaches and RtI Team.
2	Title I, Part C - Migrant	The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met.
3	Title I, Part D	District receives funds to support the Educational Alternative Outreach program. Services are coordinated with district Dropout Prevention programs. Carol City Middle implements all District guidelines according to MDCPS.
4	Title II	Trainings for the following: New Teacher (MINT) Program, add-on-endorsement (Reading, Gifted, ELL), Professional Development, Professional Learning Communities.

5	Title III	Title III funds are used to supplement and enhance the programs for English Language Learner (ELL) and migrant students at Carol City Middle School by providing funds to implement and/or provide interventions.
6	Title X - Homeless	Project Upstart utilizes a collaborative method that includes the parents, the school and the community. This Homeless Assistance Program is available to families as needed to provide supplemental services that include transportation. Additional support is provided by the District from the Homeless Children and Youth Transition Program. In addition, the Homeless Liaison provides yearly training to all staff members.
7	Supplemental Academic Instruction (SAI)	Carol City Middle School will receive funding from Supplemental Academic Instruction (SAI) as part of its Florida Education Finance Program (FEFP) allocation
8	Violence Prevention Programs	Carol City Middle School has a full-time Counselor and Success Coach who facilitate individual and group sessions/lessons on violence prevention. The Safe and Drug-Free Schools Program is utilized by the TRUST counselor and it addresses violence and drug prevention services through curriculum that is implemented by classroom teachers
9	Nutrition Programs	Carol City Middle School adheres to and implements the nutrition requirements stated in the District Wellness Policy. The School Food Service Program, school breakfast, school lunch, and after care snacks, follows the Health Food and Beverage Guidelines as adopted in the District's Wellness Policy
10	Career and Technical Education	Carol City Middle School utilizes Technology Education to enhance and supplement school programs and initiatives.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Connect Ed Messages	Counselor	August - September, 2016	360 Parents in Attendance
2	School Marquee	Audio Visual Technician	August-September 2016	358 Parents in Attendance
3	Flyers Sent Home w/Students	Office Staff	September 2016	100 Parents in Attendance
4	Flyers Located in the Parent Resource Center	Office Staff	September 2016	150 Parents in Attendance
5	Annual Title 1 Parent Meeting - Agenda w/ handouts regarding requirements mentioned above	Principal/CIS	November 2016	Number of Parents in Attendance
6	Review of SIP for 2016-2017	Principal/A.P./EESAC	October, 2016 - Ongoing	Increase of Parent Volunteers and PTA members.
7	Parent School Compact	Administration/CIS	October, 2016 - Ongoing	Increase of Parent Portal Accounts
8	Before/After School Program/Tutoring	Administration	September, 2016 - Ongoing	Enrollment of students

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Carol City Middle School will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement. In addition CCMS will be having four parent workshops to increase parental involvement.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Portal Workshops in the Parent Resource Center	Administration/Student Services	Parents will be able to locate and progress monitor grades/attendance/assignments of their child(ren).	January 2017- Ongoing	Increase of Parent Portal accounts and parent accountability.
2	Parent Volunteers	Administration/Student Services	Parent/Teacher Collaboration	August, 2016 - Ongoing	Parent/Student Accountability
3	PTA Membership Drive	Administration/Student Services	Fundraising for incentives/rewards for students that show progress.	November 2016 - Ongoing	Increased of PTA members and students receiving incentives/rewards.
4	Dade Partners	Administration/Student Services	In-kind Donations	August, 2016 - Ongoing	Increase Community Involvement & Student Incentives

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	EESAC Meetings	Principal/EESAC Committee	Sharing of information and data, timelines, testing schedules and working collegiately in identifying school wide goals and targeted objectives.	September, 2016 - May, 2017	Increase of parental involvement.
2	PTA Meetings	Administration/Student Services	Enhancing of the environment that is conducive to student learning.	November, 2016- May, 2017	Increase of parental involvement.
3	Open House Night/Community Meeting	Administration/Student Services	Sharing of information/data, curricular requirements and parental/student expectations.	September, 2016	Increase of parental involvement.
4	Team Meetings	Team Leaders	Sharing of information to better service individual student needs.	August, 2016 - Ongoing	Increase of parental involvement. Reduction in behavior incidents within and outside the classroom.
5	Parent/Teacher Conferences	Team Leaders	Sharing of information to better service individual student needs.	August, 2016 - Ongoing	Increase of parental involvement, decreasing parent complaints, increasing amicable resolutions.
6	Student Services	Counselors	Sharing of information to better service individual student needs.	August, 2016 - Ongoing	Effective/Proper placement of students
7	Faculty Meetings/Inservice Training	Administration	Enhancing of the environment that is conducive to student learning.	September, 2016 - Ongoing	Awareness of current trends and practices as demonstrated by faculty/staff.
8	Early Release Day Professional Developments	Administration	Teachers will have the opportunity to participate in various professional developments on effective instruction	September 2016 - May 2017	Application of strategies learned during professional developments.

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.

Increase parental engagement/involvement through developing (with on-going parental

input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Policy; scheduling the Title I Orientation Meeting (Open House); and other documents/activities necessary in order to comply with dissemination and reporting requirements.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under the Student Success Act and other referral services. Increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Policy; scheduling the Title I Orientation Meeting (Open House); and other dissemination and reporting requirements.

Conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement.

The school receives funding under the School Improvement Grant Fund/School Improvement Grant Initiative in order to increase the achievement of the lowest performing subgroups through comprehensive, ongoing data analysis, curriculum and instruction alignment, and specific interventions such as extended day remedial tutorial instruction, Differentiated instruction/intervention, classroom libraries and Project CRISS.. Additionally, Title I School Improvement Grant/Fund provides support funding and assistance to schools in Differentiated Accountability based on need.

The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided to secondary students. Curriculum Coaches Develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assists with whole school screening programs that provide early intervening services

for children to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Other components that are integrated into the school-wide program include an extensive Parental Program; services to special needs populations

such as homeless, migrant,  
and neglected and delinquent students.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** School communications are done in multiple languages as represented by our student population. The school has a placement specialist and child study team which identifies and address the needs of students with disabilities. Additionally, all publications carry the required information addressing equal opportunities/access and individual rights. Posters are visible and prominently displayed at various locations throughout the school addressing said information.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Social Worker and Community Involvement Specialist conduct in-home conferences for parents who are unable to attend scheduled school conferences.	Terry Stubbs	Parents who are actively involved in their child's education increase the opportunity for effective reinforcement that yields an opportunity for student success.	September 2016-May 2017
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Quarterly Reading Nights are held to encourage parental participation and increase students' love for reading. Math and Science Nights are held throughout the Feeder	Terry Stubbs	Hands-on activities improves students' exposure and comprehension in Science & Math.	October 2016- May 2017

		Pattern to increase the number of students interested in Science and Math.			
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Mentoring programs and special events are conducted with McDonald's, Jesus People, Antioch Baptist Church of Carol City, Fountain of New Life and Role Models.	Aquainas Collins	Students who have good self-esteem have the ability to utilize higher order thinking skills.	August 2016- May 2017

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House Title 1 Meeting	1	290	Positive Increase in student achievement
2	Monthly EESAC Meetings	4	11	Positive Increase in student achievement
3	Parent Conferences	26	77	Positive Increase in student achievement
4	Coffee With the Cops	1	11	Positive Increase in student achievement
5	Science Fair	1	50	Positive Increase in student achievement
6	Math Night	1	120	Positive Increase in student achievement
7	Literacy Night	1	120	Positive Increase in student achievement

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parental Outreach PD	2	100	Positive Increase on Student Achievement

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of parental involvement	Coordinate parent meetings, workshops and family enrichment events.

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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