## PARKVIEW ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Crystal Spence, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** The vision of the Parkview Elementary Family is to meet the educational and emotional needs of all students in an ever changing society by utilizing innovative strategies, technological advancement, creating an awareness of our environment, building self-esteem, and actively seeking parental involvement, whereby all children will reach their maximum level of educational excellence, realizing success and fulfillment in school and in the community. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Parkview Elementary involves parents in the planning and implementation of the Title I Program and extends an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services. To encourage parental engagement/involvement with on-going parental input, Parkview Elementary receives input from parents to develop the Title I School-Parent Compact (for each student), and the Title I Parental Involvement Plan.    Parkview Elementary facilitates various meetings on behalf of the stakeholders to allow and ensure feedback and participation by parents, students and the community including the Title I Orientation Meeting, Open House, the Parent Teacher Association Meetings and the Educational Excellence School Advisory Committee (EESAC) Meetings. The function of EESAC is to bring together all stakeholders and involve them in an authentic role in decisions which affect instruction and the delivery of programs. The purpose of the EESAC is to work to ensure improved student achievement. The goal of the Council is to achieve consensus in decision making. The focus of the goal is in the preparation and evaluation of the School Improvement Plan (SIP) as it directly impacts the delivery of the educational program and services. Decisions regarding the use of Title I funds are made during the development of the School Improvement Plan by the EESAC committee. The Principal will monitor EESAC membership to ensure that parents are involved in the process. All meetings are held with flexible times to accommodate parents' schedule as part of our goal to empower parents and build their capacity for involvement.    All schools receive training and information on ways to include parents in the school improvement process and the life of the school through the Office of School Improvement and the Office of Parent/Family and Community Involvement. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Parental Involvement Plan (PIP) | The District and Title I Administration provide training to all schools in the Title I Program on ways to include parents in development of both the M-DCPS PIP, the school's PIP, the school improvement process and the life of the school. |
| 2 | Parent Advisory Council (PAC) | Title I PAC meet twice during the school year, by Region, to get input from parents in their schools to support the development of required parent plans. |
| 3 | Title I District Advisory Council (DAC) | Contains elected parent members from Title I schools in their membership that demonstrate the involvement of parents. |
| 4 | Transition to Kindergarten Program | Builds partnerships with local early educational programs; Familiarizes parents and children with information relative to the matriculation of the school. |
| 5 | Voluntary Pre Kindergarten Program | Maximizes the probability of academic success upon official entrance into the school environment. VPK teachers meet with parents to assist in preparing and transitioning students into kindergarten. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Connect Ed Messages | Registrar/ Administrators | August 2016-June 2017 | Flyers, Agenda, Minutes, Sign-In Sheets |
| 2 | Flyers/ Notices Home | Registrar/Administrators | August 2016-June 2017 | Flyers, Agenda, Minutes, Sign-In Sheets |
| 3 | School Marquee | Custodian/ Administrators | September 2016-June 2017 | Flyers, Agenda, Minutes, Sign-In Sheets |
| 4 | Annual Title 1 Parent Meeting | Administrators and Staff | September 14, 2016 | Parental Attendance/ Sign-In Sheets |
| 5 | Open House | Administrators and Staff | September 14, 2016 | Parental Attendance/ Sign-In Sheets/ Follow-up Parent Conferences. |
| 6 | Parent Meet & Greet | Administrators and Staff | August 19, 2016 | Parental Attendance/ Sign-In Sheets/ Follow-up Parent Involvement in other events. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent participation is paramount at Parkview Elementary; as a result, all meetings are held with flexible times to accommodate parents' schedules as part of our goal to empower parents and build their capacity for involvement. Although dates are scheduled for parent meetings including PTA and EESAC meetings at the beginning of the year, times for each meeting is scheduled by the stakeholders in attendance at the previous meeting. All meeting dates and times are posted in the main hallway of the school, on the marquee, emailed to stakeholders with email addresses on file and announced on the public address system, by Connect-Ed and advertised on flyers sent home with students. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Reading/Parent Night | Grade Level Chairperson; Reading Coach; | Parents will be provided with information on assessment and academic achievement standards through meetings, workshops and multimedia. | October 2016 - May 2017 | Sign-in sheets; Agendas; Flyers |
| 2 | Math/Parent Night | Department Chairperson; Math Coach | Parents will be provided with print materials, technological resources, student handbooks and newsletters to assist parents in understanding the Florida Standards in Mathematics "MAFS" student academic achievement standards, and local academic assessments. | October 2016 - May 2017 | Sign-In Sheets; Agenda; Flyers |
| 3 | Science Fair Night | Science Liaison; I-Heat CSS | Parents will be provided with information about NG-SSS in Science and the essential components of science instruction to enable parents to support the instructional practices used by the teacher. | May 2017 | Sign-In Sheets; Agenda; Flyers |
| 4 | Family Literacy Night | Instructional Coaches; Administrators | Parents will be provided with print materials, technological resources, student handbooks and newsletters to assist parents in understanding the Florida Standards in all core subjects. | February 2017 | Sign-In Sheets; Agenda; Flyers |
| 5 | Assessments and Student Data Discussed during individual conferences | Classroom Teachers | Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year. | August 2016-May 2017 | Conference Logs |
| 6 | Individual Conferences regarding technology and access to the parent portal | Counselor; Community Involvement Specialist | Counselor will enlist the support of the Parent Academy to provide individual help to parents in how to log-in and access the Parent Portal as well as other technological resources. | September 2016 - May 2017 | Sign-In Sheets; Conference Logs |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Administration Annual Procedures Meeting for Principals | Title I Administration and Schools of Operations | Principal will attend training on the implementation of the Title 1 Procedural Handbook and on techniques to increase parental involvement that are linked to improving academic achievement. | September 2016 | Increased achievement in Parental Involvement resulting in an increase in standardized test scores. |
| 2 | Miami Dade County Public Schools | District, EESAC Chairperson | The District makes training available to assist schools in effectively managing their councils (EESAC) so that parents are fully involved in the development and review of the SIP that is linked to improving academic achievement. | September 2016 | Increased student in all areas of the curriculum resulting in an improvement in achievement on standardized test scores. |
| 3 | Title 1 Annual Meeting conducted at the school site level | School Site Administrators | To provide parents with knowledge of what the is meaning of title 1 and the benefits the implementation of the program provides the students to increase academic achievement through parent involvement. | September 14, 2016 | Increase in parental involvement resulting in parents’ ability to assist the school to assist their child in making necessary strides each school year. |
| 4 | Preparing for Open House | Administration & various teachers | Teachers and staff will distribute all information regarding state, district and school policy uniformly to provide parents with timely information and resources to help educate their child(ren). | September 14, 2016 | Parental feedback on PIP and the School Compact and throughout the year. |
| 5 | Start Sharp Training | Administration & various teachers | Teachers and staff will implement all aspects of the state standards and district initiatives with fidelity to improve student achievement. | August 8-11, 2016 | Increased achievement and knowledge of the Florida Standards: LAFS & MAFS. |
| 6 | Collaborative Strategies | Administration, Instructional Coaches, & I-Heat CSS | This training will take place on the Professional Development day to further enhance the skills needed for a successful, informed start of the 2016-17 school year. | August 30, 2016 | All instructional staff participating in house training as well as district training to utilize strategies learned and to positively impact student achievement. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** To further encourage parent participation and engagement, Parkview Elementary has created a parent resource center where parents may pick-up materials and/or meet with the Community Involvement Specialist. The parent Resource Center is opened daily from 8:30 am to 4:00 pm. The CIS will maintain records of parent participation. The schedule may be modified as needed based on parents' participation. Additionally, Parkview Elementary has established a school website, which is monitored and updated as needed. The website provides information useful to all stakeholders including a link to the parent portal, school-site up-coming events, testing calendar including District and State mandated tests and general information regarding Parkview Elementary and Miami-Dade County Public Schools. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
* If the schoolwide program plan, under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** At the annual Open House meeting held September 14, 2016, all stakeholders of Parkview Elementary will receive information about the Title I programs, the curriculum, and academic assessments. Parental input will be included in the development of the PIP and the School Compact as well as the School Improvement Plan (SIP). Parents will learn about school-wide programs, parent portal, extended day requirement, tutoring, how to schedule parent teacher conferences, and opportunities for participation in decisions related to the education of their child(ren). Parents will be given a copy of the parent handbook, which includes more detailed information on these topics. Upon completion of the general meeting, parents will be invited to visit their child's classrooms and meet staff. During classroom visits, teachers will provide additional information on the subjects they teach, assessment plans, on-going progress monitoring, state assessments, classroom expectations and how parents can help at home. Sign-in sheets will submitted to the Assistant Principal who will maintain documentation on the dissemination of information, distribution methods, and timelines. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Parkview Elementary makes various attempts to get meeting invites and registrations to parents for their participation via: Connect Ed telephone blast, flyers, displaying information on the school-site marquee, and posters displayed throughout the facility in several languages. Efforts are made to assist parents in understanding the needs and rights of students with disabilities and ELL students, in their primary language. Parents of Students with Disabilities and ELL parents are also able to access the parent resource center from 8:30 am to 4:00 pm for one on one assistance. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)]; and | Annual Procedures Meeting for Title I Principals provides info/data for Principals to train staff. | Title I Administration; Principal | Principal will train staff on techniques to increase parental involvement, encourage parental empowerment, and increase academic achievement. | September 20, 2016 |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Literacy Training provided for parents in tandem with District Resources. | Instructional Coaches/ Curriculum Support Specialists | Administration will solicit parental input in the development of parental involvement plans, instructional practices, programs, and activities that are linked to improving academic achievement. | August 2016 - May 2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\195249\AppData\Local\Microsoft\Windows\INetCache\IE\5J0U51JH\fileUploads\134301_2016-2017_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\195249\AppData\Local\Microsoft\Windows\INetCache\IE\5J0U51JH\fileUploads\134301_2016-2017_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\195249\AppData\Local\Microsoft\Windows\INetCache\IE\5J0U51JH\fileUploads\134301_2016-2017_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | School Improvement Plan Goals and Objectives (ESSAC) | 9 | 26 | As parents became more familiar with the Goals and Objectives, they were better able to assist in the learning process. Hence, the probability of student success increased. |
| 2 | FSA & SAT Parent Night | 1 | 22 | Parents were provided information about specific standardized assessments that will be administered to their child, testing dates, as well as strategies to be successful. Parents gained increased insight and heightened awareness of statistical information and how it correlates to student achievement. This enabled parents to identify and provide assistance in the target areas. |
| 3 | Parent Outreach | 5 | 18 | Provided parents with individualized training to volunteer parents in order to assist them in the online application process. The parent's skills in technology were augmented and they became directly involved in the education process. |
| 4 | Title 1 Orientation Meeting | 1 | 82 | Provided parents with information about "What is Title 1" and its relevance to the school system and benefits to the school and the students. |
| 5 | Open House | 1 | 168 | Provided parents with Title 1, PTA, Parent Academy, EESAC, as well as the opportunity to visit classrooms to obtain information about the school/district curriculum, as well as state and district assessments. |
| 6 | Science Night - Science FAIR | 1 | 8 | Provided parents with the opportunity to learn about the guidelines of a science fair project, view school wide representation and make the connection with science in school and its relevance at home. |
| 7 | Pre-Kindergarten Transitional Meeting | 1 | 6 | Provided parents with the vital information of Kindergarten Readiness expectations, curriculum and district assessments. |
| 8 | Annual Father's Take Your Child to School/March | 1 | 54 | Provided fathers with an opportunity to participate in a meaningful, interactive activity with their child(ren). |
| 9 | North Region Schools' Expo/ Magnet Fair | 2 | 33 | Provided parents with the opportunity to learn about the curriculum and instructional programs available for all students in the North Region, particularly in our Feeder Pattern "Norland Middle and Norland Senior High" schools. |
| 10 | Expanded Food & Nutrition Education Program | 13 | 96 | To provide parents with knowledge of healthy foods that children need and how having a balanced diet and intact of fruits and vegetables has a positive impact on student learning & achievement. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Opening of Schools Meeting/ Training | 1 | 25 | Improve student academic achievement with the knowledge of student/ school-wide data and school mission. |
| 2 | Interim Assessment Training | 1 | 15 | Positively impact student achievement in core subjects and utilize data obtained to drive instruction. |
| 3 | Laying the Tracks SIP/ Advance-ED Training | 1 | 25 | Improve student achievement in all areas of the curriculum. |
| 4 | Start Smart Training/ Open House | 1 | 25 | Improve student literacy in all areas of the curriculum. |
| 5 | Tracking Through Technology: Digital Convergence | 1 | 26 | Improve student academic achievement through the immersion of technology in the areas of math and science. |
| 6 | Student Services: Values Matter/ Cloud 9 | 1 | 26 | Improve student literacy, critical thinking and the application of skills acquired in all areas of the curriculum. |
| 7 | Effective Planning and Preparation | 1 | 19 | Improve student academic achievement through the immersion of technology as well as other resources. |
| 8 | Driving Through D.I. | 1 | 26 | Improve student literacy in all areas of the curriculum. |
| 9 | Chugging to Secondary Standards | 1 | 18 | Improve student literacy in all areas of the curriculum. |
| 10 | Writing on the Railroad | 1 | 17 | Improve student literacy in all areas of the curriculum. |
| 11 | FSA ELA Writing Training | 1 | 7 | Improve student literacy in all areas of the curriculum. |
| 12 | Portfolio Training | 1 | 3 | Improve student literacy in all areas of the curriculum. |
| 13 | Best in the West/ Best Practices | 1 | 23 | Improve student literacy in all areas of the curriculum. |
| 14 | Understanding Data: Data Chats | 3 | 15 | Positively impact student achievement in core subjects and utilize data obtained to drive instruction |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parental Attendance in literacy/ curriculum events by minority parents. | Provide parents additional opportunities to gain knowledge of curriculum, school's mission and resources available. To encourage parental participation and provide incentives to classes and the parents, i.e. treats for class competitions, refreshments, and no homework passes. |
| 2 | Limited access or knowledge of technological resources available to students. Additionally, lack of knowledge of the benefit these resources provide to students and parents. | Continue to encourage parents to utilize the student portal to monitor student academic performance, attendance, etc.; as well as to access Reading Wonders supplemental activities; i-Ready reading and mathematics at home to extend learning to the home. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |