

CROSSROAD ACADEMY Title I, Part A Parental Involvement Plan

I, Kevin Forehand , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Crossroad Academy Charter School believes that positive parent/family involvement is essential to student achievement and thus encourages such involvement in the school's educational planning and operations. This policy seeks to strengthen the partnership among all our parents/guardians, staff, school, the community and the board of Directors by providing for parents' involvement in decision making as members of the school-based planning teams, local parent groups, and county-wide committees. Developing training programs that help the individual parent support their child at home will further strengthen this partnership.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Crossroad Academy Charter School believes in involving parents in all aspects of its Title I programs. The SAC has the responsibility for developing, implementing, and evaluating the school level plans, including the SIP and PIP. More than 50 percent of the

members of the SAC are parent (non-employee) representatives. In addition, all parents are given the opportunity to review the plan and offer their input prior to approval. For the PIP, all parents are given surveys at the end of the school year seeking their input

on activities, training, and materials they needed to help their child. Results of parent surveys are reviewed by the SAC to determine needed changes. During the SAC meeting when the PIP and/or SIP are developed, the committee decides how the parental involvement funds will be used.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|--|--|
| 1 | VPK | The VPK staff will coordinate student transition meetings with parents and kindergarten teachers to address the student's specific learning needs. |
| 2 | Individuals with Disabilities Education Act (IDEA) | Supplemental instructional support provided by Title I will be discussed with parents during the development of the students' IEP. |
| 3 | Title I | Supports the parental involvement program with supplemental materials conducive to educating parents on child development and grade level transitioning. |
| 4 | Title II | Professional development modules will be provided to schools to support the professional development needs of the staff related to parental involvement. The parent liaisons will be trained by the District's parental involvement staff on how to effectively use the modules. |
| 5 | ESOL | During monthly parent meetings, parents will get the opportunity to attend conference style sessions on topics that center around ESOL strategies for students so that parents can help their children at home. |
| 6 | College Prep Initiative | Provide an opportunity for the parents to see the prerequisites for college and prove them the rigor of our courses is adequate for the student's learning and development. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|--|---|----------------------------|--|
| 1 | 9 wk. Parent Expo | Principal | Each 9 week grading period | Parent Signature for Report Card pick-up, parent surveys |
| 2 | Distribution of Title I fliers and letters for Title I meeting | Parent Services Coordinator | Ongoing | Comments and suggestions from parents |
| 3 | Parent Title I Meeting | Principal | September | sign in sheets, Agenda, Parent Surveys |
| 4 | Parent Meetings | Principal | Each 9 week grading period | Event, Agenda, Sign-in Sheets |
| 5 | Sent notices to Parents/Guardians | Staff & Classroom Teachers | August-September | Sign-in sheets and Attendance Logs |
| 6 | Announce and Advertise Title I Parent Meeting | Principal, Classroom teachers and staff | September | Attendance at Annual Parent Meeting, Attendance Logs |
| 7 | Monthly Drawings | Administration and Teachers | Ongoing | Photos and articles |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Crossroad Academy Charter School PTO meetings are held in the evenings, but the schedule is determined in advance for the year and printed in the student's handbook. Parent conferences and/or IEP meetings are scheduled on a flexible basis to accomodate parent schedules. Meetings with parents will be held in the mornings, evenings or via teleconference as deemed necessary.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---|----------------------|--|-----------------------------|--|
| 1 | Back to School Events, Engaged faith-based, community & businesses to support with school supplies & hygiene kits | Principal & Teachers | Increase students performance by engaging the entire community to support parents and students | Ongoing | Sign-in sheets, Agenda, copies of informative handouts |
| 2 | Curriculum Expectations | Principal | Inform parents of schools curriculum expectation | August | Parent sign-in forms, Surveys |
| 3 | Parent Expo | Principal | Informing parents of student progress, | Every 9 week grading period | Sign- in sheets, agenda, surveys, copies of handouts |

| | | | | | |
|---|---|----------------------|--|-----------------------------|---|
| 4 | Assessments | Teachers | Informing parents of students progress, expectations, and achievements | Each 9 week grading period | Conference logs, sign-in sheets, |
| 5 | Family Nights | Counselor & Teachers | Themed nights to educate parents on academic expectations | Monthly | Sign-in sheets, agenda, surveys, copies of handouts |
| 6 | Million Father March - Fathers bring children to school on the 1st day of school. | Counselor & Teachers | Increase parental involvement and students performance | August, first day of school | Volunteer sign-in sheets |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---|-------------------------------|---|------------------|---|
| 1 | SIP & SAC | Principal/Assistant Principal | Knowledge of the process, duties, and responsibilities of persons serving on SAC & those developing the SIP | August-September | Agendas, sign-in sheets |
| 2 | Parental Involvement | School Counselor | Inform parents of all activities | Ongoing | Sign-in sheets, agendas, flyers |
| 3 | Building ties between home & school | Principal/Staff | Increase parent involvement and student services | Ongoing | Parent participation, volunteerism |
| 4 | General Session: State of the Union/Employee Handbook | Principal | Cultural competency, Teachers Code of Ethics | August | Sign- in sheets, agendas, fliers, and materials |
| 5 | Scorpion University | Principal | Improved teachers professional development, cultural diversity | August-June | Parent survey, teacher evaluation |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Expand the resources available for parents. Provide technical assistance, trainings, as well as meetings to enhance parental involvement.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will receive notification of Title I programs through announcements on the school website, Skylert parent notification system and written notices sent to their homes. Also, the link to Skyward, the district's student information system, is on the Crossroad Academy website and is used to communicate with parents on students progress, assignments, events and subjects. Copies of the Parental Involvement Plan are available upon parental request. Copies are located in the front office and distributed at the 9-week Parent Expos.

Additionally, during monthly parent meetings, parents attend conference-style sessions. These sessions topics include but are not limited to: overviews of the reading, math, science & social studies curriculum, school-wide achievement goals, and data, assessment & progress monitoring tools.

In the event that the school wide plan is not at a satisfactory level, then parents will be given the opportunity to submit their comments and those comments will be included with the plan.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: A variety of parental involvement activities will be planned to ensure that each parent has ample opportunity to participate. Multiple sources will be used to communicate opportunities for involvement to parents. To provide full access and opportunities for all English limited proficiency, school reports, and informational letters from the school and/or district will be provided in the child's home language according to federal/state guidelines. In addition, steps will be taken to ensure disabled parents have access to school events and or information. Staff members and or district support personnel will be available to assist parents who have disabilities (visual, physical, deaf).

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|----------|--|--------------------|---|----------|
|-------|----------|--|--------------------|---|----------|

| | | | | | |
|---|--|--|----------------------------------|--|----------------------------|
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Parent Partner Program where parents pair-up in their school activity involvement | Parent Liaison | Students will gain assistance from parents, which will impact their achievement. | Throughout the school year |
| 2 | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Parent Volunteer/Conference Requirement in Family/School Contract | Principal and Classroom Teachers | When parents are aware of their child's academic progress, then they will continuously monitor their progress to ensure their child's success. | Throughout the school year |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Research model approaches and attend available trainings | Parent Liaison | Students will gain assistance from parents, which will impact their achievement. | Throughout the school year |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Distributing School Partnership Packages which detail the opportunities for business/community involvement | Parent Liaison | When communities work together to support learning, students tend to earn higher grades. | Throughout the school year |

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how

parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|--|-----------------------------|-------------------------------|--|
| 1 | Back to School Events, Engaged faith-based, community & businesses to support with school supplies | 3 | 150 | Parents were informed on the changes in standards and curriculum for the school year and how to best help their students at home. The faith-based community informed parents on after school programs and tutoring services offered at their churches. Research has shown that when parents and community join forces, student academics is positively affected. |
| 2 | Title I Annual Meeting/Family Night/PTO | 11 | 200 | Parents received information in regards to school's curriculum, homework assistance, methods of communicating with parents (Skyward, LiveSchool, Remind) |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|--|-----------------------------|-------------------------------|---|
| 1 | Building ties between home & school | 20 | 36 | Staff participated in parent -communication professional development; This activity including role playing and how to handle parent-teacher conferences. When parents and teachers foster positive relationships, students benefit from the support of both stakeholders. |
| 2 | Parental Involvement-Training | 2 | 36 | Staff were trained on a variety of ways to involve parents in their child's education; Involved parents affects student academic performance. |
| 3 | Scorpion University - Personal Development Trainings | 36 | 20 | Staff received professional development training which increase their competency in subject area and knowledgeable of new update in child development |

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|---|
| 1 | Due to English not being their primary language spoken, many Hispanic families fail to attend meetings. | The school will ensure translation services are provided as needed. |
| 2 | Due to work schedules, economically disadvantaged parents were not able to attend meetings. | The school will provide a morning and evening session for meetings. |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|