

BISCAYNE GARDENS ELEMENTARY Title I, Part A Parental Involvement Plan

I, Deborah G. Riera, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Biscayne Gardens Elementary will involve parents through PTA meetings and regularly scheduled EESAC meetings throughout the year. These meetings will provide parents opportunity to become involved in the planning and implementation of the school's Title I program. Additionally, parents will be invited to the school's annual Title I annual Parent Meeting on September 14, 2016. During the meeting, parents will be given a survey to inform the school of information they would like to know or how the school can assist them.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Meeting	Administration decided on the day and time.
2	Parent Academy	Community Involvement Specialist and Principal decided on the date and time.
3	Open House	Principal and Assistant Principal informed parents of programs and important information.
4	Bilingual Parent Outreach	Community Involvement Specialist and Principal decided on subjects and meeting dates.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyer with student	Administration	September 2016	Student attendance
2	Connect Ed	Administration	September 2016	Percent of successful deliveries
3	Post Meetings on Marquee	Administration	September 2016	Attendance Rosters
4	Title I Parent Meeting	Administration	September 2016	Parent Sign In Sheets
5	SPED Parents	Administration	September 2016	Parent Sign In Sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent Academy workshops are offered once a month in the morning. Informational parent meetings such as Meet & Greet, Open House, Title I Annual meeting, Reading readiness, Test Taking Strategies to assist students are held in the evening to accommodate all parents who cannot attend meetings during work hours. Additionally, the parent center will be open every day from 9am until 3 pm for parents to pick up materials or meet with our Community Involvement Specialist.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Meet & Greet	Administration	Students and parents will have the opportunity to meet their teachers.	8/19/16	Sign-In Rosters
2	Open House	Administration	Parents will be informed on school expectations.	9/14/16	Sign-In Rosters
3	Parent Academy	Community Involvement Specialist	Beating the stress in our lives	10/6/16	Sign -In Rosters
4	Parent Academy	Community Involvement Specialist	Choosing a Healthy Lifestyle	11/10/16	Sign-In Rosters
5	Parent Academy	Community Involvement Specialist	Greening and Gardening in our Environment	12/8/16	Sign-In rosters
6	Parent Academy	Community Involvement Specialist	Dancing Your Way to a Healthy Life	1/12/17	Sign-in rosters
7	Parent Academy	Community Involvement Specialist	Less stress about Tests	2/9/17	Sign-in rosters
8	Parent Academy	Community Involvement Specialist	The Florida Standards Assessments(FSA)	3/2/17	Sign-in rosters
9	Parent Academy	Community Involvement Specialist	Preparing for Parent-Teacher Conference	4/20/17	Sign-in rosters

10	Parent Academy	Community Involvement Specialist	Summer Learning and Fun in the Family.	5/19/17	Sign-in rosters
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	To gather and analyze I-Ready data to guide instruction	Transformational coaches/teacher	To improve students' achievement	10/7/16	Student Academic Improvement
2	Model the use of the instructional framework for the development of lessons	Transformational Coaches/Administration/Teachers	To develop lesson plans to meet students' Educational needs.	10/12/16	Student Academic Success
3	Model how to unwrap the standards during collaborative planning	Instructional Coaches/Curriculum Support Specialist/Teachers	Develop lesson plans to meet students' needs	10/21/16	Student Academic Success
4	Model how to group students for Differentiated Instruction	Transformational Coaches/Teachers	To meet students' Educational needs	11/4/16	Student Academic Success
5	To gather and analyze Gateway to Data reports	Transformational Coaches/Teachers	To meet students' Educational needs	11/4/16	Student Academic Success
6	Explicit Instruction	Instructional Coaches & Curriculum Support	To improve students' achievement	12/15/16	Student Academic Success
7	Develop Probing Questioning Techniques	Instructional Coaches/Teachers	To improve students' achievement	1/10/17	Student Academic Success
8	Effective instruction in Science	Curriculum Support Specialist/Administration/Teachers	To improve students' achievement	1/10/17	Student Academic Success

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Facilitate daily interaction with parents through the parent resource center. Resources are current and helpful to parents. Teachers keep a log of parent communication either in person, by note, by email, or by phone. Parents are encouraged to be actively involved in their child's education by volunteering, joining PTA and being a member of EESAC. The school also hosts monthly in-house bilingual parent outreach meeting.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Timely information about Title I will be shared through PTA meetings, EESAC meeting, flyers, Connect Ed messages, and the school website. The parent-school Compact will be shared, discussed, and distributed at the Annual Title I Parent Meeting, scheduled for September 14, 2016. The description and explanation of the curriculum will be shared with parents at the Annual Title I Parent Meeting and Open House. The Community Involvement Specialist and Administrators will schedule monthly meetings that will provide parents the opportunity to formulate suggestions.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parent meetings are held on a monthly basis. All workshops are conducted in English and translated in Creole or Spanish for our ELL parents. Teachers will also conference with students who have Progress Monitoring plans and contact parents regarding strategies either in person or over the phone. Connect Ed will also be sent according to students' native language.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Bilingual Parent Outreach Workshops	Community Involvement Specialist	Keeps parents abreast of latest trends in curriculum, behavior and overall student achievement	Monthly
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who	Parental Workshops	Community Involvement Specialist	Increase academic achievement through parental involvement	Ongoing

	work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parental Workshops	Community Involvement Specialist	Increase academic achievement through parental involvement	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House	1	150	Promotes grade level expectations
2	Parent Academy	1	6	Students will come to school prepare on a daily basis
3	Parent Academy	1	9	How to help your child at home
4	Parent Academy	1	5	Your child's emotional health
5	SAT night	1	16	Help your child prepare for the SAT
6	FSA night	1	18	Help your child prepare for the FSA
7	Family Math night	1	9	Help your child improve academically
8	Award Assembly	1	49	To reward Honor Roll Students
9	5000 Role Model	1	16	To promote Role Models students
10	Jumpstart	1	19	To train parents on the use of devices
11	Award Assembly	1	72	To reward Honor Roll Students
12	BGE presents the Book Of Life	1	60	Having fun reading
13	Award Assembly	1	70	To reward Honor Roll Students
14	Award Assembly	1	47	To reward Honor Roll Students
15	Transition to Kindergarten	1	9	Preparing to enter Kindergarten

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open Communication with Parents	1	465	Parents to be aware of their child's progress and academic growth

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited parents' participation of training offered at school.	Biscayne Gardens will offer training and informational meetings for parents during the school day and evening hours to try to get more parent participation.
2	Lack of internet access at home for effective Parent Portal usage.	The Media Center and parent Resource room will be made available to parents in need of internet access.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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