## OJUS ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Mildred Mejia , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** At Ojus, we strive to include parents in the education of their children, both academically and socially. Parents are children's biggest and most influential advocates, and they are welcomed into our school and invited to participate in all areas. Ojus is a community in which teachers, staff, and parents work together to further the social, emotional, and academic development of our students. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The M-DCPS Title I Parent Involvement Plan (PIP) outlines specifics for schools in the Title I Program regarding parental involvement. The CIS "training of trainers" meetings include dissemination of resources, information and assistance available for parents. The CIS, funded through Title I Administration, will schedule meetings and activities, encourage parents to support their child's education, provide materials, and encourage parental participation in the decision making processes at the school site. Title I DAC Executive Board meetings, General Meetings, PAC meetings and the Community Involvement Specialist will provide meetings/workshops for parents to guide them in assisting their children with improving academic achievement. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | PTA | School-wide proactive diverse group generously involved in fund raising, school improvement. |
| 2 | EESAC | Parents are involved in this most important advisory capacity. |
| 3 | Volunteer program | Over 9000 documented hours for the last eight years |
| 4 | Five Star School Award | Governor's recognition of total involvement of family and community stakeholders |
| 5 | Golden School Award | 16 years of celebrating at least two times the number volunteer hours as compared to the number of students enrolled |
| 6 | Parent Workshops | Workshops focusing on improvement in Reading, Math, Writing and Science are scheduled for parents and children |
| 7 | Title I funding for coaches and interventionists | Reading and math coaches assist teachers and parents with instructional and follow-up strategies; Trained staff utilize intervention strategies with the lowest 25% of students and share information with their families. Coached met weekly with grade levels to plan collaboratively and discuss "best practices" |
| 8 | Parent Academy Programs | Ojus will collaborate with The Parent Academy to provide parents with workshops related to educational as well as social issues |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | ConnectEd | Dr. Mildred Mejia, Principal Ms. Claudia Rocque, CIS, Ms. Nicole Bergert, PTA Representative | September 13-14, 2015 | Documented sign-in sheets |
| 2 | E-mail to parents | Dr. Mildred Mejia, Principal Ms. Claudia Rocque, CIS, Ms. Nicole Bergert, PTA Representative | September 12, 2015 | Documented sign-in sheets, increased % of parent involvement |
| 3 | Announce on school marquee | Ms. Claudia Rocque, CIS | September 8-14, 2015 | Documented sign-in sheets |
| 4 | Flyer | Dr. Mildred Mejia, Principal, Ms. Claudia Rocque, CIS | September 9, 2015 | Documented sign-in sheets |
| 5 | Agenda | Dr. Mildred Mejia, Principal, Ms. Claudia Rocque, CIS | September 14, 2016 | Documented sign-in sheets |
| 6 | Annual Title 1 Meeting | Dr. Mildred Mejia, Principal, Ms. Claudia Rocque, CIS | September 14, 2016 | Documented sign-in sheet |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** M-DCPS and Title I Administration provide training to all schools in the Title I Program focusing on ways to include parents in the development of both the M-DCPS Parent Involvement Plan, the school's PIP and the school's School Improvement Plan. Meetings will be alternately scheduled in the mornings and in the evenings to provide accessibility to the maximum number of parents. Title I funding will provide food incentives and childcare. Scheduling of home visits by the CIS will enhance/expand parental involvement. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | M-DCPS | District Personnel | Assist schools in effective management of EESAC. Parents are fully involved in the development and review of the SIP that correlates to improving academic achievement. | 9/6/16 | Results of 2017 standardized test scores |
| 2 | Title I DAC General Meetings | District Director and Staff | Provides training, information, and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement. | 9/14/16 | Results of 2017 standardized test scores. |
| 3 | The school's Parent Survey Compilation of Results is analyzed and used to amend the Title I Program and the Title I PIP at the school site for the current year. | Dr. Mildred Mejia, Principal, Ms. Claudia Rocque, CIS | Provides training, information, and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement. | 9/14/16 | Results of 2017 standardized test scores. |
| 4 | Miami-Dade "Parent Portal" | District | Allows registered parents or guardians to monitor their students' academic performance and attendance. | 9/14/16 | Results of 2017 standardized test scores. |
| 5 | School Sites Parent Resource Centers | Dr. Mildred Mejia, Principal, Ms. Claudia Rocque, CIS | Implements programs and activities that are linked to improving academic achievement. | 9/14/16 | Results of 2017 standardized test scores. |
| 6 | M-DCPS EESAC Training | District, School-site | M-DCPS makes training available to assist schools in effectively managing EESAC so that parents are fully involved in the development and review of the SIP that links to improving academic achievement. | 10/3/16 | Results of 2017 standardized test scores. |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Administration Technical Assistance and Support | District Director and Staff | Assist with planning, monitoring and implementation of effective parental involvement activities that are linked to improving academic achievement. | 9/20/16 | Results of 2017 standardized test scores. |
| 2 | Staff Orientation | Administration, CIS | Ensure that staff members understand the utilization of Title I funds linked to improving academic achievement. | 8/19/16 | Results of 2017 standardized test scores. |
| 3 | CIS' Training of Trainers | Principal, CIS | Assists with planning and implemementation of effective parental involvement activities that are linked to improving academic achievement. | 8/19/16 | Results of 2017 standardized test scores. |
| 4 | M-DCPS | District, School-site | Makes training available to assist schools in effectively managing EESAC so that staff is fully involved in the development and review of the SIP as linked to improving academic achievement. | 10/3/16 | Results of 2017 standardized test scores. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Ojus's Parent Resource Center is conscientiously and systematically updated. The CIS is charged with making parents aware of community resources available to them and to their child/ren. These resources may be academic, social, medical, psychological and/or financial in nature. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Ojus's Title I Orientation Meeting facilitates the distribution and discussion of the current Title I PIP. CoNNect Ed telephone messages invite and inform parents of scheduled Title I meetings and the importance of being involved advocates for their child/ren. Information regarding upcoming events is also displayed on the school marquee. Reasonable efforts are made to assist parents in understanding the rights of their children with exceptionalities and ELL needs, in their home language, if necessary. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All information sent to parents and the community is sent in three languages (English, Spanish and Creole). Students who are not English Proficient receive instruction from Curriculum Content in the Home Language (CCHL) instructors in their home language and from the Multi-lingual team. Within the office staff members are available to assist with translation when required. Members of the Ojus EESAC Advisory Committee are representative of all cultural and ethnic groups present in our school. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Parents will partner with others based on a number of factors (home language, grade level of child, needs of child, etc.) | Ms. Maria Lopez, PTA Representative, Parent Academy | Strengthens relations between parents and schools in ways that foster academic improvement. | Ongoing |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Alternating scheduled parent meeting between mornings and evenings | Dr. Mildred Mejia, Principal, Ms. Claudia Rocque, CIS, Ms. Nicole Bergert, PTA Representative | Strengthens relations between parents and schools in ways that foster academic improvement. | Ongoing |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Incorporate best practices as discussed at Title I District Meetings | Ms. Claudia Rocque, CIS | Strengthens relations between parents and schools that foster academic improvement | Ongoing |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Dade Partners | Dr. Mildred Mejia, Principal, Ms. Nicole Bergert, PTA Representative | Provides additional financial and in-kind resources | Ongoing |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Documents%20and%20Settings\4061ojus\My%20Documents\Downloads\fileUploads\134061_2016-2017_uploadEvidenceParentInput.doc) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Documents%20and%20Settings\4061ojus\My%20Documents\Downloads\fileUploads\134061_2016-2017_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Documents%20and%20Settings\4061ojus\My%20Documents\Downloads\fileUploads\134061_2016-2017_uploadCompactEvidence.doc) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Family Central meetings | 12 | 9 | Additional academic support from parents will improve student achievement |
| 2 | SAT/FSA Parent Meetings | 3 | 250 | Increase in standardized test scores |
| 3 | Parent Academy sessions | 3 | 26 | Improvement in attendance and standardized test scores |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Five Star Orientation volunteer training | 2 | 85 | Improvement in authentic work |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Language (Creole speakers) | Notices will be sent home to alert parents of the availability of Creole translators. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |