## NORWOOD ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Kevin N. Williams , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** The mission of Norwood Elementary School is to provide an environment whill will prepare all students to be academically, socially, and physically successful in meeting th echallenges of a multicultural society through technology, appropriate instuctional strategies, self discipline, and parental and community support. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Norwood will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under and other referral services.  Norwood will also increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Policy; scheduling the Title I Orientation Meeting (Open House); and other documents/activities necessary in order to comply with dissemination and reporting requirements.  Furthermore, Norwood will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement. Norwood will provide a FSA parent night to inform parents of the state assessment requirements, and how they can best assist their child. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title 1 Part C | Norwood provides services and support to migrant students and parents. The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met. Students are also provided extended learning opportunities after-school and in some cases during summer school by the Title I, Part C, Migrant Education Program. |
| 2 | Title II | The District uses supplemental funds for improving basic education as follows:•training to certify qualified mentors for the New Teacher (MINT) Program |
| 3 | Title III | Title III funds are used at Norwood Elementary School to supplement and enhance the programs for English Language Learner (ELL) and immigrant students by providing: |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title 1 Parent Informational Meeting | Principal | September 2016 | Increase number of parents in attendance |
| 2 | Florida Standards Assesment Informational Meeting | Principal/Assistant Principal/Teachers | September 2016-February 2017 | Student achievement on standardized test. |
| 3 | Meet the Principal Meeting | Principal/Staff | August 2016 | Increase number of parents in attendance. |
| 4 | Monthly EESAC Meetings | ESSAC Chair | September 2016-May 2017 | Increase parental involvement |
| 5 | SAT Family Night | Grade Level Chairs | January 2017-March 2017 | Number of parents in attendance |
| 6 | Family Science Night | Principal | November 2016 | Number of parents in attendance |
| 7 | Literacy Night | Teachers | October 2016 | Number of parents in attendance |
| 8 | Dads Bring Your Child To School | Principal | Septermber 2016 | Number of parents in attendance |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Norwood will offer flexible meetings for parental involvement in the mornings, and evenings. Child care may be provided via Title 1 funds, and home visits will be conducted by the Community Involvement Specialist with documentation. PTSA meetings will also be conducted on an alternate morning/evening schedule. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Involvment Workshop | Counselor | Healthy students test better | October 2016-May 2017 | Increase student awareness of health |
| 2 | FSA Informational Meeting | Teachers | Increase parental involvement increase student achievement | October 2016-January 2017 | increase student achievement |
| 3 | Family Literacy Night | Reading Coaches | Literacy increase test scores | October 2016 | Increase student achievement |
| 4 | Science Engineering Fair | Teachers/Students | Science test achievement scores increase | JNovember 2016-December 216 | Increase student achievement |
| 5 | ScienceFamily Night | Teachers | Science test achievement scores increased | November 2016 | Increase student achievement |
| 6 | SAT Informational Family Night | Teachers | Student achievement on SAT-10 | January 2017-March 2017 | Increase student achievement |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | EESAC Training | Principal | increased achievement in test scores | October 2016 | EESAC parent involement |
| 2 | Rules of Parental Involvement | Assistant Principal | increased achievement in test scores | September 2016-February 2017 | ncreased parental involvement |
| 3 | PTSA Connection | CIS | increased achievement in test scores | September 2016 | ncreased PTA membership |
| 4 | Professional Conversations | Principal | increase student achievement | September 2016-May 2017 | Increase parental involvement |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Norwood will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under and other referral services. These activitites will provide training, information and support services that strengthen the relations between parents and the school in meaingful ways to improve student achievement. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Norwood will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, also through developing (with on-going parental input) our Title I School-Parent Compact (for each student). Furthermore, Norwood will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement. If requested by parents, oppotunities for regular meetings to formulate suggestions and to participate as appropriate in decisions relating to the education of their child will be provided notification of EESAC meetings which are scheduled monthly.Timely information about the Title 1 program is provided at the Title 1 meeting at the school, also in the monthly parent e-newsletter. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Norwood will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under and other referral services.  Norwood will also increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Policy; scheduling the Title I Orientation Meetings; and other documents/activities necessary in order to comply with dissemination and reporting requirements.  Furthermore, Norwood will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement. All information will be distributed in the languages of students, and stakeholders. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Provide training, information and support services that strengthen the relations between parents and the school. | CIS | increased student achievement on standardized test | June 2017 |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Provide training, information and support services that strengthen the relations between parents and the school. | CIS | increased student achievement on standardized test. | June 2017 |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Provide training, information and support services that strengthen the relations between parents and the school. | CIS, EESAC Chair, PTSA | increased student achievement on standardized test | June 2017 |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Provide training, information and support services that strengthen the relations between parents and the school. | School Counselor | increased student achievement on standardized test | June 2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\219870\AppData\Local\Microsoft\Windows\INetCache\IE\APFE1ION\fileUploads\134001_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\219870\AppData\Local\Microsoft\Windows\INetCache\IE\APFE1ION\fileUploads\134001_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\219870\AppData\Local\Microsoft\Windows\INetCache\IE\APFE1ION\fileUploads\134001_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Health Workshop | 1 | 75 | Health conscience stuents |
| 2 | Title 1 Annual Meeting | 1 | 150 | Awareness of Title 1 program |
| 3 | Family Literacy/FCAT Night | 3 | 90 | Knowledge of testing requirements. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | EESAC Training | 1 | 9 | Knowledge of EESAC purpose and roles |
| 2 | Professional Learning Communities | 8 | 40 | Increase staff knowledge of how to involve parents in the learning process. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Time | Offering meeting at various times to accomodate parents schedules |
| 2 | Parents confort level | Encourage and educate the parents of the new testing requirements for the students. |
| 3 | Teachers understanding of new standards | Provide professional development on standards |
| 4 | Willingness of staff to embrace new ideas | Provide professional development and modeling. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |