

JOHN F. KENNEDY MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Mary Kate Parton, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/10/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: It is the mission of John F. Kennedy Middle School staff, students, parents, and community to create an instructional environment which enhances individual achievement while promoting the development of responsible citizens who can efficiently access knowledge, critically assess problems, and creatively seek solutions.

Involvement of Parents

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	CIS Professional Development	Title 1 Office	Parental involvement	Throughout the school year	Parental Involvement
2	Team Meetings	Mary Kate Parton	Increase the school - home connection	On-going	Team Meeting Logs
3	Common Planning Meetings	A.P. and Dept. Chair	Implementation of subject area strategies	On-going	Sign-in roster
4	SIP Compliance Meeting	A.P.	Parental Involvement	October	Sign-in roster

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Community Involvement Specialist will partner with the Parent Academy to facilitate monthly workshops on Managing Your Stress, Parenting for Food and Nutrition, Preparing for Parent-Teacher Conference, and Parenting for Violence Prevention. The school will also offer the parent resource center for additional support for parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will facilitate team meetings on Tuesdays and Wednesdays from 8:35 to 9:00 am each week during the school year, send multi-language messages via Connect Ed and update the marquee accordingly of Title I programs and other activities offered.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The CIS will assist in conducting parent educational workshops, and promotional presentations. Meeting will be scheduled at various times, i.e. Sunday afternoon, morning and evening workshops. The CIS will also conduct home visits when necessary. Weekly OPEN Parent Conference are available to all parents without an appointment. Conferences take place every Tuesday and Wednesday from 8:35 AM - 9:00 AM

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Conferences	Team Leader / Teachers	Will impact student academic/behavioral progress	September - May	Sign in sheets
2	Parent Portal Training	John Black	Parent awareness	September	Sign in sheets
3	Violence Prevention	John Black/Parent Academy	Build confidence and brother/sisterhood	November	Sign in sheets
4	Academic Skill Building	John Black/Parent Academy	Increase academic performance	January	Sign in sheets
5	Preparing for the FSA	John Black/Parent Academy	Increase academic performance	February	Sign in sheets
6	Parenting for Food and Nutrition	John Black/Parent Academy	Promotes health awareness	March	Sign in sheets
7	Managing Your Stress	John Black/Parent Academy	Promotes health awareness	April	Sign in sheets
8	Internet Safety	John Black/Parent Academy	Increase awareness of cybercrimes and fraud	May	Sign in sheets
9	EESAC	Principal & EESAC Chair	Parent awareness of the School Improvement Plan goals will help parents focus on school academic goals	August - May	Sign in sheets
10	Book Fair	Administration	Affect student academic grades and & effort	November & March	Sign in sheets
11	An Evening of Literacy	Administration	Promotes literacy among students and families	November	sign-in sheets
12	Assistance with on-line lunch application	John Black	Promote healthy eating among students	September	sign-in sheets

Staff Training

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The school will involve parents through the use of PTSA, MDCPS Connect Ed system and ESSAC meetings. During the meetings parents will have an opportunity to plan upcoming events and decide how available funds will be spent as well as review and approve our School Improvement Plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	9-week Parent Workshops	Partnership with Parent Academy
2	BABS (Beauty and Brains Girls Club)	Communities In Schools of Miami Inc.
3	PAC Meetings	Training and support for parents at our school.
4	School Site Parent Resource Center	Implementation of programs and activities linked to improving academic achievement
5	Cambridge Parent Night	Introduction to Cambridge Academy activities, projects and programming.
6	An Evening for Literacy	Literacy education for parents as well as book giveaways.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda and handouts	John Black - CIS	September	Copies of agenda and handouts
2	Develop and distribute flyers	John Black - CIS	September	Flyer with date
3	Advertise event	Cynthia Padron - AP	September	Connect-ed log
4	Develop sign-in sheets	John Black - CIS	September	Sign-in sheets
5	Maintain documentation	John Black - CIS	September	Title 1 documentation box housed in main office

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: John Kennedy Middle in conjunction with the district shall provide a teacher of English as Second Language for students needing services. The teacher will provide parents with appropriate communication methods to access the school faculty and ensure academic progress and interpretations of assessment results. The school will facilitate meetings Monday through Wednesday at 8:35 to 9:00 am each week during the school year, send multi-language messages via Connect Ed and update the marquee accordingly of Title I programs and other activities offered. EESAC and PTSA meetings will also be delivered in multi-language. Parents can also be assisted in their home language via the student services department.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Teachers will make contact via email and/or phone to ensure parents are involved	Administration	Student academics with reflect increase contact	On-going
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Bi-monthly Cookies with the Principal	Administration	Student academics with reflect increase contact	On-going

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Conferences	36	184	Increased academic performance
2	Parent Portal Training	2	18	Increased academic performance
3	Honor Roll Assembly	4	6	Promotes good grades
4	EESAC	4	26	Increased academic performance
5	Book Fair	2	45	Increased academic performance
6	Preparing for the FCAT	1	4	Increased academic performance
7	Parenting for Food & Nutrition	1	2	Promotes health awareness

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	CIS Professional Development	3	1	Parental Involvement
2	Team Meetings	36	184	Increase home-school connection

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited English Proficiency	Translators readily available at all meetings
2	Child care	Provide child care services during meeting
3	Economically Disadvantaged	Connect-ed Call and Flyers

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------