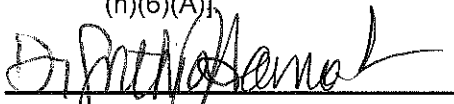


ARCOLA LAKE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Cynthia Hannah, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/10/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Arcola Lake Elementary School

Mission statement

Arcola Lake Elementary School Staff is committed to working collaborately with parents and students to promote excellence in education through high quality, research based instruction, coaching, and outreach, to equip students with a solid foundation to become reflective lifelong learners and successful leaders of the global community in the 21st century.

Our teachers are innovative leaders in academic excellence providing students with positive and appropriate learning experiences. Arcola Lake Elementary is committed to providing an education of excellence that meets each students' interests, abilities and needs with a common curricular framework, and reflects and promotes an understanding of, and appreciation for diversity in our community as an integral part of school life.

Arcola Lake Elementary is a school where ALL children are actively engaged and learning while building a strong foundation for a successful future. We are driven leaders, we are high achievers, and we work together as a team!

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Arcola Lake Elementary strives at involving parents in all aspects of the Title I program and all school activities. Parent surveys will be provided to help assist in the needs of the parents as well as monthly SAC meetings to keep the community and parents updated with school, district and state news. During the SAC meetings, parents provide input and are given the opportunity to review and assist in the development of the School Improvement Plan and budget.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	Head Start Pre-kindergarten teachers will maintain constant communication with parents through parent conferences and phone calls.
2	The Parent Academy	Provide parents with workshops on a variety of topics, including Florida KidCare, the Parent Portal and testing tips.
3	Health Connect in our schools (HCiOS)	Offer a coordinated level of school-based healthcare which integrates education, medical and/or social and mental health services onsite.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Orientation-Develop	Assistant	August 2016	Copies of agendas,

	agenda and presentation for parents	Principal/Principal		powerpoint presentation
2	Disseminate information to parents	Parent Liaison/Administration	August 2016 - June 2017	Flyers and Connect-Ed messages
3	Advertise events	Parent Liaison/Administration	August 2016 - June 2017	PA Announcements and Connect Ed messages
4	Develop sign-in sheets	Parent Liaison	August 2016 - June 2017	Sign In sheets for each meeting and activity
5	Maintain documentation	Assistant Principal/Parent Liaison	August 2016 - June 2017	Title I box housed in Principal's office.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The administration and leadership team of Arcola Lake Elementary strive at involving the community and parents on a flexible schedule. Most parents work during the day and are available at nights. Meetings are frequently scheduled in the late afternoons to ensure that parents are available to attend. Monthly SAC meetings are held to provide ongoing opportunities for parents to participate in school meetings. The Parent Resource Center is open during school hours and afterschool for any assistance needed. The parent liaison maintains records of all parent participation at all events and at the Parent Resource Center.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Common Core Standards; Materials provided to parents	Assistant Principal/Coaches/Parent Liaison	Parents will be provided with strategies to help their child at home. Information will also be posted on the District website www.dadeschools.net	August 2016 - June 2017	Flyers to parents/Connect Ed messages
2	Data chats and conferences	Classroom Teacher	Teachers conduct data conferences with students to monitor and discuss student's progress and achievements.	August 2016 - June 2017	Conference Logs/Data folders
3	Family Night Activities	Assistant Principal/Coaches	Sessions provided to parents based on specific curriculum content along with	August 2016 - June 2017	Sign In sheets, agendas

			strategies to help in proficiency acquisition.		
4	Conferences with parents to access Technology	Parent Liaison	Parent Liaison will provide assistance to parents on how to log on to the Parent Portal and accessing the school's and district's website.	August 2016 and as needed throughout	Sign in sheets, agendas
5	Training and certification of parent volunteers through the School Volunteer Program	School Volunteer Liaison/CIS	Training, screening, and certification of parents in order to serve as school volunteers and thus assist in the classroom	August 2016 - June 2017	School Volunteer roster and sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and requesting Home Visits	Parent Liaisons and Administration	Parent liaisons will improve the communication between home and school by conducting effective home visits and coordinating parent/teacher conferences.	Throughout the school year	Sign in sheets and agendas
2	Communication and working with parents	Parent Liaison/Administration	Improving communication strategies with parents.	Arcola Lake Elementary School	Sign in sheets and agendas

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Arcola Lake Elementary will provide time for parents to come and visit the Parent Resource Center at various times throughout the day to assist and provide the necessary resources for parents in the development of their child's academic success. The school will also provide parents with monthly newsletters to stay abreast of student activities.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the annual meeting of parents in August, Arcola Lake Elementary School will hold a general meeting during Open House where information will be presented about the Title I programs, the curriculum, assessments, and community resources. Parents will be presented with information about the volunteer process and opportunities for parent participation. Parents will be able to visit and meet their child's teacher during classroom visits. Sign in sheets will be maintained by the Parent Liaison for documentation.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Arcola Lake Elementary school will provide through a variety of resources and opportunities for parents of students with disabilities and students with Limited English proficiency with the assistance of District personnel. The Bilingual Outreach Department assists in providing monthly workshops to parents on different subject areas. The school disseminates information to the community through flyers, Connect Ed messages, parent letter, the marquee, and posting on school grounds. Teachers conference with students and contact parents through the implementation of the Progress Monitoring Plans process to discuss student achievement, district and state assessment data and any assistance that can be provided to parents. Resources for parents can be found at the school's Parent Resource Center.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Common Core Standards provided to parents	2	35	Improve Home learning participation.
2	Data Chats and Conferences	3	45	Motivate students to reach higher goals.
3	Family Night Activities	2	55	Sessions provided to parents based.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Communicating and requesting Home Visits	37	37	Parent Liaisons will improve communication between home and school by conducting parent/teacher conferences.
2	Exploring different Parent communications skills	7	26	Improving communications strategies with parents.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Working Parents	Offer workshops at different times
2	English Language Learner (ELL)	Hold all meeting/activities in parent home language; provide all communication in both languages.
3	Parents not interested	holding spaghetti dinners and other informative meetings.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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