**EMERSON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, rgarrigo@dadeschools.net , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Emerson Elementary School's primary mission is to provide all students with the educational environment to become self-directed life long learners contributing positively in an multicultural society; to achieve this, a primary focus and emphasis will be in reading and mathematics instruction so that learning to read becomes reading to learn. This will result in educational excellence and grant the opportunity for our students to be successful in an ever changing society. Together with parents and community members, our entire resources will be devoted to achieving this goal. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Bilingual Parent workshops will be offered in English and Spanish through the school's Community Involvement Specialist (CIS), in conjunction with the District's Parent Academy, on Data and other topics of interest on a monthly basis. Increased parental involvement through developing our school's Title I School Parent Compact and Parental Involvement Plan; scheduling the Title I annual meeting and complying with other documentation, as needed. Sign in sheets and logs for CIS Bilingual meetings will be reviewed and parents will be contacted to ensure participation in future meetings. Informal parent surveys will be conducted in order to determine specific needs with flexible times to accommodate them. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | FSA & FCAT Informational Meetings | Workshops will be offered for parents of students in grades 3-5 in order to inform them of expectations and preparation of FSA assessments. |
| 2 | SESAT & SAT-10 Informational Meetings | Workshops will be offered for parents of students in grades KG-2 in order to inform them of expectations and preparation of SESAT and SAT-10 assessments. |
| 3 | Bilingual Outreach | Monthly bilingual parent workshops on topics that will enable them to assist their children will be offered. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Orientation Meeting | Garrigo | 09/14/16 | Participation in future meeting through sign in sheets and Parent/School Compacts returned. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Meetings will be scheduled in the morning, midday, and evening hours throughout the year in order to facilitate flexible hours to accomodate parents. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Bilingual Parent Workshops | Community Involvement Specialist | Parents will learn academic skills to utilize at home | Monthly | Parent attendance rosters |
| 2 | Reading Under the Stars | Reading Liaison | Parents and community members will be invited to our annual activity which promotes reading | January 2017 | Parent attendance rosters |
| 3 | Career Day | Assistant Principal | Provide parents and community members with an opportunity to present students with career related information. | February 2, 2017 | Parent attendance rosters |
| 4 | Halloread | Assistant Principal | Parents and community members will be invited to our annual Hallowread activity which promotes reading | October 2016 | Parent attendance rosters |
| 5 | Articulation Fair | Counselor | Middle Schools, parents and fifth grade students will participate in this articulation fair in order to facilitate the transition to middle school. | October 2016 | Parent attendance rosters |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | CIS meetings/Title I | Nancy Martell | Parental Involvement | Monthly | Student Achievement |
| 2 | Region/District meetings | Administration | Implementation of the latest trends in student achievement | Monthly | Student Achievement |
| 3 | Inhouse Professional Development | Reading Coach | Reading/Mathematics and Science training | August 2016-May 2017 | Student Achievement |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Parent Resource Center  Parent Title I workshops  Bilingual Parent Outreach Workshops |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Parent meeting flyers,in both English and Spanish, will be sent home at least one week prior to scheduled meetings. Information about our school's curriculum and Bilingual program (BISO) are available on our school website, in our Parent Resource Center and in the main office. The School Improvement Plan is also posted on the school website. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Emerson Elementary School, with a Bilingual program (BISO), disseminates/conducts all information and meetings in both English and Spanish. The school community involvement specialist is available to assist all parents who require assistance/information related to their child(ren). |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Parental workshops | Nancy Martell/Administration | Improved knowledge and capability to assist their children at home. | Ongoing |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Dade Partners involvement | Nancy Martell/Administration | Rewards and assistance for schoolwide educational events will be provided. | Ongoing |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\186662\Desktop\Downloads\fileUploads\131641_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\186662\Desktop\Downloads\fileUploads\131641_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\186662\Desktop\Downloads\fileUploads\131641_2016-2017_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | PK & KG Orientation Meeting | 2 | 131 | Parents will coordinate curriculum and activities implementation at home resulting in an increase in student achievement |
| 2 | Open House | 1 | 138 | Presentation of rules, procedures, classroom expectations and curriculum implementation will result in higher student performance |
| 3 | Volunteers Orientation Meeting | 2 | 33 | Increased volunteers in the school will assist to increase productivity levels. |
| 4 | Title I Orientation meeting | 1 | 168 | Understanding of Title I designation of school |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Faculty Meeting | 2 | 48 | Fostering of good communication with parents and coordination of curriculum implementation will result in an increased student achievement |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Work Schedules | School will provide meetings at varied times to increase parental participation. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |