

**NORTH MIAMI ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Debra Dubin, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118 (a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].




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**Signature of Principal or Designee**



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**Date Signed**
**Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:**

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**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning,

review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** North Miami Elementary and Title I involves parents in the planning, review and improvement of the School Parental Involvement Plan through parent representation on the Educational Excellence School Advisory Council (EESAC). The parent representative receives meeting notification letters with time and dates of EESAC meeting to provide input into the successful implementation of school programs.

The annual Title I Orientation meeting at the beginning of the school year is conducted to inform the parents of the school's participation in Title I; providing the M-DCPS consultation and complaint procedures direction; the School Accountability Report was reviewed and parents were notified of the trend in the school's current test scores; developing, distributing and reviewing the District and school's PIP; distributing "What Parents Should Know About Title I" brochure; distributing, and reviewing the school-parent compacts. The Title I PAC's for our region meet twice during the school year to get input from parents at our school to support the development of required parent plans.

The Title I program at the school site utilizes a minimum of one percent of the school's Title I allocation to support the parental requirements of Section 1118. The school employs a full-time Community Involvement Specialist who works with parents on a daily basis. The on-site Parent Resource Center allows parents to access technology, peruse educational materials and to attend meetings which enhance their knowledge of sound parenting and teaching practices.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	School will coordinate and conduct in conjunction with Miami-Dade County Public Schools Parent Academy, parent workshops on a variety of subjects and given at various times during the day, including bilingual workshops. These sessions will include the topics of bullying, academic success and Building Better Families.
2	Second Cup of Coffee	The Community Involvement Specialist will coordinate and schedule a variety of parent workshops which will provide parents with a variety of resources for their children to be successful in school..
3	Grade Level Parent Workshops	Specific grade level teachers will design and schedule a variety of parent workshops specific to their grade level and all focusing on student achievement.
4	Title III	English Language Learners will receive extra tutoring and support through funds from the Title III program.
5	Title I	Title I personnel at the school will provide a Title I Annual Parent Meeting and provides materials and support for the school-based Title I Parent Resource Center.
6	VPK Teachers	Teachers will provide inservices to parents to help prepare their children for Kindergarten.
7		Parents are invited to learn about healthy eating habits.

	Common Threads Cooking	
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### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyers in backpacks	CIS, Media Specialist	Aug. 2016 - June 2017	Parent Attendance
2	ConnectEd	Principal, Assistant Principal	Aug. 2016 - June 2017	Parent Attendance
3	Marquee	Custodial	Aug. 2016 - June 2017	Parent Attendance
4	Student lapel stickers	Teachers, Media Specialist	Aug. 2016 - June 2017	Parent Attendance
5	Posted flyers throughout school	CIS	Aug. 2016 - June 2017	Parent Attendance
6	Website	Media Specialist	Aug. 2016 - June 2017	Parent Attendance
7	Social Media-Twitter Acct	Principal	Ongoing	Parent Followers

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** North Miami Elementary and Title I offers a flexible number of meetings in the morning and evenings. Some examples of these meetings are the Second Cup of Coffee, Parent Trainings, Parent Academy Workshops, EESAC and PTA meetings.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness

1	Second Cup of Coffee	CIS, Parent Academy	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement	Throughout the school year	Parent surveys
2	Parent Academy	CIS	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement	Monthly basis	Parent surveys
3	Title I Parent Resource Center	CIS	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement	Throughout the school year	Monthly report
4	Miami-Dade "Parent Portal"	CIS	Allows parents or guardians to monitor their student attendance and academic performance	Throughout the school year	Parent survey
5	Home visits	CIS, Counselor, Teachers	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement	Throughout the school year	Monthly report
6	Title I DAC/PAC meetings	CIS	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement	Twice a year	Parent survey
7	EESAC meetings and training	EESAC chariperson, CIS	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement	Throughout the school year	Parent survey
8	Parent volunteers	CIS, Parent	Provides information and accessibility to parents.	Throughout the school year	Attendance

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	CIS Training of trainers	CIS	To assist with planning and implementation of effective parental involvement activities that are linked to improve academic achievement.	Throughout the school year	As evidenced by increased achievement in standardized test scores
2	Monthly Faculty	Principal, CIS	To promote positive communication between home, school and community.	Throughout the school year	As evidenced by increased achievement in

	Meetings with teachers				standardized test scores
3	Common Core	Principal	To assist with planning and implementation of effective teaching techniques that are linked to improve academic achievement.	Throughout the school year	As evidenced by increased achievement in standardized test scores
4	Grade level meetings	Grade level chairperson	To assist with planning and implementation of effective teaching techniques that are linked to improve academic achievement	Throughout the school year	Increased parent participation

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** North Miami Elementary has a fully equipped Parent Resource Center that provides access to computers and resources for checkout including children's books and parent guides; provides referrals to outside community resources; provides ongoing monthly parental workshops and daily parental support.

### Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Parents will be informed in a timely manner regarding different Title I programs at the school such as the Annual Title I Parent Meeting and availability of the CIS and Resource Center.

Parents are informed about the curriculum and assessments used through a variety of parent workshops and through the parent handbook. The parent handbook is provided in the beginning of the year and is posted online throughout the year for all parents to review. Parents are notified of their child's academic progress a minimum of eight times during the school year consisting of 4 progress reports and 4 report cards. Parent conferences are conducted by teachers to clarify any concerns and to provide strategies for parents to help their child. Each child is provided with a red communication folder that allows for both parents and teachers to write meaningful notes to one another in an organized consistent manner.

The school utilized a multitude of initiatives to reach out and inform parents of ongoing events. These initiatives include backpack flyers, ConnectEd messages, emails and posting of events on website, social media-Twitter and marquee.

There are a variety of opportunities for parents to be engaged in the school such as volunteering, parent meetings, parent conferences, special event participation and EESAC.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** North Miami Elementary and Title I makes many attempts to get meeting information to parents for their participation via: ConnectEd telephone blasts to homes of parents of students in English and Haitian Creole, flyers are sent home multi-language, Title I Parent Newsletter, and radio announcements.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Academy	District staff	Implement activities that are linked to improving academic achievement	On a monthly basis
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Resource Center	CIS	Implement an activity that is linked to improving academic achievement	Throughout the school year
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those	Grade specific teachers	Principal	Implement activities that are linked to improving academic achievement	Throughout the school year

	conferences at school [Section 1118(e)(10)];				
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Resource Center, Ready Schools Miami	Principal, Ready Schools Staff	Implement a program that is linked to improving academic achievement	Ongoing

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Second Cup of Coffee	10	120	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.
2	Parent Academy	10	120	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.
3	Title I Parent Resource Center	181	900	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.
4	Miami-Dade "Parent Portal"	1	50	Allows parents or guardians to monitor their student attendance and academic performance.
5	Home visits	10	10	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.
6	Title I PAC meetings	2	10	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.
7	EESAC meetings and training	14	210	Provides training, information and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	CIS Training of trainers	2	1	To assist with planning and implementation of effective parental involvement activities that is linked to improve academic achievement.
2	Monthly Faculty Meetings with teachers	12	360	To promote positive communication between home, school and community.
3	Common Core	15	360	To assist with planning and implementation of effective teaching techniques that are linked to improve academic achievement.

### **Barriers**



Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Child care	Provide information for local child care
2	Transportation	Provide information on free bus services
3	Cultural belief	Provide information and support on how school can support what the parent is doing at home

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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