

## NORTH COUNTY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Melissa Mesa, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** North County K-8 Center believes that positive parent/family involvement is essential to student achievement and thus encourages such involvement through participation in various school advocacy committees and activities. Parents are encouraged to participate on the EESAC Committee, the PTA, and monthly Parent Academy Workshops. They are further encouraged to schedule parent conferences as needed and monitor student progress via the Parent Portal. Partnering with the school on these endeavors will ensure that each child is maximizing their full academic potential.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Through participation on the EESAC, parents and school personnel will come together and plan on how Title I funds will be used to support SIP Goals. Information on Title I initiatives will be shared during the Annual Title I Parent Orientation Meeting. The Community Involvement Specialist will also promote Title I parent involvement initiatives throughout the year with parents and community stakeholders.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	The Title I office and the VPK office will work together to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK teachers, and kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss transitioning, etc.
2	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Schedule Annual Title I Parent Orientation Meeting	Principal	September 2016	Monthly Master Calendar
2	Prepare Agenda for Meeting	Principal and CIS	September 2016	Agenda
3	Promote the meeting	Principal and CIS	September 2016	Flyer, Connect-Ed phone records, marquee
4	Conduct the meeting	Principal and CIS	September 2016	Sign-in Sheets

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or

evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The school has scheduled monthly parent meetings and workshops designed to empower parents with the tools and information needed to extend learning beyond the school day. These meetings have been scheduled during morning or evening times to accommodate various work schedules.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Implement a series of parent workshops that address all core curriculum subjects	Principal	Increase student achievement in English Language Arts, Mathematics, and Science	October - March	Increased scores as evidenced by progress monitoring assessments
2	Deliver workshop on Parent Portal	CIS	Improvement on academic and conduct grades	October	Increased usage of Parent Portal
3	Schedule bi-monthly EESAC Meetings	Principal and EESAC Chair	Increase student achievement in English Language Arts, Mathematics, and Science	September-May	Attainment of SIP Goals
4	Schedule PTA Meetings	PTA President	Increase student achievement in English Language Arts, Mathematics, and Science	September-May	Increased parental involvement on PTA Initiatives
5	Schedule Parent Volunteer Meeting	CIS	Increase student achievement in English Language Arts, Mathematics, and Science	October	Increased parent presence throughout the school day

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Include Parental Involvement/Communication Training on all faculty meetings	Principal	Improve the ability of staff to work effectively with parents by providing	September-May	Agendas/Sign-In Sheets

			examples of best practices for parental involvement.		
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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The school will house a Parent Resource Center that is manned with a part-time Community Involvement Specialist. The Parent Resource Center will focus on providing parents tools and resources to extend learning beyond the school day, registering parent volunteers, and providing technical assistance and support on the Parent Portal.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Timely information on the Title I program will be provided at our Annual Title I Parent Orientation Meeting in September and as needed throughout the school year. Monthly Parent Workshops have been scheduled to address the curriculum, assessments, and expected proficiency levels. Parents will be solicited to participate on the EESAC Committee and PTA in order to have parent input on SIP strategies and school initiatives. Parent comments will be submitted as needed to the LEA.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The parents of students in all subgroups will be invited to attend parent workshops, PTA Meetings, and EESAC Meetings. The Special Education Chairperson and Counselor will solicit participation from parents of SPED students.

\*LEP and Migratory Students are not applicable.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Schedule a minimum of three parent workshops dedicated to improving student achievement in English Language Arts	Principal	Increasing student achievement in Reading	October-January
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Schedule home visits to homes to elicit cooperation and involvement from parents that have not had communication with the school.	Principal and CIS	Increased student achievement in all core subjects	September-May
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Develop partnerships with local businesses and churches in order to extend learning opportunities to students.	Principal	Increased student achievement in all core subjects	September-June

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Schedule Parent Volunteer Meeting	2	11	Increase achievement in English Language Arts, Mathematics, and Science
2	Schedule PTA Meetings	4	18	Increase achievement in English Language Arts, Mathematics, and Science
3	Schedule bi-monthly EESAC Meetings	4	22	Increase achievement in English Language Arts, Mathematics, and Science
4	Conduct Parent Portal Workshop	1	12	Improve academic and conduct grades
5	Implement a series of parent workshops that address all core curriculum subjects	1	43	Increase achievement in English Language Arts, Mathematics, and Science

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Include Parental Involvement/Communication Training as a topic at all Faculty Meetings	9	53	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Time and Job Pressure	Provide flexible scheduling for parent meetings and workshops. Comprehensive staff development that enhances communication skills between school staff and parents.
2	Differing ideas among parents and teachers on what constitutes involvement	A PowerPoint presentation developed collaboratively with parents containing information about the contributions of parents that could be shown at staff meeting.

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## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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