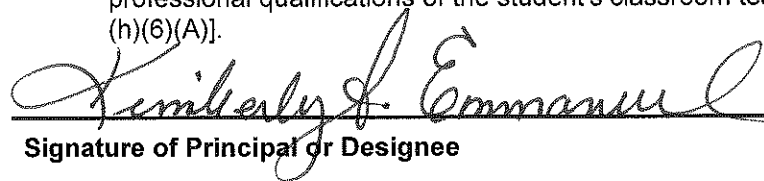


MIAMI SPRINGS MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Kimberley Emmanuel, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/17/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Miami Springs Middle School is to have high academic aspirations for all our students. A school atmosphere based on harmony, motivation, and a desire for excellence. A working relationship between the school, home and community ensures our students will have academic success and become active members of society. We dedicate our talents and abilities to uniting the school and home to achieve this mission.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Miami Springs Middle School will work with parents during the monthly Title I Parent Meetings where information is disseminated and an open forum is held for parents to openly discuss ideas to better the school environment. Parents are sent home flyers for all activities, a monthly newsletter also is sent home with monthly activities and parent articles. The school website and Twitter account as well as the district supported mobile app are constantly updated so that all stakeholders have access to the most up to date information at all times. Lastly, parents receive Connect Ed messages on a bi-weekly basis regarding pertinent school information. The PTSA meets regularly to ensure that all parents are aware and have the opportunity to participate in school activities. The Title I funds this year will be used to order materials for the betterment of all of our students. We will use suggestions from our parents to help guide us.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Monthly Parent Meetings	The school coordinates with the district and government agencies to educate parents in areas where we have seen greatest need in the past. The monthly meetings will include but are not limited to the following topics: Title I: What that means to you, District Discipline Policy, Drug Prevention, Parent Portal, Standardized Test and The Parent's Role, Schools of Choice, FCAT, Academic Skill Building, Identifying Bullying, Resolving Conflict, Community Resources and Summer Safety.
2	Title III	Title III tutoring services are available to the Limited English Proficient (LEP) students at our school. Parents are informed through Connect Ed messages and applications sent home with the LEP students.
3	Parent Resource Center	We have a Community Involvement Specialist that is on campus and available to assist parents on a daily basis.
4	Computer Assistance	We have computers that we make available on a daily basis to assist parents in getting on the portal, filling applications, etc.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertise meeting	Web Site Technician	August 22, 2016	MSMS School Web-site
2	Notify the parents of meeting	Community Involvement Specialist	August 29, 2016	Flyers

3	The Title I, Annual Measurable Objectives Progress, Supplemental Educational Services	Assistant Principal	September 08, 2016	Sign-in sheets, agendas, power point presentation
4				
5				
6				
7				
8				
9				

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Miami Springs Middle School provides meetings during the school day and in the evenings to accommodate all the parents. For every meeting, there is a Connect Ed message sent home days in advance and a flyer sent home in advance as well. The Community Involvement Specialist also calls homes to inform parents of upcoming meetings and school events. The meeting dates are posted on the school's website. Additionally, meeting dates are displayed on the marquee to invite the community.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Homework and School attendance	Administrator	Students will attend school daily and complete all work.	August 2016-June 2017	Monitoring students' progress from data collected
2	Beating the stress in our lives	Counselor	This will help students learn how to manage stress and deadlines.	September 2016-December 2016	Monitoring students' progress from data collected
3	Families Building Better Readers	Parent Academy	It will help the students increase their reading level.	February 2017	Monitoring students' progress from data collected
4	Less Stressed about tests	Test Chair	It will help students better prepare for standardized testing.	March 2017	Monitoring students' progress from data collected
5	Handling your child's behavior at home	Parent	This will assist our parents in understanding how to deal with difficult situations with their children.	November 2016	Monitoring students' progress from data collected

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Training for teachers on Communicating and working with parents	Administrator	Students' achievement will improve due to ongoing communication between teachers and parents.	August 2016	Agenda and sign-in sheets
2	Monthly Newsletter	Administrator	Improving the ability of staff to work effectively with parents by providing pertinent information on communication with parents and home/ school connection.	Monthly throughout the year	Monthly newsletter
3	Training teachers on Sensitivity to Different Cultures	Administrator	Students' achievement level will rise because parents will feel comfortable in participating in school meetings and events.	August 2016	Agenda and sign-in sheets
4	Classroom management and best practices	Administrator	Lower suspension rates will lead to greater student achievement	October 2016	Agenda and Sign-In Sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: During Open House as well as Title I meeting, parents will complete a survey for the school. We will use this survey to plan for monthly meetings. The Parent Center is located in the Attendance Office in order to facilitate a centralized access of all resources available to parents when they come into the school. The Security Monitor located at the front of the school disseminates informational papers and flyers to parents as they sign-in to receive their visitor's pass.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Miami Springs Middle School holds monthly Title I Parent Meetings. The information for these meetings goes out through the monthly newsletter, which is also posted on the website, Connect Ed messages, and flyers sent home. Furthermore, every

activity held at our school throughout the day or at night is announced in the same manner. Flyers are sent home regularly through homeroom, the monthly newsletter has a section dedicated to monthly news (including progress report dates, report card dates and even performances and field trips), and various Connect Ed messages are sent out per month. Our Security Monitor at the front of the school distributes flyers to parents as well. We also utilize our Twitter account and district mobile app to communicate with parents regarding their children.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Miami Springs Middle School accommodates all parents. All meetings occur in both English and Spanish. There is always a translator available at every event. The school is up to code in the classrooms, bathrooms, and all meeting rooms are accessible to parents with disabilities. The Title I Orientation Meeting is held within the first month of school and parents are informed of all services, as well as contact information to key personnel in the building who they contact on a regular basis to stay informed. The personnel that work actively with parents on a daily basis are the Counselors, the Administrators, and the Leadership team. At the Title I Introductory Meeting, parents are informed of the School Improvement Plan, Annual Measurable Objectives, and the steps the school is taking to ensure the academic success of our students. Furthermore, the School Improvement Plan, along with other pertinent information is discussed at every EESAC meeting. There the school ensures to bring matters up for discussion, allowing parents to have first-hand input on decisions that directly deal with student achievement.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Trainings are conducted on a monthly basis in areas where parents have expressed an interest.	Administrator	Educating parents on topics that pertain to the instruction of their children, builds a strong partnership between the school and home and increases student scores.	Ongoing
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with	Meetings are held in the morning, during the school day and at night in order to ensure that all parents can participate regardless of work schedules.	Administrator	Parental participation is a key to ensuring our students are motivated and intersted in working hard to achieve in their content area classes.	Ongoing

	parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	High Stakes Testing: Tips for parents	1	22	Parents will be educated on the best ways to assist the school in having students do well on standardized tests.
2	Academic skills building	1	23	Parents will be educated on the best ways to help their children at home to achieve greater success at school.
3	How to help your child with math	1	17	Parents will be provided with grade specific information to assist their child in improving their math. This session will focus on the school's math program and the partnership between the school and the home.
4	How to help your child with reading	1	18	Parents will be provided with grade specific information to assist their child in improving their reading. This season will focus on the school's reading program and the partnership between the school and the home.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Opening of school meeting- Communicating with Parents	1	67	Better communication between teachers and parents will lead to fewer disciplinary referrals as well as better performance in the classroom.
2	PBS Training	1	67	Working with staff to educate students when they make a mistake rather than write referrals immediately will keep disturbances to a minimum and lower our suspension rate so that students do not lose instructional time and perform better.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Parents work schedules did not allow them to attend meetings.	CIS Coordinator met with parents and made phone calls before they went to work and late in the evening.
2	Parents did not have transportation to attend meetings	CIS Coordinator made home visits, made phone calls, and took necessary papers to parents.
3	Parents had a negative perception of the school and did not want to get involved.	School has worked hard to market school in positive light and continues to work to make an effort to regularly recognize students for positive behaviors.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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