

MIAMI NORLAND SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Reginald E. Lee, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: I, Mr. Reginald E. Lee, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only

as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Miami Norland Senior High believes in involving parents in all aspects of the Title I program. The EESAC is responsible for involving parents in the creation of the SIP and seeking the input of parents to address the school's needs and concerns. Miami Norland Senior High's administrative team works actively with the PTSA and other community organizations to build productive relationships with the community.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	Monthly Meetings to address the various topics of concern for parents such as the parent portal, FCAT and the safety and well-being of students and other concerns (different topics monthly)
2	PTSA Meetings	Support for parents at monthly PTSA meetings
3	Individuals with Disabilities Education Act	Support provided by Title I will be discussed with parents during the development of the student IEP.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Meeting Notification via Connect-ed	Principal	September 27, 2016	Agenda / Sign in sheets
2	Create Flyers for students	Community Involvement Specialist	September 2016	Copies disseminated
3	Advertise on the school Marquee	Assistant Principal	August 2016	Visual
4	Advertise on the school's Website	Assistant Principal	August 2016 to June 2017	Visual

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Many of the parents and guardians are employed during the day and work hours extra hours. As such, activities such as Parent Night and Open House are offered after 6:00 pm in order to allow access to parents. Miami Norland Senior High utilizes the Parent Resource Center to meet with Parents before, during, and after school hours. The principal will work with the Community Liaison Specialist to create and maintain a convenient schedule based on parent feedback. The Community Liaison Specialist will maintain records of parent participation. Also, the liaison will reach out to parents and guardians through phone calls and home visits to support those families who have don't have transportation or are unable to visit the school.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Academy Workshops	Parent Academy Facilitator	Parental Workshops to support student achievement	Monthly	Sign-in Sheets
2	Parent Portal Trainings	Community Liaison Specialist	Viewing student grades	Daily	Parent Logs
3	Grade Level Orientations	Assistant Principals	School Sharing Sessions	Quarterly	Agenda
4	PTSA Meetings	PTSA President	Parental Support	Monthly	Sign-in Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parental Sensitivity Training	Trust Counselor	Academic Support for parents of low achieving students	August 2016 - June 2017	Administrative Observation
2	Monthly Student Services Meetings	Assistant Principal and Guidance Counselors	Course Credit Analysis Training	August 2016 - June 2017	Parent feedback
3	Monthly Faculty/Departmental Meetings	Principal	Parental Involvement in academics	August 2016- June 2017	Parental feedback from Parent Conferences

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Community Liaison Specialist at Miami Norland Senior High School is available to assist parents with information, training and support in various areas related to parenting and child-rearing. Services include, but are not limited to providing online grade book training for parents, helping parents communicate with teachers and staff members, as well as the facilitation parent conferences. The Principal continues to build relationships with community members and stakeholders by visiting local churches, and businesses, as well as by meeting parents at local community functions. The school building is accessible to parents as hours have been extended. Furthermore, all parent functions are scheduled at times that are convenient for parents and community members.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents are provided several opportunities to receive information regarding curriculum, assessment, and other relevant information. Through Open House and Parent Night parents are afforded the opportunity to receive information and discuss the academic achievement of their children with teachers, counselors and administrators. One important area of concern that is shared with parents are that students at Miami Norland Senior High receive instruction using the Florida Standards Assessment (FSA). 3% of ninth and tenth grade students are expected to achieve proficiency on the 2016 Florida Standards in Mathematics. 34% of ninth and tenth grade students are expected to achieve proficiency on the 2016 FSA in Reading. Furthermore, Miami Norland Senior High has an open door policy when it comes to parental involvement. Parents are welcome to speak to an administrator or teacher at any time.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The leadership team at Miami Norland Senior High School is committed to providing full opportunities to all families. School leaders communicate with parent of all languages represented by our school population including Spanish and French Creole. Documents are sent home in Spanish, Creole and English. During parental meetings, staff members are available to communicate with parents who different languages. Also,

information is disseminated via parent letters, flyers, Connect Ed messages, posting on the school's webpage, the use of the school's marquee. Other forms of communication include progress reports, and program related reports. Teachers and program specialists conference with parents regularly to keep families informed of their child's progress on a regular basis. Any additional information can be found at the school's Parent Resource Center.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Academy Workshops	Administration	Preparing Parents to help other parents	September 2016- June 2017
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTSA Meetings	PTSA President	Academic Counseling for Parents	September 2016- June 2017
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Community Liaison Specialist Support	Community Liaison Specialist	Parental Support	September 2016- June 2017
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Staff availability for parents	Principal	Support for parents	September 2016 - June 2017
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Attend scheduled community functions	Principal	Building relationships	September 2016- June 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Quarterly Parent Portal Tutorial	4	25	Provides an additional resource for parents to monitor district and school initiatives
2	Monthly EESAC meetings	5	20	Creates a collegial environment that promotes overall student academic success
3	Monthly PTSA meetings	10	50	Parents are educated on college readiness, school-wide initiatives, and overall requirements for graduation

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Homeless Assistance Program	9	5	Removing barriers and having a clear understanding
2	Parent Portal	9	10	Empowering parents
3	Educational Excellence School Advisory Council	9	15	Assist with creating the School Improvement Plan and school budget.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Stakeholders working schedule (Create a more convenient schedule for parents
2	Language Barrier (Limited English Proficiency)	Create an environment that promotes diversity.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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