

North Fork Elementary Parent Involvement Plan 2016-2017

Mission Statement

Provide a safe and optimal learning environment that sets high expectations for each student to become creative, responsible, and productive individuals in today's changing society.

Our Marine Environmental Science Program is designed to provide students with the critical life management skills necessary to make sound decisions and take positive actions to care for and preserve South Florida's natural resources.

Involvement of Parents

North Fork Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Our goal is to increase the number of parent involvement by the following:

1. The school will host Parent in-service nights by provide care for small children and serving refreshments.
2. The school will work on increasing communication with parents by providing each student with a school agenda book, update parent contact information quarterly, increase the use of flyers sent home, phone link, newsletters, and posters.
3. Parents are generally unfamiliar with school expectations, state standards, test rigor, and preparation. Therefore, the school will host Testing Standards Night and continue to send Monthly newsletters informing parent of this information.
4. The school will host academic nights for parents and provide materials to work with their students at home.
5. The school will host Science Night with a local partner to familiar parents with Science Curriculum/strategies, hands-on and materials are provided.
6. The school will host a Pinnacle/Virtual Counselor training for parents in the computer lab. This training will allow parents with Internet access to check on their child's progress.
7. The school has a Parent Resource Room. The room is equipped with computers, a printer, and parent resource information. This area allows parents to learn technology skills and assist their child with homework via the Internet. In addition, there are parenting guides and parent dictionaries for further support. The parenting guides have a wide range of topics, which includes Parenting Series, the Discipline Series, Skills for School Success, and Quick Tips from Parenting Institute.

Coordination and Integration

North Fork Elementary will coordinate and integrate parental involvement programs and activities that teach

Count	Program	Coordination
1	Head Start	NFE is housing three Head Start PreK (3 and 4 year old) classes. Many parent have their older children attending North Fork, which enable the academic expectations to be share with these families. The importance of strong foundations stress to the parents by all educators. The Head Start Teachers will conduct tow home visits per year.
2	Parent University	Through the Innovation Zone, parents are offered parenting workshops, life skills, and job training.
3	Individuals with Disability Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with Parents during development of the students IEP.

Annual Parent Meeting

North Fork Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	NFE Newsletter Parent Link	Title I Coordinator	On-going	Parent Survey
2	Annual Meetings	Ms. R. Amaker & NFE Staff	September 2016	Parent Survey
3	Develop an agenda and PowerPoint presentation that address the required components of Title I	Title I Coordinator	September 2016	PowerPoint presentation and copies of annual meeting agenda.
4	Develop and distribute flyer invitation to the annual Parent Meeting	Title I Coordinator	September 2016	Flyer invitation with date of distribution, posting of the date on the school marquee, Parent Link reminder
5	Publicize and remind parents of meetings	Confidential Secretary	On-going	School marquee posting, Parent Link messages, and parent sign-in sheets
6	Develop sign-in sheets for	Title I Coordinator	September 2016	Sign-in sheets for meetings and for individual

Flexible Parent Meetings

North Fork Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

All members of the SAC committee voted and agreed to have their meetings in the afternoon. Parents are welcomed to visit our school between the hours 7:30am-3:30pm daily to address any concerns or issues. Our teachers meet with parents at a mutually agreed time and on occasion have met parents without an appointment. The teachers conduct parent conferences via telephone to better meet parents time needs. Teachers work to conduct these conferences before, during, and afterschool hours to better accommodate parents.

Building Capacity

North Fork Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Student agendas	Ms. R. Amaker	Creates a home-school communication between teacher and parents. The parents will use the agendas to stay informed on student's assignments and behavior.	On-going throughout all school year	Parent and teacher survey:
2	Title I Mobile Unit	Mrs. Greene	Parents have the opportunity to borrow extra resources to reinforce what is being taught in class.	Quarterly	Title I Mobile Unit sign-in sheet, parent survey
3	Curriculum Nights	Literacy, Math, and Science Coach	Help parents understand what students are learning and encourage them to reinforce concepts at home. These events aid parents in understanding what is on standardized tests students will be taking.	Quarterly	Parent sign-in sheets and parent survey
			Parents learn different		- . .

5	Data Chats	Classroom Teacher	The parents will be made aware of students results of BAF tests and other checkpoints that aid in predicting students performance on standardized test. The teachers will inform parents of classroom expectations and individual student progress.	On-going throughout the school year	Parent-Teacher conference forms
6	Parent Resource Room	Guidance Counselor	Parents are able to access various resources to help support them and the students in academic, behavior, and other realms. Parents also have Internet access in the room through use of the MACs that are available.	On-going throughout the school year	Parent Resource room sign-in sheet

Staff Training

North Fork Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence Effectiveness
1	Pinnacle Training	Mrs. Greene	Train teachers to manage grades and attendance online.	September 2016	Staff sign-in sheets. Completed interim reports and report cards
2	BASIS and Virtual Counselor	Mrs. Bidding	Trains teachers to utilize the Behavior and Academic Intervention and	September 2016	Inputting academic and behavior intervention at

Other Activities

North Fork Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

The Title I Mobile Unit will be schedule to visit North Fork on the following parent nights: Annual meetings, Curriculum nights, and FCAT/FSA night. Each quarter the PreK department host parent seminars on subjects such as finance, budget planning, Asthma training for parents, goal setting, and resources in the community. The Parent Resource Center is available to parents during the school hours. A tour of the center is conducted during the Title I Annual Meeting and during family academic/curriculum nights.

Communication

North Fork Elementary will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

At the annual meeting in September, information will be presented about the Title I program, the curriculum, and academic assessments. Parents will learn about the school-wide program, how to schedule parent-teacher conference, and opportunities for participation in decision related to the education of their child. At the end of the meeting, parents will be invited to visit their child's classrooms and meet the teachers. During the classrooms, visits, teachers will provide additional information on the subjects they teach assessment plan, and how parents can help at home. Upon request, the parents that are unable to attend can receive a copy of the presentation. Teacher will maintain sign-in sheets and provide a copy to the Title I liaison; who will also maintain documentation on the dissemination of information and distribution methods.

In a parent has any concerns regarding the school program, they are able to contact the child's teacher or administration. We keep our parent of events through the Parent Link communication system newsletters, flyer, and our school marquee. The parents will also be able to access pertain information on the North Fork Elementary website. Copies of all information disseminated are maintained in the parent resource room for the parents to have access to the hard copies throughout the school year.

Accessibility

North Fork Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

North Fork is fortunate to have staff members who are able to assist in translating for our parents who speak Creole and Spanish. Important notices and forms are sent to parents in both English and their home language. If additional translating services are needed in language other than Spanish and Creole, the school will contact the Title I Office to request a translator services.

School-Parent Compact

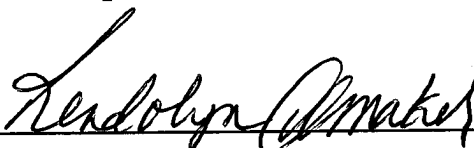
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on September 2016 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I; Part A children on or before September 30, 2016.



Signature of Principal

12/21/16

Date



Co-Sac Chairperson

12/21/16

Date