


THE WEBSTER SCHOOL Title I, Part A Parental Involvement Plan

I, Bethany Groves, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances - The school will:

- Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent;
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy;
- If the plan for Title I, Part A, developed under ESEA Section 1116, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent an individualized student report about the performance of their child (ren) on the state assessments [ESEA Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To inspire in all students a passion for lifelong learning, creating educated and caring contributors to the world. Our school will work with parents to provide a challenging, positive, and supportive environment that is conducive to the development and growth of each individual.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [ESEA Section 1116].

Response: The School Advisory Council in cooperation with the Parent Teacher Organization meets monthly to review the plan and provide input into the development of the plan. The review of the plan occurs in the spring for the following year. Funds for parent involvement are discussed during SAC meetings and members vote on how they are spent. . SAC meetings are posted and advertised. Members of the SAC committee are chosen to reflect the demographic makeup of the school. Members are given an opportunity to volunteer. If the SAC composition does not reflect our demographic, members are actively recruited to meet said demographic. The SAC composition is balanced to meet these criterion. The PTO members volunteer their time. Monthly meetings are open to anyone who is interested in attending. All input from parents is documented in the meeting notes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [ESEA 1116].

Account	Program	Coordination
1	Meet the Teacher	Teachers converse with parents to let them know what they can expect at the grade level and ways they can assist their child at home, i.e. writing in planner, checking & signing the planner, checking for completed homework and accuracy
2	PBS	Positive Behavior Support systems will be implemented school wide. Expectations will be communicated to parents, teachers, students and community. The parent will be taught the school wide system to help them understand the policies of the school and reinforce them at home.
3	Title 1	These funds will be used to purchase a Parent involvement publication which will be sent home monthly to give parents tips on ways to assist their child with homework, study skills, reading etc.
4	Title II	Parents will be provided information through teacher training, such as guided reading where teachers will acquire specific strategies. These strategies will be shared with parents and help them to understand where their child is functioning and ways to assist their child at home. Sharing of information will be during parent conferences and school wide parent meetings.
5	Title I	Title I school activities are scheduled for the year for the students. A parent training component is provided for each parent program we host. Training topics for parents include Florida State Standards and AVID. We will also offer training for parents to help them better understand State and District testing.
6	Head Start	The Head Start Program is located at Webster. Students are served at our school site. Head Start requires parents to meet with the teachers and also provides monthly parent meetings to provide parent trainings on school readiness and parenting skills. Parents are met with quarterly to discuss progress and teach parents how to better assist their child at home with topics such as health and nutrition, behavior management and early literacy skills..
7	Nemours's Bright start!	Classes are held for parents to learn early literacy strategies to help them prepare their children to enter kindergarten
8	Pre-K Monday Fun Day	Through collaboration with Title I, Head Start and VPK, every Monday night, engaging family literacy activities are planned for pre-k students and their parents. At each Monday Fun Day event, there is always an instructional component to help parents learn to teach readiness skills to their child. A school psychologist is available for consultation with parents at Monday Fun Days.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Account	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan for Title I Annual meeting	Principal and teachers	August	meeting agenda
2	Advertise the annual meeting	Principal and teachers	September	flyer, newsletter
3	Parent Open house with Title 1 annual Meeting	Principal, teachers and parents	September	classroom sign-in sheets
4	Power Point Presentation which includes a section on Title 1	Principal	September	Parent engagement and verbal feedback
5	Conduct Classroom Information Session	Teachers	September	Sign-In sheets, teacher power points, handouts
6	Title 1 Parent information guide	District Title 1 dept. and Principal	August	Parent's level of information

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement [ESEA Section 1116].

Response: Meetings are offered at different times to accommodate parents schedules. Some are held in the morning and others in the evening. An example of flexible parent meetings is that annually, the school holds mandatory parent conferences tied to the first quarter report cards. The school will offer flexible meeting times for parents over the course of a week. Parents will receive a letter of explanation from the principal as well as an invitation and a reminder letter. Teachers will schedule meetings with parents directly. Some meetings will be held during the school day at various times and others will be held before or after school. The school is going to offer SAC and PTO meetings in a virtual format so that parents who are unable to attend can watch the meeting at their convenience and comment on a website that is by invitation only.

Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116]].

Account	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family luncheon to encourage families to come to school and become involved	Principal and staff	Family involvement to show support and importance of education which will impact student achievement by increased parent awareness and involvement.	November	sign-in sheets

2	Volunteer training to train parents to work with students under teacher direction	Volunteer Coordinator	Hands on training to work with children provided to show volunteers how to best meet the academic needs of students leading to increased achievement	throughout school year	volunteer hours
3	Awards programs to recognize students and encourage them to be motivated to do good work	Principal	Families will show support of student academic success which will lead to increased achievement by motivating students.	quarterly	newsletter
4	Student planners to provide a vehicle for parents and teachers to communicate with	Principal/faculty	Effective communication of homework assignments and written communication which will lead to increased student achievement by communicating expectations and increased understanding of grade level expectations.	throughout school year	notations and parent signatures in planners
5	College and Career Fair	Principal, Guidance Counselor, PTO	Encourage career and literacy development providing resources for both parents and students. Will increase student achievement by connecting real life scenarios to student learning.	May	family participation
6	Parent Teacher conferences	All school staff	Parent awareness of grades and academic data will lead to increased student achievement by increasing parent understanding of grade level expectations.	November	parent participation
7	SAC committee	Principal and SAC chair	Data portion to inform parents of school wide data and legislative changes that effect the school. This increased understanding will give parents a knowledge base of what grade level performance looks like.	monthly	sign in sheets; parent involvement in school increases student academic success
8	STEAM Fair	Admin, PTO, Faculty	To increase student achievement in Science by better understanding the Scientific method and increase awareness of the Science content standards.	January	sign-in sheets
9	Resource Table at Scheduled Events	Admin and Staff	Increase parent knowledge of school programs and offer grade/age specific resources leading to increased understanding and achievement.	throughout the school year	parent participation; parents will have more resources to support their child's education at home

10	SAC Plan and Accountability Report	Principal, SAC Team	Planning tool for school improvement in all academic areas which will lead to increased student achievement by educating the community of our demographics and areas of need.	October	surveys, agendas and minutes
11	AVID Night/Open House Grades 3-5	Admin and Staff	Build awareness of Florida Standards and what to expect of student assignments at home and explain AVID implementation to parents which will lead to increased student achievement	September	parent involvement, sign in sheets
12	Tea and Tissues	Admin and Core Team	Provide a forum for new kindergarten parents to meet and ask questions about the school this will increase parent knowledge base and provide a safe environment for future questions.	August	sign-in sheets
13	Provide interpreters	Admin	Provide access to parents who are deaf or nonnative speaking. This will increase student achievement by educating parents on expectations and school performance for their child.	ongoing	sign-in sheets

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families, including how to reach out to, communicate with, and work with parents/families as equal partners. Include implementation and coordinating of parent/family programs and in details of building ties between parents/families and the school. [ESEA Section 1116]

Account	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Data disaggregation	Principal, Assistant principal and Guidance Counsel	Analysis of student achievement to help teachers explain data to parents.	weekly per grade level	increased achievement in academics
2	iReady training	Principal and staff	Parents will monitor student achievement	ongoing	Parent log in statistics allows teachers to encourage those who have not logged in and re-send log-in instructions home as needed. Access to this online resource will allow parents to view current reading progress and monitor student reading comprehension

3	Data reporting training	Principal and staff	Parents will be able to understand and monitor student achievement data	quarterly	Parents will understand student's areas of weakness and will be able to assist students in their learning at home by being informed of student progress throughout the year. The reports will be explained so parents can easily identify areas of concern throughout the year.
4	Balanced Literacy	Coaches, Admin	Provide instruction in guided reading in grades K-2 and the reading best practices in grades 3-5. This will help teachers stress to parents the importance and value of reading with their child	quarterly	achievement data and reading levels
5	Florida Standards training	Coaches, Admin, faculty	Train teachers to help inform parents of Florida Standards and its impact on parents and students	ongoing	parent awareness of Florida Standards and what is expected at each grade level
6	Staff Meetings	Admin, faculty	Give an overview of programs available at the school stressing the importance of communication with parents and making them part of the team	Quarterly	Increased parent involvement and conferences and curriculum events
7	Parent Volunteer Orientation	Principal, Volunteer Coordinator	Training to help teachers learn how to work with parents in the classroom	Fall	sign-in sheets and number of active volunteers
8	AVID Meetings	AVID trained teachers, Admin	Teachers will learn and share success strategies with parents so they can best help continue to reinforce strategies at home	monthly	sign-in sheets, agendas, minutes

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

Response: Parent Resources are available to parents through the school guidance counselor and school psychologist. The school also has a computer set up in the front office which is designated to provide internet access to parents who do not have it at their homes. The Title 1 parent handbook is distributed at the school will host a variety of events to involve all populations represented. An example is our College and Career night where parents are provided information on how they can further their own education.

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the school-wide program plan is not satisfactory to the parents of participating children, how the parents will submit the parent/family comments [ESEA 1116].

Response: Information about the Title I program is provided in writing through the Title I handbook. Also, parents are provided information during the Title I annual meeting. The school uses the district approved curriculum. All curriculum and assessments guides are posted on the school website for review by parents. Meetings are held through school invitation and through parent requests throughout the school year. If parents object to the school wide plan, their concerns will be submitted to the district. The monitoring of this occurs during parent meetings (SAC, PTO) where this information is reviewed with parents. Additional information goes home to parents in the form of Newsletters and the automated phone system.

Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: The school will use an online interpreter website or the use of native speakers on staff to communicate information to parents in languages they understand to the maximum extent possible. Parents with disabilities will be communicated to with supports such as interpreters which are provided at all parent meetings.

Discretionary Activities (optional)

Discretionary School Level Parental Involvement Policy Components: include any activities that are not required, but will be paid for through Title I, Part A funding (for example home visits, transportation for meeting, activities related to parent/family engagement, etc.

Attach Evidence of Input from Parents

Attach Parent-School Compact

Attach Evidence of Parent Involvement in Development of Parent-School Compact

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Account	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House/Annual Title 1 meeting	1	250	This will impact student achievement by increasing understanding of Title 1 and of grade level expectations.
2	Family Holiday luncheons	2	300	This will impact achievement by increasing involvement and family engagement which will lead to increased parent involvement
3	Awards programs	4	150	This will impact student achievement by building student confidence and parent awareness of grade level expectations.
4	Student Planners	180	650	This will impact student achievement by increasing organization and home school communication about academic performance and expectations.
5	Parent Teacher conferences	1	550	This will impact student achievement by increasing parent awareness and home school communication about student achievement data and performance.
6	College and Career night	1	200	This will impact student achievement by increasing career awareness, make real world connections and provide career resources for parents
8	STEAM Fair	1	275	This will impact student achievement by increasing awareness of STEM activities, the scientific process and performance in Science
9	SAC meetings	10	10	This will impact student achievement by providing information regarding new trends in education and school performance data

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].

Account	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	disabled parents	The LEA will identify parents who have disabilities and provide services such as the use of sign language interpreters
2	non English speaking parents	Parents will be provided native language interpreters to assist with communication
3	working parents	The school will provide flexible scheduling for conferences in an effort to maximize participation. Teachers will submit a log to document attempts to speak with parents and provide flexibility.
4	high mobility rate	Encourage updates of demographic information by sending out reminders and student data forms. Utilize student services to contact parents who have missing or incomplete information.
5	parents with limited resources to attend school functions	The school will conduct phone conferences and virtual meetings. They will also provide computer access to parents during the school day for those that lack that resource
6	parents needing child care	The school will provide child care at SAC meetings