

JIM ALLEN ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Rachel H. Watts , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Jim Allen Elementary School will involve parents by offering programs and activities throughout the school year. We will strive to have a strong parental involvement program at Jim Allen Elementary School. Teachers will communicate with parents on a daily basis through student planners and take home folders. All parents are encouraged to volunteer at our school. Jim Allen received the annual Golden School Award.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Jim Allen Elementary School will invite parents to participate in the following: Orientation, Open House, Grade Level Programs, PTA meetings, SAC meetings, Class Events, FSA parent night(s), Science Fair, Carnival, Field Day, Heart Run, Relay for Life, parent conferences, volunteer in the classrooms, Art Shows, Technology Learning night, STEAM night, Kindergarten and 1st grade parent night, PTA Spirit Night and other related activities.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Volunteer Pre-K	Title I VPK
2	FSA family nights	Rachel Watts, Principal/ Denise Harper
3	Carnival	Lacey Brown, teacher; Amanda Ryland, teacher
4	Field Day and Heart Run	Physical Education Teachers
5	Relay for Life	Amanda Ryland
6	Parent Information Night	Jennifer Jordan and Rene Johnson/ Denise Harper
7	Science Fair Project Night	Mary Holley-Lewis, teacher/ Denise Harper
8	Book Fair	Brian Hackett
9	STEAM Night	Richard Coleman/ Denise Harper
10	Technology Learning	Brian Miller/Denise Harper

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda and materials	Principal	May 2016	Feedback
2	Notify parents through school messenger phone system	Principal	May 2016	School Messenger Results
3	Email parents	Assistant Principal	on-going	feedback
4	Hand deliver	Assistant Principal	May 2016	feedback
5	USPS mail	Assistant Principal	May 2016	feedback
6	School Marquee	Lacey Brown	on-going	marquee
7	Newsletters, daily calendars, planners	Teachers	weekly	documentation

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings will be offered before school, during school, or after school. Parent conferences will be held at a time that is convenient for the parent. Our visiting teacher will be available to make home visits, if necessary.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Data meetings	principal/guidance	SIP goals	On going	FSA scores, DE results
2	Title I review	Administration/ Staff	SIP goals	September	Sign-In Sheet, Family Compacts signed and returned
3	MTSS	Administration/Guidance	SIP Goals	On Going Teacher Planning Days	MTSS reports
4	Volunteer Training	Faculty and Volunteers/ Harper	SIP Goals	September	Sign In Sheet/ Golden School Award
5	Parenting	Guidance/ Remedial	SIP Goals	On Going	Number of materials sent home
6	FSA Parent Night(s)	Teachers/ Administration	SIP Goals	2nd semester	Sign In Sheets FCAT scores
7	Climate Survey	Administration	SIP Goals	2nd semester	Climate Survey Results
8	PTA meetings	PTA president	SIP Goals	On Going	Calendar
9	Grade Level Programs	Teachers	SIP Goals	Monthly	Calendar
10	Science Fair Night	Teachers/ Remedial	SIP Goals	May	Projects
11	Art Shows	Sara Larson	SIP Goals	on going	calendar
12	Music Performances	Greg Sexton	SIP Goals	December and May	calendar
13	Science Family Day	Keli Mayberry	SIP Goals	2nd semester	calendar
14	STEAM Night	Richard Coleman/ Harper	SIP Goals	2nd semester	calendar

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil

services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Volunteer Training	Volunteer Coordinator	SIP Goals	August	Climate Survey
2	How to communicate and work with parents	Administration/Guidance/Remedial	SIP Goals	on going	Climate Survey
3	Ideas to use at home	District Reading Department/ Remedial	SIP Goals	August	Climate Survey
4	Response to Instruction	Guidance Counselor	SIP Goals	On going	Rtl records
5	Technology Training	Technology Teacher	SIP Goals	On Going	Sign in sheets
6	School Messenger	Principal	SIP Goals	On Going	call out records
7	Web pages	Technology Teacher	SIP Goals	On Going	Sign In Sheets
8	Bullying Training	Guidance Counselor/ Harper	SIP Goals	On Going	Sign In Sheets
9	Thinking Maps	Everette	SIP Goals	Monthly	Calendar/Sign In Sheets
10	PD 360	Miller	SIP Goals	as needed	sign in sheets
11	FSA Computer Based Testing	Guidance	FSA scores	January	sign in sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: We will provide parent nights to explain the FSA test, and how to work at home with their children. The Title I resource center is available for parents to use.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will be invited to school functions such as Orientation, Open House, grade level programs etc. We will notify parents of functions through newsletters, school messenger phone calls, school marquee, teacher weekly notes and the school website. Parents may schedule teacher conferences as needed. We will also use communication folders and student planners.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All necessary accommodations are made for parents and students with disabilities and those with limited English proficiency. Interpreters and translated documents are available for parental involvement activities. Request interpreter from the district ESE department when needed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Volunteer Training	Volunteer Coordinator	SIP goals	on going
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent Conferences/meetings	Administration/Teachers	SIP Goals	on going
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement	Community Involvement	Partner's in Education, Community Churches	SIP Goals	on going

	activities [Section 1118(e)(13)].				
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Data meetings	20	35	improved student achievement
2	Title I review	1	15	increased parental involvement
3	MTSS	50	30	increase student achievement
4	Volunteer Training	2	80	awareness of volunteer rules and expectations
5	Parenting	1	15	increased awareness of parenting skills
6	Family Information Night	2	50	increased knowledge of FCAT expectations
7	Climate Survey	1	150	increased student achievement
8	PTA meetings	3	30	increase parental involvement
9	Grade Level Programs	9	600	increased student achievement and parental involvement
10	Science Fair Night	1	15	increase science achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff Volunteer Training	1	75	increase achievement
2	How to communicate and work with parents	1	60	increase achievement
3	Ideas to use at home	1	20	increase achievement
4	Response to Instruction	50	30	increase achievement
5	Technology Training	10	75	increase achievement
6	School Messenger	10	660	increase achievement and attendance
7	Web pages	1	100	increase achievement
8	Bullying Training	1	650	increase achievement and bullying awareness

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	# of participants	Advertise more often, offer programs at a variety of times during the school day. Offer food or incentives for families that attend.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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