

## **MOLINO PARK ELEMENTARY Title I, Part A Parental Involvement Plan**

I, Lisa Arnold , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will

- submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
  - Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
  - Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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**Signature of Principal or Designee**

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**Date Signed**

## **Mission Statement**

### **Parental Involvement Mission Statement (Optional)**

**Response:** Molino Park prepares students to be productive citizens and life long learners through cooperative interaction of students, parents, staff and community. With parent involvement being the bridge for students and educators we endeavor to make this relationship a positive experience for a quality education.

## **Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Newsletters will inform parents of School Advisory Council meetings that will be held to discuss budgetary decisions including Title I activities with parental involvement, a review of academic progress, and student needs. All SAC meetings are advertised and open to the public. The Parent Volunteer Coordinator will plan, communicate, and implement activities for parents that will educate as well as provide opportunities for parents and students to participate in school activities.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	Dynita Bufford, Specialist
2	Title I	Laura Colo, director
3	Parent Workshops and activities	Gina Burke, Counselor and PTA Board
4	RISE	Gwen Abrams
5	PTA	Melanie Dix, president

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to

demonstrate the effectiveness of the activity [Section 1118(c)(1)].

<b>co un t</b>	<b>Activity/Tasks</b>	<b>Perso n Respo nsible</b>	<b>Timel ine</b>	<b>Evidence of Effectiveness</b>
1	Develop Agenda & handouts	Principal	September 8, 2016	Copy of documents
2	Develop and Disseminate for parental revisions Invitation	Principal	September 2016	Copy of document
3	Advertise/ publicize event	Principal	September 2016	Placed on web site, sent home announcement of meeting, and school-wide call out made home announcement of meeting
4	Develop Sign-In Sheets	Principal	September 8, 2016	Completed sign-in sheets
5	Maintain Documentation	Principal,	September 8, 2016	Documentation in Title I files

## **Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Meetings/Workshops will be offered during school hours and during the evening. Parents will be given a choice of convenient times to attend conferences. Activities with students and parents will be planned during the school day and in the evenings to encourage parents to participate with their children in reading, math, and science. Home visits are offered if needed. The RISE program will meet with parents monthly to encourage and educate them on ways to be involved with their children.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Assessments Individual conferences/progress reports, report cards	Principal/Asst. Principal	SIP core curriculum goals	On-going	Progress reports, report cards, PMPs, FCAT Reports, conference logs
2	Title I Program:	Principal/Teachers	SIP core goals	September 8, 2016	Sign-in sheets, signed compacts in student files

3	New student registration	Admin clerk/ Secretary	SIP core goals	On-going	signed compacts in student files
4	Informing Parents of FSA, Math, Science, Writing scores through parent/teacher conferences	Principal/ Teachers	Florida Core Standards	on-going	sign-in sheets
5	Progress Monitoring:	Teachers/ MTSSTeam	SIP all curriculum areas	On-going	Daily assignments, progress reports, report cards, MTSS
6	Strategies for working with the school:	Guidance Counselor	SIP all curriculum areas	On-going	Climate Survey
7	Parent/Teacher Conference	Teachers	SIP Goals	October 2016	report cards

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Time line	Evidence of Effectiveness
1	Faculty Orientation	Principal, District Coordinator	SIP goals	August, On-going	Teacher phone logs, school handbook, discipline folders

2	Communicating and working with Parents	Principal, Asst. Principal	SIP goals	On-going	SAC Agenda
3	Building Ties between home and school	School/ community, Web-link to Title 1	SIP goals	On-going	Parent/school volunteer log
4	Cultural Sensitivity	Principal, Guidance Counselor, RISE Counselor	SIP goals	On-going	Parent Meeting Agenda
5	FOCUS	Principal, Teachers	SIP goals	On-going	Logs
6	Parent Volunteer Orientation	Guidance Counselor	SIP goals	Sept. 13, 2016	Volunteer Log & Hours
7	Teacher Volunteer Orientation	Guidance Counselor	SIP goals	Sept. 7, 2016	Volunteer Log & Hours

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Molino Park encourages parents to participate in classroom activities designed to have parents interact with their children's learning at school; as well as Grandparents' Breakfast, Field Day, Arts' Day, and musical productions. We also have special breakfast for Moms and Dads with their children.

Parents are allowed to go on Field Trips with students.

A special place is provided in the lunchroom for parents to eat with their children.

Parent Volunteers are always welcome to assist in classroom activities.

## **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].



**Response:** Timely information will be sent home, posted on the school's web site, monthly newsletters and school marquee. A Principal Newsletter will identify the programs available through Title I. Before the end of October, classroom teachers will have completed the initial parent/teacher conference. During the parent/teacher conference, student academic progress and Discovery Education data are discussed with suggestions to help students at home and school. Response to Instruction team meetings will be conducted for struggling students with parents being an integral part of the team. Parents can schedule teacher conferences as needed throughout the school year. As other activities become available, parents will be notified by monthly newsletter, activity fliers, website, teachers' written communication or phone contacts. Communication to parents is sent home each Tuesday, on "Tuneful Tuesdays" to apprise parents of upcoming events. Information is printed on colored paper so parents can readily identify that they should read it. Green paper is used for "informative" communication while yellow paper is used if a parent should read and "respond" in writing to the communication.

## **Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The school invites parents to activities both during school and after hours. Information for these activities is shared with parents both in writing and with our automated phone system. All necessary accommodations are made for parents and children with disabilities. Interpreters are available for translating documents for parental involvement activities. Molino Park has not had any parents with limited English proficiency or that are migrant workers. If the need should arise, the district Title I Office will assist us in providing information to them.

## **Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components  
 Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

co un t	Activity	Descripti on of Impleme ntation Strategy	Person Respo nsible	Antici pated Impact on Stude nt Achiev ement	Tim elin e
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	SAC, PTA and parent meetings, parent workshops, and parent/teacher conferences	Principal, Asst. Principal, Teachers, Guidance Counselor	SIP Core Goals	On-going

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under

this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>co un t</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Orientation	22	334	SIP Goals
2	Open House	22	306	SIP Core Curriculum Goals
3	Fairy Tale Night	5	98	SIP goals

4	Grandparents Monthly Breakfasts	7	595	SIP goals
5	Conferences	22	221	SIP Core Curriculum goals
6	Star Gazing Science Night	5	55	SIP goals
7	Lowes Build and Grow	7	103	SIP goals
8	Valentines Activities	1	7	SIP goals
9	Moms' and Dads' Breakfasts	2	376	SIP goals, building ties with parents
10	December Movie Night	2	81	SIP goals, building ties with parents
11	Fourth Grade Math Nights	7	107	SIP goals
12	Title One Meeting	1	84	SIP goals

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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## Barriers

Describe the barriers that hindered participation by parents during the

previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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