

ERNEST WARD MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Nancy Gindl-Perry, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: It is our mission at Ernest Ward Middle School to always take good care of and manage county, state, and federal funds while at the same time providing the highest level of programs for our students. We also recognize the importance of providing quality support and resources for our parents. A variety of resources and services that will be provided through our Title I program to help your child succeed at school, at home and in the community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Ernest Ward Middle School will involve the School Advisory Council. The Council is made up of a group of parents and students that represent our diverse school population. School Advisory Council meetings will be held a minimum of four times per year. The agenda and minutes of each of these meetings will show the decision making process it related to Title I funds and program offerings. Ernest Ward will involve the School Advisory Council in an organized, and timely manner to encourage parental involvement.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|-----------------------------|--|
| 1 | Area Family Literacy Nights | Distribution of literacy materials to parents enabling further growth at home. Mini workshops for parents on literacy strategies so parents can assist their children at home to improve reading skills. We plan to hold three area meetings at churches/community centers to increase parent participation. |
| 2 | Registration Night | Teach parents what courses are available to students and how their students can register for classes. |
| 3 | Chromebook training | Teach parents how Chromebooks can safely and effectively be used for instructional purposes. |
| 4 | Self-Help Education | Poarch Band of Creek Indians will partner with Ernest Ward to provide resources to help build students in the community and with our students in the in lieu of program.. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|---------------------------|--------------------|------------------------------|--|
| 1 | Annual Parent Meeting | Virkeisha Palmer | August 30, 2016 | Participation and Involvement in Meeting |
| 2 | Announcement in newspaper | Nancy Gindl-Perry | Two weeks before the meeting | Feedback and Participation |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Flexible parent meetings will be held on a rotating basis to allow for maximum participation by it's elected officials. There will be meetings held before schools, before dismissal, after school, in the evenings and during school hours to accommodate parents' availability. We also plan to offer some training at sites in the communities we serve to reduce issues surrounding transportation. When a parent has a legitimate issue regarding transportation, in order to attend an important meeting (IEP, parent conference, etc.) then we will assist the parent in getting to and from the school.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------------|-----------------------------------|--|------------------------------------|--|
| 1 | State Assessment/EOC meeting | Amy Dozier | ELA/Math/Science/History | Twice per year | Survey and participation |
| 2 | Registration Night | Dozier/Palmer | All | Spring | Survey and participation |
| 3 | Chromebook Training | Forehand | All | Multiple times throughout the year | Survey and participation |
| 4 | Parent Conferences & Meetings | Guidance, Faculty, Administration | Increased student achievement from open communication with parents | As needed | Attendance, report cards, decrease in disciplinary referrals |
| 5 | Google Apps for Education Training | Bridges/District Specialists | All | Winter | Survey and Participation |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|----------------------|---|--------------------------------|----------------------------|
| 1 | School Based workshops | Nancy Gindl-Perry | Increased student achievement | ongoing throughout school year | Feedback and Participation |
| 2 | Unpacking the Standards | District Specialists | Increased student achievement | ongoing throughout school year | Feedback and Participation |
| 3 | School Based SAC meetings | Virkeisha Palmer | Communication/Parental Involvement | Quarterly | Sign in sheets/Minutes |
| 4 | PBIS | Kenneth Hicks | Self Improvement | Monthly | Behavior Referrals |

| | | | | | |
|---|-----------------------|--------------------------|--------------------------------------|-----------|----------------------------------|
| 5 | Subject Area Training | Subject Area Specialists | Increased student achievement | ongoing | Classroom walkthroughs |
| 6 | Testing | Dozier/Forehand | Improved use of CBT | Spring | Participation on State Test |
| 7 | MAPS Training | Amy Dozier | Improved progress monitoring results | September | Participation and data from MAPS |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Ernest Ward will share our Innovation Center (formerly media center/library) ideas, projects and resources with parents which will allow parents to be more involved with the instruction their students are receiving at school. This will in turn provide valuable resources the parent may use at home to further instruction. Our school website will also link parents to additional resources that can help students at home.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: 1. School Website at www.ernestward.com. Make sure it's updated.

2. School call out system.

3. Paper -Based announcements

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Ernest Ward parents will be notified through the school messenger call out system regarding all scheduled meetings as they relate to Title I. All activities will also be listed on the calendar page of our school web site. If services are needed, such as language interpreters, we will work to provide if given timely notification.

We will also attempt to see if the auto dial system can send information in other languages.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|--|---|--------------------|---|--------------------|
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | At annual meeting we will give parents the opportunity to participate in the development of the training. | Virkeisha Palmer | All | August 30, 2016 |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Area literacy nights | Palmer/Perry | All | Three times a year |
| 3 | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | SAC meetings and Parent Conferences | Palmer | All | 4 times a year |

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|------------------------------|----------------------|------------------------|---|
| 1 | SAC Meetings | 4 | 27 | Input for School Improvement Plan |
| 2 | DE/FSA/EOC Chats | 6 | 425 | Allows students and parents to focus on specific benchmarks |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|------------------------------|----------------------|------------------------|--|
| 1 | School Based workshops | 10 | 28 | Training for staff to implement for student growth |

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
| 1 | Transportation | Keep school website up to date for parents who cannot attend meetings |
| 2 | Work Schedules | School website |
| 3 | Time | Varied way to relay information to parents; not always a physical meeting. |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|