

2017-18 School Parental and Family Engagement Policy/Plan
School: Oak Ridge High School **LEA: _____**

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parent engagement and describes how the school will implement a number of specific parent engagement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

Assurances

Oak Ridge High School agrees to:

- ☐ Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- ☐ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- ☐ Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- ☐ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- ☐ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- ☐ Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- ☐ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- ☐ Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- ☐ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly

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qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

- ☐ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Mission Statement

It is the mission of Oak Ridge High School to lead our students to success with the support and involvement of families and the community. To increase parental involvement through attendance at PTSA and SAC meetings in order to include them in the decision making process of planning, review and improvement for student success. The Principal, Ms. Jennifer Bellinger, and the CRT, Laurene Householder, will utilize the Connect Orange messenger system, and send home flyers and newsletters to announce parental involvement opportunities. The school's marquee, website, FaceBook, Instagram and Twitter accounts will be current and advertise all upcoming events and activities. The scheduling of activities and events will be at a time that allows parents to attend without hardship. The Title I Annual Meeting will be held at the beginning of October 2017 to ensure that all parents have the opportunity to learn about Title I and the programs and services that it offers. Parents are encouraged to attend and join PTSA and SAC so that they can be included in the decision process of the school to ensure student success.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Oak Ridge High School involves parents in the planning, review and decisions regarding how funds for parental involvement will be used by inviting parents to the Title I Annual Meeting in October of 2017. Information about Title I will be shared and parents will be invited to select a Parental Involvement liaison. The liaison will meet monthly with the Parental Involvement Coordinator, Laurene Householder. The Parental Involvement liaison will report to the SAC monthly and be a critical part of the agenda in the planning and review of the School Improvement Plan and Parental Involvement. Parents will review the district Parental Involvement Plan at the Annual meeting in May of 2018. Following the examples of the district plan, parents will be invited to provide input for our school plan. This will be documented in the meeting minutes.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

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Program	Coordination
Title X	Our school has a SAFE coordinator who works with the McKinney Vento Program to support our homeless student population with various types of assistance and resources.
Title II	Students that attend The ATS program for tutoring and enrichment will be invited to participate in a series of parent nights. Parents will be introduced to what students are learning, how to guide their students career and education decisions, and how to further assist their students at home.
Title III	Supplemental instructional support provided to schools to support ELL students will be discussed with parents during parent/teacher conferences.
Title I	Professional development will be offered to support the needs of the staff related to parental involvement. Coaches will provide support and monitor the implementation to ensure that training is provided as required.
Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title 1 will be discussed With parents during development of student IEP.
21 st CCLC Parent Activities	Students that attend the 21 st CCLC/ATS program for tutoring and enrichment will be invited to participate in a series of parent nights. Activities will include Student/Parent Orientations, Academic Signing Day, Financial Aid/Scholarship Workshops, Literacy Workshops, and Magnet Open House.

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Schedule Parent meeting on school calendar	CRT	September 2017	School Calendar
Create meeting plan:agenda, handouts, powerpoint	CRT	September 2017	Creation and copies of: agenda, handouts and power point
Advertisement of meeting	CRT	September 2017 thru October 2017	Copies of newsletter, flyer, website, marquee, phone messages.
Have translators available	Mr. Colman	October 2017	Meeting minutes
Conduct Title I Annual Meeting	CRT / Principal	October 2017	Invitation Flyer / Agenda/sign-in sheets/constant contact newsletter/
Maintain Documentation is ongoing	CRT	2017-2018 School Year - following the Title I document upload schedule set by the district.	Flyer, Agenda, Minutes, Sign-in sheets

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4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Important parent meetings will take place in the morning (7:00am) and evenings (5:00-7:00pm) to meet the scheduling needs of members. Monitored activities will be available to younger children so that the parent may take part in the meeting without hardship.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Tutoring, Curriculum Night, AP/Magnet Nights shared with parents.	CRT, Academic Coaches, Leadership Team	Parents will be made aware of tutoring and instructional strategies, advanced placement courses and magnet programs that will help their student in preparing for academic success and standardized end of year tests. Information will be sent in newsletters, and posted on the school website, and all othe school social media outlets.	August 2017-May 2018	Newsletters, connect orange logs, flyers, pictures, sign-in sheets, agendas, handouts and student data.
Requirements for graduation and college readiness.	Guidance Counselors, College & Career Coach, and Administrative Team	Parents and students will understand the requirements for: graduation, college admission, college application process, financial aid, scholarships, etc. Knowledge of requirements will help students and parents set goals and focus on student achievement.	August 2017-May 2018	Meeting agendas, conference sign-in sheets, handouts, and senior tracker spreadsheet
Parent Conferences/review of grades, assessments, and the Compact	Teachers/Guidance Counselors	Teachers, guidance counselor, parents and student will discuss the student achievement level and set goals for the school year. Parents will be informed of ProgressBook Parent	August 2017-May 2018	Conference minutes, student progress reports and report cards.

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		Access to monitor the grades in each subject at their convenience. Additional conferences will be scheduled as needed throughout the school year to ensure student achievement.		
Financial Aid Nights	Guidance Counselors, College & Career Coach	Representative from the State comes to assist our students and their families with the filing of their financial aid.	November 2017 & February 2018	Flyers, sign-in sheets, agenda, pictures.

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Value of parental involvement-building communication between school and home/Parent newsletter	Teachers /Leadership Team	Improve communication between home and school and build capacity in order to support family and student and boost student achievement.	August 2017-May 2018	Sign in sheets/newsletter/parent involvement
Communicating and working with parents	Leadership Team/PD staff	Improve teacher parent relationships and improve student success.	August 2017-May 2018	Agenda/sign in sheets/handouts
Building ties between home and school	Leadership Team/PD staff	Improve student success by building ties between home and school so that all feel supported in learning efforts.	August 2017-May 2018	Agenda/sign in sheets/handouts
Parental Involvement Training Module 1, 2, 3, 4	CRT	Professional development to learn how to build parental involvement.	October 2017, December 2017, February 2018, April 2018	Email, power point, exit slip

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

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A parent resource/college and career prep center has been established in the guidance suite. Computers, parent resource books, student curriculum, college information and support services are available to parents. The center is open from 7:00am-3:30pm daily with after-hours appointments available at parent request. The Parent Resource/College & Career Prep Center is staffed full-time with an advisor available to assist students. Our SAFE coordinator and Attendance coordinator are here from 6:45am until 2:30pm daily and are available to assist parent's after-hours as well. Both the SAFE coordinator and Attendance coordinator are bilingual.

8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

The Title I Annual Meeting will be held in early October 2017. The meeting will give information about the Title I programs and opportunities available to parents so that they can become involved in their students education. Parents are welcome to provide suggestions for parental involvement activities and will meet the Parental Involvement liaison. Parents and teachers will have the opportunity to continue to meet and discuss curriculum, academic assessments, and student expectations during parent conferences, family night's, orientation, open house, and SAC and PTSA meetings that are held on the first Tuesday of every month.

Parents will receive a copy of the PIP and will be shown how to access the plan on the school website. At the annual open house teachers will share information on curriculum, graduation requirements, assessments, ProgressBook, and how parents can be involved in and monitor their student's education. Translation services are available for parents who need it.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Information about school activities, meetings, academic reports, and other activities will be provided in languages that parents can understand. Translations will be provided by staff members on campus. Parents

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will also receive information through Connect Orange, also available in different languages. Translators will be accessible at school meetings and functions. Parental involvement activities and/or services will be provided on our school campus, which provides access for parents and students with disabilities. Information and services for parental involvement will be posted and updated on the school website, marquee, and all other school sponsored social media outlets on a regular basis.

Discretionary School Level Parental Involvement Policy Components

☐ Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- ☐ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- ☐ Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ☐ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- ☐ Training parents to enhance the involvement of other parents [Section 1118(e)(9)];
- ☐ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- ☐ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- ☐ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Events-through a partnership with the Orange County Library System will take place at the school. Parents and students will share in literacy activities and also have a chance to check out books from the school library. Orange County Public Library will do an on-campus sign-up for	Media Specialist/CRT	Improving reading/literacy through parent involvement	September 2017-May 2018

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	library card- students and parents may participate. This will allow them to access many resources available for free.			
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent meetings and events will be scheduled before school, during school hours and evening hours. For parents who are physically unable to attend meetings on school-campus, personnel will arrange a home visit in order to maximize parent involvement.	SAFE Coordinator/Guidance/Administration	Meeting the needs of parents so that they can participate in conferences, events and activities in order to support their child.	September 2017-May 2018
Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Our Faith-Based partner will include our parents in activities to open communication and build relationships that are essential to improving student achievement.	Faith Based Partner/Mentors/PIE Coordinator	Improve student and community involvement to assist in improving student academic achievement.	August 2017-June 2018

School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

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Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by ☐.

This policy/plan was adopted by the school on mm/dd/yy and will be in effect for the period of mm/dd/yy. The school will distribute this policy to all parents of participating Title I, Part A children on or before mm/dd/yy.

(Signature of Authorized Representative)

(Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2016-17 PIP.

Review of 2016-17 School Parental Involvement Policy/Plan

1. Provide a summary of activities provided during the 2016-2017 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Freshman Orientation Day, Upper Classmen Orientation, & Senior Night	3	923	Parent awareness of standards, curriculum, student expectations and tools and strategies to help their student succeed.
Title I Annual Meeting	1	52	Parent awareness of Title I and programs and services available to their student.
Annual Open House	1	415	Parent awareness of standards, curriculum, student expectations and tools and strategies to help their student succeed. Opportunity to tour the campus and meet the faculty and staff.
SAC/PTSA Meetings	9	150	Parental Support -improve student achievement.
Performing Arts Concerts & Showcases	4	280	Parental awareness and support. Opportunity to see their students achievement of the standards learned.
Angel Tree Dinner Banquet	1	97	Parental support – improve student achievement.
Magnet Fair	1	74	Parent awareness of standards, curriculum, student expectations and tools and strategies to help their student succeed. Opportunity to tour the campus and meet the faculty and staff.
Financial aid Night	1	34	Parent awareness and training to help their student succeed.

2. Provide a summary of the professional development activities provided by the school during the 2016-2017 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Review of 2016-17 School Parental Involvement Policy/Plan

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Parental Involvement Training Module 1	1	148	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.
Parental Involvement Training Module 2	1	156	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.
Parental Involvement Training Module 3	1	137	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.
Parental Involvement Training Module 4	1	147	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.

3. Describe the barriers that hindered participation by parents during the 2016-2017 school year in parental involvement activities. Include the steps the school will take to during the 2017-2018 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Communication of events to parents who are economically disadvantaged, have limited English proficiency and have limited literacy. Subgroup: Haitian, Hispanic, Black.	Increased communications sent home in form of flyers, invitations, and connect orange in multiple languages.
Many contact numbers are not in service. Subgroup: Haitian, Hispanic and Black	Create communication in the most beneficial way for the parents- email, and post on all school social media outlets.

4. Describe the parental involvement activity/strategy implemented during the 2016-2017 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)
- 5.

Review of 2016-17 School Parental Involvement Policy/Plan

Content/Purpose	Description of the Activity
Effective Communication	Continue to increase communication with parents and community members all meetings, newsletters and trainings are advertised via hard copy flyers, electronic flyers, posts on our website, and posts on all school social media outlets.

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

School Name: _____

Reviewer: _____ Review Date: _____

Policy/Plan Components	YES	NO
2016-2017 Plan Review		
Was evidence adequate to demonstrate that the plan was developed jointly with and agreed upon by parents of children participating in Title I programs?		
Is the plan written in an understandable format and provided in a language parents can understand?		
Were revisions/updates to the plan made based upon the review of the 2016-2017 plan? Did the school address the barriers identified in the review?		
LEA Policy Mission Statement		
Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include: <ul style="list-style-type: none"> • Explanation of the purpose of the parental involvement program; • Description of what will be done; and • Description of the beliefs or values of the LEA. 		
1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].		
Strong responses include: <ul style="list-style-type: none"> • Identification of the group responsible for the planning, review, and improvement of the Title I program; • Description of the procedures selecting members of the group; • Explanation of how input from parents will be documented; and • Description of the process for schools to involve parents in the development of the required plans; and • Includes information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)]. 		
2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].		
Strong responses include: <ul style="list-style-type: none"> • Identification of the specific federal program; and • Description of how the programs were coordinated. 		

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3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)]		
Strong responses include: <ul style="list-style-type: none"> • Identification of specific activities or tasks; • Identification of the person(s) responsible for completing the task; • Reasonable and realistic timelines; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].		
Strong responses include: <ul style="list-style-type: none"> • Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and • Specific examples of the flexible schedule offered to parents. 		
5. Describe how the school will implement activities which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].		
Strong responses include: <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> • The state's academic content standards and State student academic achievement standards, • State and local academic assessments including alternative assessments, • Parental involvement requirements of Section 1118, and • How to monitor their child's progress and work with educators to improve the achievement of their child. • Identification of person(s) responsible; • Reasonable and realistic proposed timelines; • Correlation to student academic achievement; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

6. Describe the training for staff the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools [Section 1118(e)(3)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> ○ Value of parental involvement, ○ Communicating and working with parents, ○ Implementation and coordination of parental involvement program, ○ Building ties between home and school, and ○ Cultural sensitivity; • Specific correlation to student achievement; • Reasonable and realistic timelines; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Identification of the type of activity; • Specific steps necessary to implement this activity; • Person(s) responsible; • Timeline; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: <ul style="list-style-type: none"> • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; and • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]. <p>Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].</p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Process for providing information to parents; • Dissemination methods; • Reasonable and realistic timelines for specific parent notifications; and • Description of how the school will monitor that the information was provided. 		

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

<p>9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].</p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Process for translating information into a parent's native language; • Description of how the school will ensure that parents with disabilities have access to parental involvement activities and/or services; • Description of how the school will ensure that information is available to parents considering the fluctuating student populations; • Specific languages that information will be routinely provided; and • Process the school will use to monitor the dissemination of information to parents. 		
<p>10. Describe how each discretionary activity checked will be implemented.</p>		
<p>Strong Responses Include:</p> <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> ○ Involve parents in the development of staff training, ○ Provide literacy training, ○ Pay reasonable and necessary expenses to conduct parental involvement activities, ○ Train parents to help other parents, ○ Maximizing parent participation, ○ Adopt and implement model parental involvement programs, or ○ Develop roles for community organizations and/or businesses in parental involvement activities; • Description of the implementation strategy; • Identification of person(s) responsible; • Correlation to student academic achievement; and • Reasonable and realistic timelines. 		
<p align="center">School-Parent Compact</p>		
<p>School-Parent Compact must include the following components:</p> <ul style="list-style-type: none"> • Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards; • Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and • Highlight the importance of communication between teachers and 		

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

<p>parents on an ongoing basis through, at a minimum—</p> <ul style="list-style-type: none"> ○ Parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; ○ Frequent reports to parents on their child's progress; and ○ Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and <ul style="list-style-type: none"> ● Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA]. 		
Review of the 2016-2017 Policy/Plan		
Did the school include a copy of the review of the 2016-2017 policy/plan?		
<p>Did the review include all required components?</p> <ul style="list-style-type: none"> ● A summary of the results of the activities conducted for parents; ● A summary of the staff training activities; ● Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and ● Description of how the school will use the information gathered from the review to design strategies for more effective parental involvement policies. 		

Additional Comments or Concerns:



SAC & PTSA Annual Meeting

Tuesday, May 2, 2017



SAC - 6:00pm in the Media Center

- ♦ We will discuss and revise- if needed- the Parental Involvement Plan and the Parent/Teacher/Student Compact for the 2017-2018 school year.
- ♦ We will also take an annual parental involvement survey for this school year.

PTSA - 6:30pm in the Media Center

- ♦ We will also be voting on Board Members for the 2017-2018 school year.
President: Tom Nasse
Vice President: Cindy Swain
Secretary: Angie Klote
Treasurer: Kathy King
Student Representative: ???
- ♦ Other nominations will be taken from the floor before vote.

Please Plan on Attending – we look forward to seeing you there!

Have a great evening!

SAC-PTSA-JA/Parents: Meeting Sign-In

Date: May 2, 2017 Tuesday

Name	Phone	e-mail address	Check which meeting(s) you attend		
			SAC	PTSA	JA-Par
Forby Kris	407-761-1590	KANG@jacobdallfl.org	✓	✓	✓
Matthew Colman	407-852-3200	matthew.colman@copnet	✓	✓	✓
Marta Olsen	381-278-1871	Marta.Olsen@yorku.ca	✓	✓	✓
AUSA TAPES	407-968-2311	AUSA.TAPES11@GMAIL.COM	X	X	X
Anthony Johnson	407-721-4829	johnsmantonyr@gmail.com	✓	✓	✓
Bridgette Roberts	407-468-8455	Bridgette.Roberts@freight.com	✓	✓	✓
Orange Choke		frankle@bellsouth.net	✓	✓	✓
Shera Evans	407-461-9544	Shera.evans2@ocis.net	✓	✓	✓
glomefhia Ortiz	407-952-8953	glomefhia@yahoo.com	✓	✓	
leisa Lucchetti	407-757-7565	melibu75@aol.com	✓	✓	✓
Lauren Boyd	407-749-2930	lboydd@acustallfl.org	✓	✓	✓
CINDY SWATHN	912-378-3491	cindySwathn@fl.vr.ca	✓	✓	
Maureen Dasse	407-234-2265	MDasse@CFI.RR.com	✓	✓	✓
Tom Dasse	407-616-2261	TDASSE3@CFI.RR.com	✓	✓	✓

* Oak Ridge High School *

Date: May 2, 2017 Tuesday

Date:

May 2, 2017 Tuesday

Name	Phone	e-mail address	Check which meeting(s) you attend SAC PTSA JA-PAR
Jennifer Bellinger	352-219-7689	jenniferbellinger@jps.net	✓ ✓
Monique Jackson	407-399-8339	MONIQUEJACKSON@gmail.com	✓ ✓ ✓
Kianthe Jackson	371-444-8187	Kianthejackson24@gmail.com	✓ ✓ ✓
David David C. Harrison	251-753-1566	david.harrison@se.yahoo.com	✓ ✓ ✓
Jane Zivard Raitano	407-580-1318	jane.raitano@icloud.com	✓ ✓ ✓

Oak Ridge High School SAC Meeting Agenda

May 2, 2017

- I. Welcome – Matt Colman
- II. Old Business
 - A. Read minutes from April's meeting
- III. New Business:
 - A. Updates on academics and testing – Ms. Bellinger
 - B. Parental Involvement Plan Review – Laurene Householder
 - C. Parent/Student/Teacher Compact Review – Laurene Householder
 - D. Parent Involvement Survey – Laurene Householder
- IV. Adjourn

Oak Ridge High School SAC Meeting Minutes May 2, 2017

Attendance: Kathy King, Matthew Colman, Morita Olsen, Alissa Torres, Anthony Johnson, Angie Klote, Sherri Evans, Glomethia Ortiz, Melissa Lucchetti, Lauren Boyd, Cindy Swain, Maureen Nasse, Tom Nasse, Cindy Swain, David Harrison, and Jennifer Bellinger

Call to order: Meeting called to order by Matt Colman, Assistant Principal

Minutes:

- April SAC minutes were read and approved.
- Ms. Bellinger provided updates on academics as well as testing. She introduced Laurene Householder, CRT/Parent Involvement Coordinator:
 - Laurene Householder discussed:
 - Parental Involvement Plan
 - Reviewed Plan
 - Took revision suggestions for 2017-18
 - Parent/Student/Teacher/Compact
 - Reviewed compact
 - Took Revision suggestions for 2017-28
 - Parents discussed the Advanced Ed Survey already taken earlier in the year
 - Recommended using those results instead of taking an additional survey

Meeting Adjourned

Next Scheduled meeting Aug/Sept 2017 @ 6:00pm – meeting will be heavily advertised-

What is a Family-School Compact?

A School-Parent-Teacher Compact for Achievement is an agreement that parents, students and teachers develop together. It explains how parents, teachers and students will work together to ensure success and that all students reach grade-level achievement in compliance with the Florida State standards. Effective compacts link goals of the school improvement plan, focus on learning skills, describe how teachers will help students develop skills using high quality instruction, share strategies parents can use at home, explain how teachers and parents will communicate about student progress and describe opportunities for parents to participate in their child's education.

Our Goals for Student Achievement

District Goals

To focus our efforts to accomplish our mission and achieve our vision, the school board and superintendent set five goals.

- Intense Focus on Student Achievement
- High-Performing and Dedicated Team
- Safe Learning and Working Environment
- Efficient Operations
- Sustained Community Engagement

School Mission

To lead our students to success with the support and involvement of families and the community.

School Vision

To be the top producer of successful students in the nation.

School Goals

Maintain and improve academic achievement focus and consistency in Literacy by utilizing the Marzano Framework, the new Florida Standards, Florida's Continuous Improvement Model and the Oak Ridge Literacy System. To lead our students to success with the support and involvement of families and the community and to ensure all parents and students have the opportunity to learn about programs and services offered.

Activities to Build Partnerships...

Participate in the

School Advisory Council

The First Tuesday of Every Month

~~5:30PM~~ – Media Center

6:00PM

Participate in the

Parent, Teacher, Student Association

The First Tuesday of Every Other Month

~~6:00PM~~ – Media Center

6:30PM

(Immediately following the SAC meeting)

Communication about Student Learning...

*Visit our official school website

@www.orhs.ocps.net

*Monitor Your Students Grades on Progress Book

<https://parentaccess.ocps.net>

*Follow our school twitter account

@OakRidgeHS_OCPS

*Follow our school Instagram account

@OakRidgeHS

*Follow us on facebook:

<https://www.facebook.com/OakRidgeHighSchoolOrlando>

Oak Ridge High School
700 W. Oak Ridge Road
Orlando, FL 32809
(407) 852-3200
www.orhs.ocps.net

Ms. Jennifer Bellinger
Principal



Title I

School-Parent-Teacher Compact

2016-2017
2017-2018

Teachers-Parents-Students Together for Success

Teachers In The Classroom

To maintain and improve academic achievement focus and consistency in literacy by:

- Utilizing the Marzano Framework
- Teaching the new Florida Standards
- Incorporating digital tools, and curriculum in daily lessons
- Practicing the Florida's Continuous Improvement Model
- Teaching with fidelity, the Oak Ridge Literacy System
- Preparing and executing my lessons with rigor
- Having clear and frequent communication with parents and students
- Being aware of student's needs, and make an effort to build relationships
- Providing a safe and positive, differentiated learning environment

Parents At Home

To maintain and improve academic achievement focus and consistency in literacy by:

- Learning about the new Florida Standards
- Reinforcing at home, the Oak Ridge Literacy System
- Attend provided literacy and digital curriculum trainings
- Attend parental involvement programs that will benefit meaning communication
- Attend monthly SAC meetings
- Attend ~~bi~~-monthly PTSA meetings
- Have clear and frequent communication with teachers

Jointly Developed

Parents, students, faculty and staff jointly develop the School-Parent-Teacher Compact for Achievement. It is reviewed every year at the Annual Parental Involvement Plan & Compact Review Meeting held in May. At this time the compact is reviewed and discussed and changes are made based on student needs.

Comments are welcomed at any time.

Please contact:

Laurene Householder
Parental Involvement Coordinator
(407) 852-3200 X6102394

Oak Ridge High School Students

To maintain and improve academic achievement focus and consistency in literacy by:

- All students will learn and practice the new Florida Standards and the Oak Ridge Literacy System
- All students will learn and practice how to navigate digital tools and resources to enhance learning
- Freshman and Sophomores in the lowest 25% in ELA will show learning gains of 35% or greater ✓
- Freshman and Sophomores scoring at level 3 or above in ELA will be 45% or greater ✓
- Freshman scoring at level 3 on Algebra I EOC will be at 30% or greater 40%
- All Sophomores will take the PSAT exam
- Juniors scoring at level 3 or above on Biology EOC will be 50% or greater ✓
- Juniors who have not met their reading and/or math graduation requirement will do so by May 2017 APR
- Juniors will take the ACT/SAT/Pert exams by May 2017-2019 APR
- Seniors who have not met their reading and/or math graduation requirement will do so by January 2018 MAR
- All Seniors will take the ACT/SAT/Pert exams by December 2016 March 2018
- 88% of the senior class will graduate in four years, and 50% of those students will be college ready 90%
- All students will be present, on time, and respectful
- All students will follow all school rules, ask for assistance, and make informed decisions

2016-2017 School Parental Involvement Policy/Plan
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In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

Assurances

Oak Ridge High School agrees to:

- ☐ Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- ☐ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- ☐ Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- ☐ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- ☐ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- ☐ Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- ☐ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- ☐ Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- ☐ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly

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qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

- ☐ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Involvement Mission Statement

It is the mission of Oak Ridge High School to lead our students to success with the support and involvement of families and the community. To increase parental involvement through attendance at PTSA and SAC meetings in order to include them in the decision making process of planning, review and improvement for student success. The Principal, Ms. Jennifer Bellinger, and the CRT, Laurene Householder, will utilize the Connect Orange messenger system, send home flyers and newsletters to announce parental involvement opportunities. The school's marquee, website, FaceBook, Instagram and Twitter accounts will be current and advertise all upcoming events and activities. The scheduling of activities and events will be at a time that allows parents to attend without hardship. The Title I Annual Meeting will be held at the beginning of October 2016 to ensure that all parents have the opportunity to learn about Title I and the programs and services that it offers. Parents are encouraged to attend and join PTSA and SAC so that they can be included in the decision process of the school to ensure student success.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Oak Ridge High School involves parents in the planning, review and decisions regarding how funds for parental involvement will be used by inviting parents to the Title I Annual Meeting in October of 2016. Information about Title I will be shared and parents will be invited to select a Parental Involvement liaison. The liaison will meet monthly with the Parental Involvement Coordinator, Laurene Householder. The Parental Involvement liaison will report to the SAC monthly and be a critical part of the agenda in the planning and review of the School Improvement Plan and Parental Involvement. Parents will review the district Parental Involvement Plan at the Annual meeting in May of 2017. Following the examples of the district plan, parents will be invited to provide input for our school plan. This will be documented in the meeting minutes.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

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Program	Coordination
Title X	Our school has a SAFE coordinator who works with the McKinney Vento Program to support our homeless student population with various types of assistance and resources.
Title II	Students that attend The ATS program for tutoring and enrichment will be invited to participate in a series of parent nights. Parents will be introduced to what students are learning, how to guide their students career and education decisions, and how to further assist their students at home.
Title III	Supplemental instructional support provided to schools to support ELL students will be discussed with parents during parent/teacher conferences.
Title I	Professional development will be offered to support the needs of the staff related to parental involvement. Coaches will provide support and monitor the implementation to ensure that training is provided as required.
Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title 1 will be discussed With parents during development of student IEP.
21 st CCLC Parent Activities	Students that attend the 21 st CCLC/ATS program for tutoring and enrichment will be invited to participate in a series of parent nights. Activities will include Financial Aid/Scholarship Workshops, Literacy Workshops, Art & Dance Showcase , Magnet Open House, Curriculum Fair , and AP/PSAT/SAT/ACT Night .

*** STUDENT/PARENT ORIENTATIONS**
*** ACADEMIC SIGNING**

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Schedule Parent Meeting on School Calendar	CRT	September 2016 17	School Calendar
Create meeting plan: agenda, handouts, and powerpoint.	CRT	September 2016 17	Creation and copies of: agenda, handouts and power point.
Advertisement of Meeting	CRT	September thru October 2016 17	Copies of newsletter, flyer, website, marquee, phone messages.
Have Translators Available	Mr. Colman	October 2016 17	Meeting Minutes
Conduct Title I Annual Meeting	CRT / Principal	October 2016 17	Agenda / Sign-In Sheets / Handouts / Power Point
Maintain Documentation is Ongoing	CRT	2016-2017 School Year - following the Title I document upload schedule set by the district.	Flyer, Agenda, Minutes, Sign-in Sheets

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4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Important parent meetings will take place in the morning (7:00am) and evenings (5:00-7:00pm) to meet the scheduling needs of members. Monitored activities will be available to younger children so that the parent may take part in the meeting without hardship. Surveys (oral or written) will be used at every parent meeting to determine preferred meeting time for the majority of upcoming meetings.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Tutoring, Curriculum Fair, AP/Magnet Nights Shared with Parents.	CRT, Academic Coaches, Leadership Team	Parents will be made aware of tutoring and instructional strategies, advanced placement courses and magnet programs that will help their student in preparing for academic success and standardized end of year tests. Information will be sent in newsletters, and posted on the school website, and all other school social media outlets.	August 2016- May 2017 ¹⁷ / ₁₈	Newsletters, connect orange logs, flyers, pictures, sign-in sheets, agendas, handouts and student data.
Requirements for Graduation and College Readiness.	Guidance Counselors, College & Career Coach, and Administrative Team <i>See K-7</i>	Parents and students will understand the requirements for: graduation, college admission, college application process, financial aid, scholarships, etc. Knowledge of requirements will help students and parents set goals and focus on student achievement.	August 2016- May 2017 ¹⁷ / ₁₈	Meeting agendas, conference sign-in sheets, handouts, and senior tracker spreadsheet
Parent Conferences/Review of Grades, Assessments, and the Compact	Teachers, Guidance Counselors	Teachers, guidance counselor, parents and student will discuss the student achievement level and set goals for the school	August 2016- May 2017 ¹⁷ / ₁₈	Conference minutes, compacts, student progress reports and report cards.

2016-2017 School Parental Involvement Policy/Plan
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		year. Parents will be informed of ProgressBook Parent Access to monitor the grades in each subject at their convenience. Additional conferences will be scheduled as needed throughout the school year to ensure student achievement.		
Financial Aid Nights	Guidance Counselors, College & Career Coach	Representative from the State comes to assist our students and their families with the filing of their financial aid.	Not 2017 February 2018	Flyers, sign-in sheets, agenda, pictures.

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

7.

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Value of parental involvement-building communication between school and home/parent newsletter	Teachers /Leadership Team	Improve communication between home and school and build capacity in order to support family and student and boost student achievement.	August 2016- May 2017	Sign in sheets/newsletter/parent involvement
Communicating and working with parents	Leadership Team/PD Staff	Improve teacher parent relationships and improve student success.	August 2016- May 2017	Agenda/sign in sheets/handouts
Building ties between home and school	Leadership Team/PD Staff	Improve student success by building ties between home and school so that all feel supported in learning efforts.	August 2016- May 2017	Agenda/sign in sheets/handouts
Parental Involvement Training Module 1, Module 2, Module 3, and Module 4	CRT	Professional development to learn how to build parental involvement.	October 2016, December 2016, February 2017, April 2017	Email, power point, exit slip

2016-2017 School Parental Involvement Policy/Plan
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8. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

A parent resource/college and career prep center has been established in the guidance suite. Computers, parent resource books, student curriculum, college information and support services are be available to parents. The center is open from 7:00am-3:30pm daily with after-hours appointments available at parent request. The Parent Resource/College & Career Prep Center is staffed full-time with an advisor available to assist students. Our SAFE coordinator and Attendance coordinator are here from 6:45am until 2:30pm daily and are available to assist parent's after-hours as well. Both the SAFE coordinator and Attendance coordinator are bilingual.

9. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

The Title I Annual Meeting will be held in early October 2016. The meeting will give information about the Title I programs and opportunities available to parents so that they can become involved in their students education. Parents are welcome to provide suggestions for parental involvement activities and will meet the Parental Involvement liaison. Parents and teachers will have the opportunity to continue to meet and discuss curriculum, academic assessments, and student expectations during parent conferences, family night's, orientation, open house, and SAC and PTSA meetings that are held on the first Tuesday of every month. Parents will receive a copy of the PIP and will be shown how to access the plan on the school website. At the annual open house teachers will share information on curriculum, graduation requirements, assessments, ProgressBook, and how parents can be involved in and monitor their student's education. Translation services are available for parents who need it.

10. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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Information about school activities, meetings, academic reports, and other activities will be provided in languages that parents can understand. Translations will be provided by staff members on campus. Parents will also receive information through Connect Orange, also available in different languages. Translators will be accessible at school meetings and functions. Parental involvement activities and/or services will be provided on our school campus, which provides access for parents and students with disabilities. Information and services for parental involvement will be posted and updated on the school website, marquee, and all other school sponsored social media outlets on a regular basis.

Discretionary School Level Parental Involvement Policy Components

☐ Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- ☐ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- ☐ Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ☐ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- ☐ Training parents to enhance the involvement of other parents [Section 1118(e)(9)];
- ☐ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- ☐ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- ☐ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

11. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably	Literacy events hosted at the school by Barnes and Noble, and the Orange County Public Library. Parents and students will share in literacy activities and have a chance to purchase books. Orange County Public Library will	Media Specialist/CRT	Improving literacy and knowledge of digital skills and resources through parent involvement.	September 2016-May 2017

School Level PIP

Literacy events through a partnership w/ the Orange County Library System will take place at the school.

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available sources of funding for that training [Section 1118(e)(7).	do an on-campus sign-up for library cards and a digital resources workshop students and parents may participate.	<i>This will allow them to access many resources for free</i>		
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10).	Parent meetings and events will be scheduled before school, during school hours and evening hours. For parents who are physically unable to attend meetings on school-campus, personnel will arrange a home visit in order to maximize parent involvement.	Leadership Team/Guidance/Teachers <i>SAFE Coordinator / Guidance / Administration</i>	Meeting the needs of parents so that they can participate in conferences, events and activities in order to support their child.	September 2016-May 2017
Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13).	Our Faith-Based partner will include our parents in activities to open communication and build relationships that are essential to improving student achievement.	Leadership Team/Faith Based Partner/Mentors/PIE Coordinator	Improve student and community involvement to assist in improving student academic achievement.	September 2016-May 2017

School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

Review of 2015-2016 School Parental Involvement Policy/Plan

1. Provide a summary of activities provided during the 2015-2016 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Freshman Orientation Day & Upper Classmen Open House	2	625	Parent awareness of standards, curriculum, student expectations and tools and strategies to help their student succeed.
Title I Annual Meeting	1	32	Parent awareness of Title I and programs and services available to their student.
Annual Open House	1	448	Parent awareness of standards, curriculum, student expectations and tools and strategies to help their student succeed. Opportunity to tour the campus and meet the faculty and staff.
SAC/PTSA Meeting	9	169	Parental Support – improve student achievement.
Magnet Fair	1	54	Parent awareness of magnet programs being offered and to build a strong enrollment.
Financial Aid Night	2	38	Opportunity for students and parents to learn more about types of financial aid available and to apply with assistance.
AVID Nights	2	50	Opportunity for students and parents to learn more about the AVID program, courses available, speak to the instructors, see student work samples and have Q & A time.
Performing Arts Concerts/Performances	3	368	Opportunity for parents and members of the community to share students' success in the performing arts arena.

2. Provide a summary of the professional development activities provided by the school during the 2015-2016 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Parental Involvement Training Module 1	1	152	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.
Parental Involvement Training Module 2	1	176	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.

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Parental Involvement Training Module 3	1	140	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.
Parental Involvement Training Module 4	1	137	To be made aware of how to build parental involvement. and build relationships with parents. Parents will take a greater interest in their students learning and therefore students will be more focused.

3. Describe the barriers that hindered participation by parents during the 2015-2016 school year in parental involvement activities. Include the steps the school will take to during the 2016-2017 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Communication of events to parents who are economically disadvantaged, have limited English proficiency and have limited literacy. Subgroup: Haitian, Hispanic, Black.	Increased communications sent home in form of flyers, invitations, and connect orange in multiple languages.
Many contact numbers are not in service. Subgroup: Haitian, Hispanic and Black	Create communication in the most beneficial way for the parents- email, cell phone, mail, and post on all school social media outlets.

4. Describe the parental involvement activity/strategy implemented during the 2015-2016 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity
Effective Communication	To increase communication with parents and community members all meetings, newsletters and trainings are advertised via hard copy flyers, electronic flyers, posts on our website, and posts on all school social media outlets.