

2017-18 School Parental and Family Engagement Policy/Plan
School: Washington Shores Elementary School LEA: Orange

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parent engagement and describes how the school will implement a number of specific parent engagement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

Assurances

Washington Shores Elementary agrees to:

- ✓ Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- ✓ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- ✓ Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- ✓ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- ✓ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- ✓ Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- ✓ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- ✓ Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

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- ✓ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- ✓ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Mission Statement

Washington Shores Elementary School is dedicated to the effective education of all students. We encourage our students to be judicious, action-oriented, gracious and compassionate and unique achievers. We recognize the family as the primary influence in a child's life, and know that the family plays an integral role in the educational success of all children. Education is a shared responsibility of the family and the school. The school's faculty, parents and community will work collaboratively to nurture a positive and productive learning climate for all students. Families and school staff must work together as knowledgeable partners to attain success.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Washington Shores Elementary School believes in involving parents in all aspects of its Title I programs. Parents have the opportunity to suggest how Title I monies and other budget monies will be spent for the next school year. Once budgets are developed, the School Advisory Council (SAC) reviews them for approval. At least 51% (non-employee) parent representation is required as a minimum to vote on agenda items. All School Advisory Council (SAC) meetings are advertised so any parent can attend. At monthly SAC meetings, the School Improvement Plan (SIP) and Parental and Family Engagement Policy (PAFEP) are presented to parents giving parents the opportunity to help in the decision making as to how the parental involvement funds will be spent.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
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Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support for students with disabilities.
Title I, Title II and Title III	Provide trainings to teachers and parents as well as support student education.
Academic Nights	Subject based activity nights (Reading, Mathematics, and Science), teaching, modeling and practicing activities for parents and students to work together at home. Material provided for home use.

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Develop agenda, handouts, and/or presentation materials that address the required components	Parent Resource Coordinator	September 2017	Copies of agendas, presentation and handout
Develop and distribute invitations	Parent Resource Coordinator	September 2017	Flyer with date of distribution, publication in school newsletter, posting on school website
Advertise/publicize event	Parent Resource Coordinator	September 2017	Posting on school website, publish invitation in school newsletter, School Messenger Message
Develop sign-in sheets	Parent Resource Coordinator	September 2017	Sign-in sheets
Maintain Documentation	Title I Coordinator	September 2017	Title I documentation box housed with Title I Coordinator

4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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The leadership of Washington Shores Elementary School strongly believes in the importance of parental involvement and as a result has put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents will be held in the evening. To accommodate our parents who work during the night we will offer before, during and after school conferences. This is to accommodate our parents who work during the day and at night. We will also offer our curriculum nights during different times and different days of the week during the school year. When holding an activity where children cannot be accommodated; child care may be provided through Title I parental involvement funds. We will utilize our school webpage to address barriers for some of our school parental involvement activities. The School Social Worker will also make home visits concerning any school related issues.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Meet the Teacher	Administration	School Improvement Plan; Parents will be given the opportunity to come to the school to meet their child's teacher and become acclimated with the schools policy's and procedures.	August 2017	Sign-in Sheets
Back 2 School Health & School Readiness Extravaganza	Administration, Instructional Staff	School Improvement Plan; Parents will be provided with resources necessary to increase parents and children awareness of health care as well as materials their children need for school success.	August 2017	Sign-in Sheets, handouts
Annual Meeting/Open House; Book Fair	Administration, Instructional Staff	School Improvement Plan; Improve communication amongst the school and home	September 2017	Sign-in Sheets, handouts, agenda

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Family Fitness Night	Administration, Instructional Staff	Parents will participate in various activities and learn techniques that can be used to help families remain active and fit.	October 2017	Student /parent participation, agenda, handouts, sign-in sheets
Family Turkey Bowl	Administration, Instructional Staff	Parents will be instructed on additional ways to help families remain active and fit.	November 2017	Student /parent participation, agenda, handouts, sign-in sheets
Parent Workshop	Administration, Music Instructor	Parent Workshop Topic: The Top 10 Skills Children Learn From the Arts. Parents will be invited to a choral performance.	December 2017	Student /parent participation, agenda, handouts, sign-in sheets
Fine Arts Festival	Administration, Art Teacher,	Parent Workshop Topic: Helping children think and write through visual arts. Parents will discover strategies that help people of all ages “read” an artwork, or other visual, and respond in a thoughtful, non-threatening way.	January 2018	Sign-in sheets, program/agenda , handouts
FSA Night	Administration, Instructional Staff	School Improvement Plan; Parents will gain knowledge about the state assessment and will be provided with strategies to work with their child and assist their child with being successful.	February 2018	Sign-in sheets, program/agenda , handouts
Literacy Night	Administration, Reading Coach, Instructional Staff	School Improvement Plan; Parents will gain knowledge about literacy content and will be provided with strategies to work with their child and assist their child with being successful.	March 2018	Sign-in sheets, program/agenda , handouts

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Volunteer Appreciation	Administration, Parent Resource Coordinator	School Improvement Plan; Active parents and community members will be invited to an event which celebrates their generosity to our students.	April 2018	Sign-In sheets, program, certificate
Science Fair Night	Administration, Science Coach, Instructional Staff	School Improvement Plan; Generate enthusiasm among students and families for the science program and science fairs by giving families a chance to explore science together.	May 2018	Sign-in sheets, program/agenda, handouts
Summer SWIM <u>Students Working on Interventions for Mastery</u>	Administration, Instructional Coach, Math Coach, Reading Coach	School Improvement Plan; Parents will learn ways to assist their child with continued increased academic engagement to decrease summer learning loss.	May 2018	Sign-in sheets, program/agenda, handouts
Assessments - Individual conferences, progress reports, report cards	Administration, Instructional Coach, Math Coach, Reading Coach	School Improvement Plan	On-going	Progress reports, report cards, conference sign-in sheets

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Additions School Volunteers: Train staff on recruiting parents as	Parent Resource Coordinator, ADDitions Volunteer Coordinator	Increase in parental involvement increases student achievement	August 2017	Sign-in sheets

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volunteers				
District provided PI modules 4-Train school staff to identify activities/strategies used to increase parental involvement	Parent Resource Coordinator	Scientific research the supports the correlation of student achievement to parental involvement.	Quarterly	Sign-in sheets

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

The Parent Resource Coordinator, School Advisory Council (SAC) Chair, parents and community members will be invited to attend district sponsored parental involvement activities. Parent involvement strategies gained through attending Parent Involvement Resource Center (PIRC) sessions will be shared with parents. Include PIRC contact information for parents in the school newsletter and on our school website as an additional parent involvement resource.

8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:
- Timely information about the Title I programs [Section 1118(c)(4)(A)];
 - Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
 - If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
 - If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Timely information will be sent home with students, posted on the school's web site, facebook page and placed in grade level monthly newsletters. Conferences are held during the year as parents and/or teachers request them. During the fall parents are invited to Open House, which also includes information about Title I. As other activities become available throughout the school year, parents will be notified via newsletters, facebook,

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web-site, teachers' written communication, remind, school marquee and messenger.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Washington Shores Elementary will provide several opportunities for participation in parental involvement activities for all parents; including parents of children who have limited English proficiency, disabled or migratory. We have staff members available for translation for our parents who speak a language other than English. Washington Shores Elementary is designed for full wheelchair accessibility.

Discretionary School Level Parental Involvement Policy Components

- ☐ Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- ☐ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- ☐ Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ☐ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- ☐ Training parents to enhance the involvement of other parents [Section 1118(e)(9)] ;
- ✓ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- ☐ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- ☐ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline

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Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Washington Shores Elementary School will provide opportunities for parents to participate in their child's education by scheduling meetings and parent conferences to accommodate parents' schedules. We will effectively communicate with parents using agendas, progress notices, school web page, remind 101, class dojo and school messenger. Parents will be given opportunities to visit their child or children's classroom to observe lessons and to engage in learning with their child.	Administration	Correlation that increased parental involvement increases student achievement	ongoing
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School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

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The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meeting notes.

This policy/plan was adopted by the school on mm/dd/yy and will be in effect for the period of mm/dd/yy. The school will distribute this policy to all parents of participating Title I, Part A children on or before mm/dd/yy.

(Signature of Authorized Representative)

(Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2016-17 PIP.

Review of 2016-17 School Parental Involvement Policy/Plan

1. Provide a summary of activities provided during the 2016-2017 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Meet the Teacher	1	226	Provided parents with the opportunity to come to the school to meet their child's teacher and become acclimated with the classroom/schools policy's and procedures.
Back 2 School Extravaganza	1	124	Provided attendees with resources necessary to increase parents and children awareness of health care as well as materials for school.
Annual Meeting	1	126	Provided information to parents about the Title I program and their right to be involved in their child's education.
Open House	1	242	Provided parents with information necessary to improve communication amongst the school and home.
Family Night	1	40	Teachers provide interesting tips and activities for parents to assist their children at home.
State Assessed Academic Night	5	450	Provides information to parents regarding content of the standards and the level at which children are to perform at each grade level in order to be considered proficient in the subject area.

2. Provide a summary of the professional development activities provided by the school during the 2016-2017 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Volunteer orientation	1	30	Assist teachers with ways to properly utilize volunteers

Review of 2016-17 School Parental Involvement Policy/Plan

Presentation of PIP (divided into segments)	3	40	Establish clear goals for the Parental Involvement Plan
Parental Involvement training Modules	4	90	Constant dialogue amongst colleagues which assist in increasing awareness and parental involvement at the school level.

3. Describe the barriers that hindered participation by parents during the 2016-2017 school year in parental involvement activities. Include the steps the school will take to during the 2017-2018 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Parents unaware of the impact tardiness or poor attendance have on student achievement.	Train parents in awareness and steps to take to ensure good attendance.

4. Describe the parental involvement activity/strategy implemented during the 2016-2017 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity
Create a welcoming school climate.	Offer translators to welcome and assist families during school activities.
Establish effective school to home and home to school communication.	Send home folders of student work weekly or monthly for parent review and comment.

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

School Name: _____

Reviewer: _____ Review Date: _____

Policy/Plan Components	YES	NO
2016-2017 Plan Review		
Was evidence adequate to demonstrate that the plan was developed jointly with and agreed upon by parents of children participating in Title I programs?		
Is the plan written in an understandable format and provided in a language parents can understand?		
Were revisions/updates to the plan made based upon the review of the 2016-2017 plan? Did the school address the barriers identified in the review?		
LEA Policy Mission Statement		
Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include: <ul style="list-style-type: none"> • Explanation of the purpose of the parental involvement program; • Description of what will be done; and • Description of the beliefs or values of the LEA. 		
1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].		
Strong responses include: <ul style="list-style-type: none"> • Identification of the group responsible for the planning, review, and improvement of the Title I program; • Description of the procedures selecting members of the group; • Explanation of how input from parents will be documented; and • Description of the process for schools to involve parents in the development of the required plans; and • Includes information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)]. 		
2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].		
Strong responses include: <ul style="list-style-type: none"> • Identification of the specific federal program; and • Description of how the programs were coordinated. 		

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3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)]		
Strong responses include: <ul style="list-style-type: none"> • Identification of specific activities or tasks; • Identification of the person(s) responsible for completing the task; • Reasonable and realistic timelines; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].		
Strong responses include: <ul style="list-style-type: none"> • Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and • Specific examples of the flexible schedule offered to parents. 		
5. Describe how the school will implement activities which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].		
Strong responses include: <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> • The state's academic content standards and State student academic achievement standards, • State and local academic assessments including alternative assessments, • Parental involvement requirements of Section 1118, and • How to monitor their child's progress and work with educators to improve the achievement of their child. • Identification of person(s) responsible; • Reasonable and realistic proposed timelines; • Correlation to student academic achievement; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		

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6. Describe the training for staff the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools [Section 1118(e)(3)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> ○ Value of parental involvement, ○ Communicating and working with parents, ○ Implementation and coordination of parental involvement program, ○ Building ties between home and school, and ○ Cultural sensitivity; • Specific correlation to student achievement; • Reasonable and realistic timelines; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Identification of the type of activity; • Specific steps necessary to implement this activity; • Person(s) responsible; • Timeline; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: <ul style="list-style-type: none"> • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; and • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]. <p>Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].</p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Process for providing information to parents; • Dissemination methods; • Reasonable and realistic timelines for specific parent notifications; and • Description of how the school will monitor that the information was provided. 		

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Process for translating information into a parent's native language; • Description of how the school will ensure that parents with disabilities have access to parental involvement activities and/or services; • Description of how the school will ensure that information is available to parents considering the fluctuating student populations; • Specific languages that information will be routinely provided; and • Process the school will use to monitor the dissemination of information to parents. 		
10. Describe how each discretionary activity checked will be implemented.		
<p>Strong Responses Include:</p> <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> ○ Involve parents in the development of staff training, ○ Provide literacy training, ○ Pay reasonable and necessary expenses to conduct parental involvement activities, ○ Train parents to help other parents, ○ Maximizing parent participation, ○ Adopt and implement model parental involvement programs, or ○ Develop roles for community organizations and/or businesses in parental involvement activities; • Description of the implementation strategy; • Identification of person(s) responsible; • Correlation to student academic achievement; and • Reasonable and realistic timelines. 		
School-Parent Compact		
<p>School-Parent Compact must include the following components:</p> <ul style="list-style-type: none"> • Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards; • Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and • Highlight the importance of communication between teachers and 		

Review Rubric for 2016-17 School Parental Involvement Policy/Plan

<p>parents on an ongoing basis through, at a minimum—</p> <ul style="list-style-type: none"> ○ Parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; ○ Frequent reports to parents on their child's progress; and ○ Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and <ul style="list-style-type: none"> • Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA]. 		
Review of the 2016-2017 Policy/Plan		
Did the school include a copy of the review of the 2016-2017 policy/plan?		
<p>Did the review include all required components?</p> <ul style="list-style-type: none"> • A summary of the results of the activities conducted for parents; • A summary of the staff training activities; • Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and • Description of how the school will use the information gathered from the review to design strategies for more effective parental involvement policies. 		

Additional Comments or Concerns:
