## BEULAH ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Monica Silvers, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The School Advisory Council reviews the school budgets including the Title 1 budget at the end of each school year and makes suggestions as to any changes they feel need to be made. The School Advisory Council meetings are advertised and open to the public so any parent can attend. The parent survey will be used to determine if parents feel the funds were spent appropriately. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | 90Works (formerly Families Count) | Will attend our Open House on September 13 to distribute family related materials and answer questions about services they can provide out families. |
| 2 | Title I by request. | Beulah will assist Title I in informing parents of upcoming parenting training sessions and programs. |
| 3 | Renaissance Home Connect | Teachers will send information about the program that will let parents log on at home and view their child's progress in reading and math practice and view progress towards goals. |
| 4 | FOCUS Parent Portal | Teachers will send information about the program that will let parents log on at home and see their child's academic grades to date. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts, and/or presentation materials | Administration | September, 2016 | Parent Climate Surveys |
| 2 | Develop and disseminate invitations | Administration | September, 2016 | Parent Climate Surveys |
| 3 | Advertise/publicize event | Administration | September, 2016 | Parent Climate Surveys |
| 4 | Develop Sign-In Sheets | Administration & Classroom Teachers | September, 2016 | Parent Climate Surveys/Sign In Sheets |
| 5 | Maintain Documentation | Administration | September, 2016 | Parent Climate Surveys/Title 1 Files |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Meetings will be offered during the mornings, afternoons and evenings. Parents will be given a choice of times to attend conferences. The school social worker and some teachers will make home visits if needed. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | FSA & DE | Administration | School Improvement Plan Core Curriculum Goals | Ongoing | Climate Surveys |
| 2 | Assessments | Administration | School Improvement Plan Core Curriculum Goals | Ongoing | Progress Reports, Report Cards, RtI |
| 3 | Title 1 Program | Administration/Teachers | Annual Meeting/Family Compacts | Ongoing | Sign In Sheets/Family Compacts |
| 4 | Reading/Math/Science/Writing | Administration/Teachers | Hard copy dissemination of material, Web-based dissemination of material | Ongoing | Progress Reports, Report Cards, RtI |
| 5 | RtI & tier process | Teachers, RTI Team | School Improvement Plan/Curriculum Goals | Ongoing | Progress Reports, Report Cards/Daily Assignments/RtI/DE/FLKRS |
| 6 | Parenting | Guidance | Flyers to Advertise Parenting Programs/Newsletters | Ongoing | Number of Flyers/Climate Surveys |
| 7 | Data Chats with parents & students | Teachers/Guidance | Identify academic strengths and weaknesses | Ongoing | Progress reports/report cards/DE progress/RtI |
| 8 | Help at home trainings for parents | Administration/Guidance/Teachers | More effective use of homework time | Ongoing | Feedback from parents and increased homework completion rates and accuracy |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Value of Parent Involvement | Administration | School Improvement Plan | Ongoing | Climate Survey/Number of Volunteer Hours |
| 2 | Communicating and Working with Parents | Administration | School Improvement Plan | Ongoing | Climate Survey |
| 3 | Building Ties between Home and School | Administration/Teacher/Link to Title 1 Website | School Improvement Plan | Ongoing | Climate Survey |
| 4 | Visible Learning for Teachers (Hattie) | Core teachers | Allow teachers to identify the most effective strategies to engage and teach students | Ongoing | Feedback from teachers |
| 5 | Thinking Maps (Thinking Maps, Inc.) | Core teachers | Allow students to better use and compare data. | Ongoing | Feedback from teachers. |
| 6 | Student Data Notebook | Core teachers | Better engage students in their own progress | Ongoing | Feedback from teachers |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The Title 1 Parent Resource Center provides support to parents to fully participate in the education of their child. Parents would contact the Title 1 Office for parental training. This is available upon request. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Timely information will be sent home by book bag, posted on the school web site, and monthly newsletters. Before the end of October, classroom teachers will have completed the initial parent/teacher conference. During the parent/teacher conference, academic progress with suggestions to help students at home and school will be shared. Parents can schedule teacher conferences as needed throughout the school year. Parents will be invited to an orientation, Open House, and a Family Fun Night. As other activities become available through the year, parents will be invited. Parents will be notified by PTA newsletter, Facebook, school Twitter, PT Avenue, school web site, teacher's written communication or phone calls. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** When information is sent out to the school community we make sure it relates to all parents. If we have speakers of other languages we request interpreters or document translation from Title 1 or the ESOL department. The school determines who may need written translations from the Parent Home Language Survey. Mechanisms for providing parents with this information include District and School call outs, monthly newsletters, posted information on Beulah's webpage and marquee, and feedback from parents via the parent survey. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Schedule Meetings at Various Times | Administration/Classroom Teachers | School Improvement Plan | Ongoing |