

## WINTER HAVEN SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Gina Williams, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

9-30-16

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Winter Haven High School will promote a school culture that increases student achievement and academic success through parent involvement activities such as tutoring and parent workshops. Teachers and parents will partner to successfully facilitate the learning process of students.

Every student will receive a quality education. Winter Haven High School will provide a safe haven environment that will provide a foundation in academic excellence,

technology and personal growth. Our school, parents and community will work together to assure responsible, successful citizens in a changing world.

District and School-based Title I Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

To provide a high quality education for all students!

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** All parents are welcome to attend the School Advisory Council (SAC) meetings to provide input on all of our school's programs and our School Improvement Plan. The Title 1 budget for the 2016-17 school year and the School Improvement Plan will be discussed at subsequent meetings. Parents are also encouraged to join the Winter Haven Academic Booster Club. The 2016-2017 WHHS Academic Booster Club meetings will correlate with our SAC meetings and begin in September. The Academic Booster Club parents will have an opportunity to discuss data as related to the School Improvement Plan. Surveys will be given at each parent involvement activity to evaluate the event and gather suggestions from parents. Participation will be documented through sign-in sheets and minutes of the meetings. A parent involvement paraprofessional, paid through Title 1 funds, will facilitate increased parent involvement.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title 1, Part A	Title 1 funds provide supplemental instructional resources and interventions for student with academic achievement needs. This program supports after school, Saturday and summer instructional programs, supplemental instructional materials, resource teachers, technology for students, professional developments for the staff and resources for parents. This district coordinates with Title II and Title III to ensure that staff development needs are addressed accordingly.
2	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
3	Title 1, Part C	WHHS has very few if any migrant students. Migrant students will be assisted by the school and by the District Migrant Education program (MEP). Students

		will be prioritized by the MEP for supplemental service based on need and migrant status. MEP's provide support to both students and parents in locating services necessary to ensure the academic success of these students whose education has been interrupted by numerous moves.
4	Title 1, Part D	WHHS Staff works with Transition Facilitators to assist students with transition from Department of Juvenile Justice (DJJ) facilities back into their zoned schools. The Transition Facilitators communicate with the Guidance Counselors at schools to facilitate the transfer of records and appropriate placement.
5	Title III	Provides supplemental resources for English Language Learners and the teachers in Title 1 schools, as well as professional development opportunities for school staff.
6	Title X - Homeless	Through the District HEARTH program students are identified and served. Title 1 provides additional support for this program, and many activities implemented by the Hearth program.
7	Supplemental Academic Instruction (SAI)	All students functioning below grade level are evaluated utilizing the District provided progress monitoring instrument (Discovery & FAIR).
8	Violence Prevention Programs	A bullying prevention program provided by the District was incorporated into all classes. Guidance provides counseling for individual students.
9	Nutrition programs	As a Community Eligibility Provision School, 100% of our students receive free lunch. We also provide a breakfast program.
10	Adult Education	We participate in the District Multiple Pathways Program for students who have left the traditional high school and want to earn a high school diploma. Through programs with vocational schools students can learn a trade while earning their diploma.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Annual Meeting including overview of Title 1 program, school data & more	Title 1 Contact	Meeting: September 29, 2016	Parent Evaluations and attendance sign in sheets
2	Notification of Annual Parent Meeting on school marquee, School Messenger call-out and email system,	Title 1 Contact	September 2016	Increased attendance at meeting
3	Discuss school compact and curriculum and state assessments	Administration	September 2016	Parent Evaluation
4	Spanish/Haitian Creole staff members available for translation	Bi-lingual staff member	September 2016	Parent Evaluation in native language

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parental Involvement events will be held throughout the school year at flexible times, mornings and evenings. The Annual Title 1 meeting will be September 29,

2016 at 6:00 p.m. This meeting will provide parents with information concerning Title 1 and how it is carried out at Winter Haven High School. In addition, parents will be allowed to visit teachers in their classrooms to help build student/parent/Teacher relationships. The Winter Haven High School Academic Booster Club meetings will be held in correlation with our SAC meetings in our media center, Title 1 information will be shared and discussed at each Academic Booster Club meeting. Translation services will be available at all parent events as needed

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Senior Parent Meeting	College Career Specialist	Provide information to parents to help them assist their students in making decisions regarding their future including information on graduation requirements and scholarships.	October 4, 20146	Participant Surveys
2	8th Grade Parent Night	Administration	Provide curriculum information to parents and provide time for parent - teacher meetings.	Spring 2017	Parent Sign-in Sheets
3	Financial Aid Night	College Career Specialist	Provide financial aid information to parents to assist in getting their students to post-secondary options	September 28, 2016	Participant Surveys
4	Testing Night	Testing Coordinator/Administration	Providing parents information on state and district testing requirements	Fall 2016	Participant Surveys

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Book Study - Ruby Payne: A Framework for Understanding Poverty	Administration	The staff will gain a better understanding of the student as a whole and how the student's life at home affects their academic success	Fall 2016	Participant Surveys

## Other Activities



Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:**

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**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Information about Title 1, the Parent-School Compact, the Parent Involvement Plan and school data will be presented at the Title 1 Annual Meeting held on September 29th, 2016. Information on these topics will also be posted on our school website and displayed on the school's marquee.

The school website is kept updated with pertinent information for parents. There are links to the District calendar, our Blue/Gold calendar, and athletic schedules.

A Faculty page is listed on the school website that lists all teachers' names and departments and gives parents access to the teachers' email addresses. Teachers will contact parents when a student's grade drops below a C or if there are any behavior concerns in the classroom.

Parent Portal is an online tool that is available for parents to stay updated on their student's grades and attendance. This site also allows parents to email their student's teachers directly from the site.

All teachers will follow district posted curriculum maps, parents may access these maps via the district website, additionally all teachers will follow the Next Generation State Standards and Common Core Standards.

Progress monitoring will occur in Reading, Math, Science and Writing three times annually - parents will be informed of this testing through the school website. SAC and WH Academic Booster Club meetings will provide opportunities for parents to provide input on school wide decisions including disbursement of funds. Parent conferences are scheduled through our guidance department, in addition we have an open door policy that encourages parents to speak with Administration any time they have

questions/concerns or suggestions.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Bilingual translators will be available for parent meetings/conferences as needed. School and District information is sent home through School Messenger call-out and email system. Our school website gives parents access to staff members via email. All parents are invited to join the SAC and WH Academic Booster Club meetings to share their input or suggestions. Our school is handicap accessible. We have a separate 9th grade ESE Facilitator that works directly with our 9th grade parents and students to ensure their IEPs are updated and their goals are met.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.  
Uploaded Document

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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