

**School Name: Title I, Part A Parent and Family Engagement Plan**

I, Douglas Cook, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA; as amended by ESSA
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent [Section 1116]
- Jointly develop/revise with parents the school parent and family engagement policy and distribute it to parents/families of participating children and make available the parent and family engagement plan to the local community [Section 1116];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116];
- Use the findings of the parent and family engagement policy to review and design strategies for more effective parent/family engagement, and to revise, if necessary, the school's parent and family engagement policy [Section 1116];
- If the plan for Title I, Part A, developed under Section 1114, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan to the local educational agency [Section 1116];
- Provide to each parent/family an individualized student report about the performance of their child(ren) on the state assessment in ELA, Math and Science [Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1116].

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**Signature of Principal or Designee****Date Signed****Mission Statement**

Parent and Family Engagement: Mission Statement (Optional)

**Response:** James S. Rickards High School The staff and administration believe that all students can learn; therefore, we accept the challenge to teach all students, so they may attain their maximum educational potential. It is for the reason we decree ourselves as full partners with the parents of our students. It is the obligation of RHS faculty and the parents of our school to provide our students with an excellent education that includes high academic standards. We want to educate our students to live and work with all people, to think critically, to function in the world in which they live through the use of technology and appreciation of the arts, to possess positive character traits. Furthermore, we want to mole our students to value a democratic society in which they

become responsible, productive citizens. We believe as we continue to work together as partners, our students will reach their highest potential. With a goal of advancing Improving student achievement, Rickards High School will continue to offer opportunities to encourage parental involvement, such as: Parent Nights, Monthly SAC Meetings, Parent Workshops, and a Parent Center, located in the 1400 building of the school. The Parent Center will be open for the benefit of parents. They are encouraged to visit during school hours. Furthermore, a designated Parent Coordinator or Facilitator will be available to help with the needs of parents. Many activities/programs will take place throughout the year with specific information to be found in the School ListServ, Parent Newsletter, and the school website.

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## **Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used [Sections 1116].

### **Response:**

#### **Parent's Role**

Our parents will take an active role in the education process at Rickards High School. This process is vital for the academic success of all students. A parent's willingness to volunteer, to monitor students' progress, to communicate with faculty, and to encourage student involvement are all key roles that our parents will play. This type of collaboration allows students to see strong, positive, and healthy relationships between the parents, teachers, and school leaders. Additionally, we have a large number of parents participating in our School Advisory Council Organization (SAC). Our SAC meetings are held monthly. At these meetings, parents are encouraged to voice their concerns, offer suggestions, and provide feedback to school leaders, faculty and staff. Scientifically based research studies reveal that there is a positive correlation between student success and parental involvement.

#### **SAC's Role**

Our SAC Team is composed of the principal, assistant principal, representations of parents, staff members, teachers, students, local business owners, and community citizens; who also serve as proportionate of the ethnic, racial, social-economics population of students served by the school. Our SAC's role consists of the following: Hold regularly scheduled meetings; Create a schedule of meeting for the year and make the schedule available for all stakeholders; Maintain active, two-way communication with stakeholders; Hold at least two community meetings each year get information out to parents, students, and community members about what's going on at our school; and to get feedback from those stakeholders; To work with community partners, parents, and school staff to disseminate information on the work of the SAC and solicit input from stakeholders; Review and approve the Budget and School Improvement Plan; Review and approve school-based policies, including policies governing school safety and discipline; truancy, and extracurricular activities; and to Act as a catalyst to develop a culture of community support and involvement in decision-making for school-based policy. Furthermore, parents are often invited to assist in school events, fund-raisers, and competitions.

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## **Coordination and Integration**

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start,

Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

| count | Program                                                               | Coordination                                                                                                                                                                                                                                                          |
|-------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Parental Involvement Meetings                                         | Parents Facilitator, principal, assistant principals, teachers, students, and parent volunteers                                                                                                                                                                       |
| 2     | Parent Workshop- Understanding Graduation Requirements                | Parent Facilitator/Coordinator, AVID and 21st CCLC Coordinator, assistant principals, guidance counselors, parent volunteers, teachers, student leaders, IT Coordinator,                                                                                              |
| 3     | Understanding EOC Assessments and Testing Requirements (Common Core ) | Parent Facilitator/Coordinator, AVID and 21 <sup>st</sup> CCLC Coordinator, assistant principals, guidance counselors, parent volunteers, teachers, student leaders, IT Coordinator                                                                                   |
| 4     | College, Career, and Parent Nights                                    | To provide additional assistance to students, parents, and families about colleges, universities, and careers, on a one-to-one basis or smaller groups. AVID and 21 <sup>st</sup> CCLC Coordinators, as well as Guidance Counselors, administration team.             |
| 5     | SAC Meetings                                                          | Promote active parenting engagement and fundraising activities to meet each student needs by seeking additional resources for students. Comprise of parents, administrators, teachers, students, local business owners, and community stakeholders.                   |
| 6     | Raiders IMAGE Award Ceremony                                          | Provides an opportunity for parents and guardians to attend and celebrate their child's academic success as we recognize students' accomplishments and success for reaching milestones.                                                                               |
| 7     | Grade Level Nights                                                    | Provide opportunities to make parents aware of grade level expectations, promotional requirements, teacher expectations, school and district policies, as well as student responsibilities.                                                                           |
| 8     | Reading Workshops                                                     | Reading coaches and teachers host workshop to teach parents, students, and faculty reading strategies for students to use on assessments and in classroom, as well as, outside of the school day. To improve and promote life long learning skills.                   |
| 9     | Annual Parent Meetings                                                | The Calendar committee, parents, and administration will set dates for the activities that will be shared with parents at the annual meeting. Teachers will share academic tips, expectations, assessment information, daily schedule, as well as Title I support.    |
| 10    | AVID Night                                                            | Provides an opportunity for parents, students and community to witness the accomplishments of AVID students who have exceeds in AVID learning strategies, academics, continuing their education; and/or pursuing a college degree after high school                   |
| 11    | National Hook Up of Black Women Organization                          | Provides parents an opportunity to learn more about how their daughters: who are members of NHBW, dedicates themselves to improving their lives as women through support of the arts, culture, health wellness, education, and human service programs.                |
| 12    | 21st CCLC Parent Showcase Night                                       | Provides an opportunity for parents to learn more about the academic enrichment provided to their students in the 21 <sup>st</sup> CCLC Program. Additionally, parent night provides an opportunity for students to showcase what they have learned.                  |
| 13    | Family Literacy Night                                                 | We provide opportunities for parents who want to pursue GED or Vocational trade to learn more about what classes and/or programs are available to help them, as parents, to reach their goals                                                                         |
| 14    | Saturday EOC and FSA Camps                                            | We provide opportunity for students to participate in Saturday Camps to improve their study habits, testing strategies, and to encourage parents to get involved by attending parent meeting held during the same time as Saturday camps, but in a different location |

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116].

| count | Activity Tasks                                                             | Person Responsible                                                            | Timeline                                              | Evidence of Effectiveness                                          |
|-------|----------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------|
| 1     | Title I Purpose/Open House                                                 | Principal                                                                     | September 2017                                        | Invitation via Listserv                                            |
| 2     | School Advisory Council                                                    | SAC Committee Chair, Assistant Principal                                      | Monthly scheduled meeting (including summers)         | Reminders via email, Listserv, sign-in sheets, agenda              |
| 3     | Senior Night                                                               | Principal, Assistant Principal for Curriculum, Guidance Counselors            | September – October 2017, continuous                  | Announcement via email, letters, Listserv, website, parent survey  |
| 4     | AVID Site Team and AVID Parent Night                                       | AVID Coordinator, AVID Faculty & Staff, Principal, Assistant Principals       | Monthly scheduled meetings<br>May 2018 (Parent Night) | Announcement via email, letters, Listserv, website, parent survey  |
| 5     | Title I Annual Meeting will be planned with significant input from parents | Administrator, SAC Chair, DAC Representative                                  | Between August – September 2017                       | Minutes, Sign-in sheets, Feedback forms                            |
| 6     | Parent Grade Level Nights                                                  | Guidance Counselors, IB Coordinators, Teachers, and Administrators            | Between September – October 2017,                     | Sign-in sheets, Listserv, emails, flyers, announcements            |
| 7     | FAFSA                                                                      | Guidance Counselors, APs, Principal, IB, AP, & AVID Coordinator, Teachers     | October 2017                                          | Parent sign-in sheets, Listserv, School's website                  |
| 8     | IB Parent Grade Level Meetings                                             | IB Coordinator, IB Faculty and Staff, Guidance Counselors, and Administrators | Quarterly                                             | Sign-in sheets, Listserv, ManageBac posting, flyers, announcements |

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and how will the school provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement [Section 1116].

**Response:** James S. Rickards High School will work with working parents' work schedule and other obligations when scheduling parent-teacher conferences. We will provide parents opportunities to meet with their child's teacher(s) before school, during lunch, or after school (based on teacher's availability). We will provide parents with an opportunity to meet with teachers on planning days as well. We understand the demands that are placed on our parents who are solely responsible for the monetary well-being of their children while maintaining gainful employment. It is for this reason we are flexible. In extreme and rare situations, we will customize parents a time that will best fit their schedule so that they can attend parent-teacher-student conferences.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school, and the community to improve student academic achievement. Describe the actions the school

will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116].

| count | Content and Type of Activity                                                                                                                                                                                                                                                                    | Person Responsible                                      | Anticipated Impact on Student Achievement                                                                                                                                                                                                                        | Timeline                                     | Evidence of Effectiveness                                                                                                              |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Parent orientation night to help parents better understand graduation requirements, AYP, standardized tests; as well as provide opportunities for future students.                                                                                                                              | Administration and Team Leaders                         | Parent involvement orientation will provide an opportunity for students and parents to learn more about Rickards High School, visit classrooms, pick up class schedules and meet other stakeholders                                                              | September 2017                               | Evidence through evaluation that parents feel more prepared to help their student to be better prepared to take state assessment tests |
| 2     | Open House – Rickards High School will host our annual open house. This is an evening event that welcome students and parents. Our teachers and staff showcase their academic, social and athletic programs; and students and parents have an opportunity to communicate with faculty and staff | Teachers, Lead Teachers, Administration, and Staff      | Active parents want to learn more about our school's policies and procedures as well as our school data, particularly, test data. When parents and teachers work together, we all can expect desirable outcomes.                                                 | September 2017                               | Increase in parental involvement; positive feedback from parents on climate survey                                                     |
| 3     | Florida Standards Assessments (FSA) – parent night to clarify and assist in understanding the assessment                                                                                                                                                                                        | Department Chairs, Administrators, Guidance Counselors  | Direct correlation with Florida Standard Assessment                                                                                                                                                                                                              | September, November 2017                     | Increased understanding of the assessment and standards                                                                                |
| 4     | Variety of interactive and hands-on workshops for parents, such as Math, Reading, Science, Tutoring and Homework Help, ACT and SAT                                                                                                                                                              | Teacher, Lead Teachers, Administration, and Staff       | Current research by Joyce Epstein (2012) shows a correlation between students who scored high on standardized test (FSA (Reading and Writing), EOC (Algebra 1, Biology, US History), ACT and SAT) that parents were active involved in their education progress. | Continuous as outlined and school's calendar | Increased understanding of the most important benchmarks covered on assessments; positive evaluations by parents                       |
| 5     | SAC Meetings                                                                                                                                                                                                                                                                                    | Administrator, SAC Chair, DAC Rep                       | Plan for resources, activities, and other support for student achievement and success                                                                                                                                                                            | On-going monthly meetings                    | Sign-in sheets and feedback                                                                                                            |
| 6     | Individual/Group Consultation with Parents                                                                                                                                                                                                                                                      | Guidance Counselors, Teachers and Staff, Administration | Collaboration between all stakeholders to assist parents in working with their student more effectively                                                                                                                                                          | September 2017 through May 2018              | Feedback from parents and Guidance Counselors/Teacher notes                                                                            |
| 7     | Fall and Spring Music Concerts, Pangaea, and IB Creativity, Activity, and Service (CAS)/IB Induction Ceremony                                                                                                                                                                                   | Teachers, SAC, Administrators                           | To obtain more parent engagement and provide motivation for all stakeholders                                                                                                                                                                                     | October 2017 through May 2018                | Parent attendance as demonstrated by sign-in sheets, and feedback from parents, students, and stakeholders                             |

|    |                              |                                                                           |                                                                                                                                                                                        |                                |                                                               |
|----|------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------------|
| 8  | Grade Level Parent Nights    | Guidance Counselors, SAC, Administrators, Teachers and Staff              | To share critical graduation, credit, and test requirements for each grade level                                                                                                       | October 2017                   | Parent sign-in sheets, flyers, follow-up surveys and meetings |
| 9  | IB Grade Level Parent Nights | IB Coordinator, IB Faculty and Staff, Guidance Counselors, Administrators | To share critical information about the IB Program Curriculum, Requirements, Examination (Standard Level and Higher Level) and other information pertaining to receiving an IB Diploma | Quarterly                      | Parent sign-in sheets, parent end of the year IB survey       |
| 10 | EOC Parent Workshop          | Administrators, Teachers, and Guidance Counselors                         | Provide opportunities for parents to learn about the purpose, strategies, and other critical information pertaining to EOC                                                             | October 2017 and February 2018 | Parent sign-in sheets and survey                              |
| 11 | EOC Saturday Academy         | Teachers, Administrators, Guidance Counselors, Coaches, and Coordinators  | Better prepare students to take their EOC Subject Area Test(s)                                                                                                                         | January – April 2018           | Student sign-in sheets, flyers, announcements, listserv       |
| 12 | EOC Practice Exams           | Teachers                                                                  | An increase and/or improve student's test scores; understanding and familiarity of EOC test                                                                                            | September 2017 –Ongoing        | Lesson plans, grade book, parent portal, student's work       |

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contribution of parents/families. Describe how the school will reach out, communicate with and work with parents/families as equal partners. As well as implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116].

| count | Content and Type of Activity                             | Person Responsible                                     | Anticipated Impact on Student Achievement                                                                                                                                                                                                                                                             | Timeline                  | Evidence of Effectiveness                          |
|-------|----------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------------------|
| 1     | Webinar Series: Family, School, and Community Engagement | Classroom teachers                                     | The Webinar Series is an opportunity for stakeholders representing national, regional, and local organizations to learn about family, school, and community engagement research, best practices from the field, and new innovations that make a difference in school improvement and student learning | On-going                  | Sign-in sheets, flyers, ListServ, agendas, surveys |
| 2     | Effective Instruction                                    | Administrators                                         | Consistent high expectations                                                                                                                                                                                                                                                                          | September 2017 – May 2018 | Improved test scores and referrals                 |
| 3     | District Parental Involvement Meeting                    | Parent Coordinator/Designee, SAC President and DAC Rep | Our Title 1 leaders understand the vital role that parents, guardians, and our community play in the education of our students.                                                                                                                                                                       | October 2017              | Minutes from meetings, agenda, emails              |



|   |                                                                       |                                        |                                                                                                                                                                                                                                                                                                                                       |                       |                                                                          |
|---|-----------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------------------------------------|
|   |                                                                       |                                        | Countless research has shown that parents who are involved in their children's education, their children are most likely to excel in their school work. In accordance with Every Student Succeeds Act legislation, the Title 1 office has developed a comprehensive parent/community involvement program.                             |                       |                                                                          |
| 4 | The Florida Parental Information and Resource Center (PIRC)           | Parent Coordinator/Designee            | Parent information and Resource Centers help implement successful and effective parental involvement policies, programs, and activities that lead to improvements in students' academic achievement. This is an effective tool that will be used to strengthen partnership between all stakeholders to meet the needs of our students | 2017-2018 School Year | Sign-in sheets, Listserv, school announcement, flyers                    |
| 5 | Florida Standards Assessments – helping parents develop manipulatives | Administrators, Consultant             | Increase % of benchmark mastery                                                                                                                                                                                                                                                                                                       | July 2018             | District benchmark assessments, report cards, and progress reports       |
| 6 | 21 <sup>st</sup> Century Community Learning Center (CCLC)             | Teachers, Coordinators, Administrators | Reading, Math, College and Career Readiness                                                                                                                                                                                                                                                                                           | August 2017 - ongoing | Teachers, tutors, attendance records, grades, students' interim progress |
| 7 | AVID                                                                  | Site Leadership Team                   | Reading, Writing, Science, Writing                                                                                                                                                                                                                                                                                                    | July 2018 – Ongoing   | Increased number of proficient students in core subjects                 |

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [ESEA Section 1116].

**Response:** James S. Rickards High School will continue to acquire literature and resources to be used for assisting students and families to achieve learning goals at home and in the classroom. Parents will be able to browse or check-out materials for working with their student. Additionally, parent who struggled with activities during workshops they attended will be encouraged to seek additional help from department heads and Parent Coordinator/Designee, for further clarification.

SAC Committee is involved in making sure RHS host a Parental Involvement Workshop Night in October 2017 and January 2018.

## Communication

Describe how the school will provide the following under [ESEA Section 1116].

- Provide a description of how parents/families will be given timely information about the Title I programs.

- Describe and explain the curriculum at the school, the forms of academic assessment used to measure student progress and the achievement level standards the students will obtain.
- If requested by parents, how will the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- Methods the school will use to submit parents/families comments if the school-wide program plan is not satisfactory to the parents of participating children, that will be made available to the local education agency [ESEA Section 1116].

**Response:** Information about our Title I Program will be shared with our stakeholders, accordingly to [ESEA Section 1116]. Opportunities will be provided to parents to attend regularly scheduled meetings. Such meetings will give parents an opportunity to formulate suggestions and to participate in decisions relating to their child's education.

James S. Rickards High School will continue to build positive relationships with our parent partners by offering many forms of communication such as: e-mails, Listserv, Website, Flyers, and so on; to share with our community of learners. It is our responsibility to provide and share Title I information, academics, and social school related information with our student body and community. One of our priorities is to make sure that we are sharing and distributing vital information to our parents, students, and community in a timely manner; to ensure that parents, teachers, students, and our community are kept well informed about our students' academic progress, development, and success. To help us maintain this goal, we have employed the following tools to ensure effective and continuous communication: Website, ListServ, Telephone Calls, E-mails, Social Media, Parent Portal, Daily Announcements, and Newsletter. Furthermore, the Parent and Family Engagement Plan, and Parent Compact will be on display at the school in several location and at a community-based organization.

Success will be measured by the Spring Title I Survey and School Climate Survey results, as well as, feedback from discussions in SAC meetings, Parent Input Forms, parent and teacher conferences. Data will be shared with parents. The Annual Title I Parent Survey will be used to improve and plan Parent Involvement activities for the following school year. Furthermore, a school created a parent needs survey will be administered to receive input from parents regarding their needs and concerns.

Curriculum and the forms of assessment are shared with parents in different ways, including at orientation, open house, parent-teacher and student conferences, grade level meetings, and as well through SAC and newsletters. Additionally, information about Parent Night, AVID Night, Parent Workshop Night, Grade Night, 21st CCLC Night, Orientation will be shared at all SAC Meetings, Listserv, Special Listserv, School's website, flyers, and e-mails.

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## Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families and how the school plans to share information related to school and parent/family programs, meetings, school reports and other activities in an understandable, uniform format and in languages that the parents/families can understand.

**Response:** Parent support groups are strong in the community and school. New students and new parents are introduced and strongly encouraged by teacher/counselor to become part of the school family. The parent coordinator/designee recruits parents as they enter the school for volunteering and mentoring. School carnivals, reading picnics, and other events, provide numerous volunteer opportunities that create a nurturing environment. The Parent Coordinator/Designee and Guidance Counselor supports new families and make sure materials are available for families with Limited English proficiency, and that availability is widely communicated to these families. Documents are translated, where feasible. Teachers and students assist with translations to make sure information is understood. The district has a list of translators who can be used if needed. Additionally, James S. Rickards High School will make available



opportunities for the involvement and contribution of parents of students with limited English proficiency, parents of students with disabilities, and parents of migratory and Title 1 students. Information and school activities, to the extent possible, will be in a language that parents can understand. Translators, to the extent possible, will be provided for parent-teacher conferences. Newsletters and other forms of communication will be distributed in a language the parent can understand.

## Discretionary Activities (Optional)

Activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)

| count | Activity                                                                                                                                                                                                                                                                                                                    | Description of Implementation Strategy | Person Responsible                              | Anticipated Impact on Student Achievement                                            | Timeline                     |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------|
| 1     | Involving parents in the development of training for teachers, principals, and other educators to improve effectiveness of that training                                                                                                                                                                                    | SACS Review School Improvement Plan    | Administrators, SAC Chair                       | Increased mastery of reading, writing, math, science, and history benchmarks         | July 2017 – on-going         |
| 2     | Providing necessary literacy training for parents from Title 1, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training                                                                                                                                                  | Achieve 3000 Building Better Readers   | Reading Coach                                   | Improve Reading Skills                                                               | January 2018                 |
| 3     | Training parents to enhance the involvement of other parents                                                                                                                                                                                                                                                                | Open House/ Parent Night               | Principal, SAC, Guidance Counselors             | Teach parents how to recruit others to enhance their parental involvement            | September 2017 – May 2018    |
| 4     | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school | Grade Level Nights                     | Administrators, Teachers                        | Parent information to provide academic support and college opportunities available   | September 2017 – May 2018    |
| 5     | Adopting and implementing model approaches to improving parental involvement                                                                                                                                                                                                                                                | STEM Night                             | Engineer Teacher, Administrators, Math Teachers | Increased Information Technology and Math proficiency and also to enhance vocabulary | October 2017 – February 2018 |
| 6     | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities                                                                                                                                                                      | Volunteering, Mentoring, and Tutoring  | Parent Coordinator/Designee, Administrators     | Increase academic proficiency in reading and mathematics                             | September 2017 – on-going    |

## **Evaluation of the Previous Year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement                                                                                                                            |
|-------|------------------------------|----------------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Student/Parent Orientation   | 1                    | 300                    | Students and parent meet the administration team, review overview of the school as a whole, receive upcoming year schedules, meet faculty/staff, and tour the campus |
| 2     | Open House                   | 1                    | 140                    | Students and parents gain in-depth knowledge of classroom academic expectations in order for the student to have a successful school year.                           |
| 3     | Parent Testing Workshop      | 2                    | 260                    | Increased passing rates on FSA (Reading and Writing), and EOCs (Algebra 1, Algebra 2, US History, and Biology)                                                       |
| 4     | Grade Level Nights           | 4                    | 275                    | Provide parent and student requirements for being promoted, as well as graduation, and college and career requirements                                               |
| 5     | AVID Night                   | 1                    | 228                    | Provide parents with best strategies and practices their child learn and can use in college to succeed                                                               |
| 6     | Senior Night                 | 1                    | 204                    | Receive information on senior's timelines and requirements prior to graduation                                                                                       |
| 7     | Saturday Academic Camps      | 6                    | 216                    | Increased passing rates on FSA, EOCs, AP and IB examinations                                                                                                         |
| 8     | IB CAS & Induction Ceremony  | 1                    | 114                    | Provided parents with best strategies and practices their child learn and can use in college to succeed                                                              |

Provide a description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency and parents/families of migratory children)? [Section 1116].

**Response:** The school will offer opportunities for parents to learn English and become involved, provide resource materials for ELL, ESOL, and other parents to check out to improve communication and have, if applicable, written materials translated.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity     | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement       |
|-------|----------------------------------|----------------------|------------------------|-------------------------------------------------|
| 1     | AVID Summer Institute            | 1                    | 7                      | Increase number of students' college admissions |
| 2     | 21 <sup>st</sup> CCLC Conference | 2                    | 1                      |                                                 |
| 3     | AP Conference/Workshop           | 3                    | 8                      | Increase passing rates on AP exams              |
| 4     | IB Conference                    | 3                    | 11                     | Increase passing rates on IB Exams              |

|   |                       |    |    |                                                                                                |
|---|-----------------------|----|----|------------------------------------------------------------------------------------------------|
| 5 | Departmental Meetings | 10 | 81 | Increase different strategies and provide various techniques to increase content comprehension |
| 6 | Faculty Meetings      | 10 | 81 | Building rapport and increase opportunity for student success                                  |

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome                                                                               |
|-------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| 1     | Language Barriers                         | Offer opportunities for parents to learn English and become involved                                                 |
| 2     | Socio-economic conditions                 | Meet the needs of parents and students who are disadvantaged about want to participate in school activities          |
| 3     | Reading/Comprehension – Communication     | Provide resource materials for ELL, ESOL, and other parents and students to check out, take to improve communication |