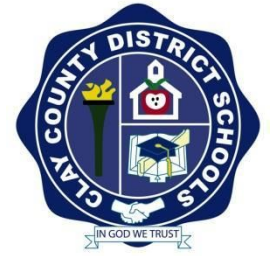




2017-2018 Title I Parent and Family Engagement Plan

Clay County District Schools

School Name: Ridgeview Elementary



Parent and Family Engagement Mission Statement

Ridgeview Elementary's mission is to work collaboratively with all stakeholders to provide a public education experience that is motivating, challenging, and rewarding for all children. We will increase student achievement by providing students with learning opportunities that are rigorous, relevant, and transcend beyond the boundaries of the school walls. We will ensure a working and learning environment built upon honesty, integrity and, and respect. Through these values, we will maximize student potential and promote individual responsibility.

Involvement of Parents in the Decision-Making Process

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Describe how this plan is a shared responsibility and families give input to review and improve this plan. How often?

Ridgeview Elementary involves parents in the planning, review, and improvement of the Title 1 programs through the responses and comments on the annual Parent Climate Survey, recommendations submitted by the quarterly School Advisory Council meetings, and parent suggestions throughout the year gathered from feedback forms completed at parent involvement activities as well as the feedback provided on the Title 1 Spring Annual Survey. In addition, parents who participate in the district Title 1 PAC and DAC return from the tri-annual meeting with a wealth of suggestions from other Title 1 schools.

What method of evaluation do you utilize to review and design more effective engagement strategies?

We evaluate and improve our engagement strategies through careful analysis of the responses and comments on the Parent Climate Survey, SAC meeting minutes, Title 1 Spring Annual survey, PAC and DAC minutes, and feedback forms from parent involvement events.

How will you involve parents/families in the decision making of how your Title I programs and how Title I funds will be used for Parent and Family Engagement activities?

Parents are given the opportunity to make suggestions, comments, and provide feedback at a SAC meeting specifically designed for discussion of the annual Title 1 budget.

What evidence do you have to document parent/family participation in the development of the Parent and Family Engagement Plan?

Our evidence includes event sign-in sheets, SAC minutes, Annual Title 1 Survey, and parent participation in the Clay County Portal.

How will the school share the comments it receives from parents/families?

We will share the comments through individual conferences with concerned parents and at faculty and SAC meetings.

How will the plan be made available to the community?

Our plan will be shared on the RVE website, linked on the RVE Facebook, provided in the parent portal, and distributed to SAC members. Copies are available in the front office.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Program	Coordination
VPK/ESE Pre K	RVE offers VPK for qualified students
Child Find	Child Find identifies students with special needs throughout the community. Those families are then given the resources so they can meet the needs of their child.
Title 2	Funds are available for professional development
Title 1 DAC and PAC	Parents are invited to participate in the Title 1 District Advisory Council and Parent Advisory Council

Title 1	Funds are provided for parent/family involvement
Title 3	ESOL services are available for qualified students
IDEA	ESE services are available for qualified students. The MTSS/ITF process is continual through the year to ensure students receive needed interventions. IEPs are developed for qualified students to ensure needs are met. 504s are developed for qualified students to ensure needs are met.
Kindergarten pre-screening	Students are assessed during the summer to ensure a successful transition to Kindergarten through developmentally appropriate activities

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

Date and time of Title I Annual Parent Meeting	October 5, 2017, 6:00
Describe the Title I Annual Parent Meeting (Including how parents were notified in a timely manner and what materials were utilized.)	Parents are notified via invitation in Tuesday folders, Facebook post, school sign, and the RVE website. Materials utilized include the Title 1 Powerpoint presentation, distribution of the Title 1 Right to Know calendar, and discussion of the Title 1 Compact.
Describe how your meeting will communicate information regarding: -The Title I Program (Benefits and how it affects your school) -Parents Right to Know -Qualifications of Teachers or Paraprofessionals -Notification of Teacher(s) who are out for more than 4 consecutive weeks -Ways Families Can Offer Suggestions/Feedback	All Title 1 information is streamed via Powerpoint in every classroom during Open House. Teachers encourage families to view and ask questions. Suggestions and feedback are solicited via feedback forms in every classroom.
How did you determine the effectiveness of the Title I Annual Parent Meeting?	Parents are encouraged to fill out feedback forms at the conclusion of the Annual Meeting.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Describe how you provide flexible dates and times for parent and family engagement activities, so that all parents may have an opportunity to attend.	Parent and Family activities are offered in the morning, evening, and during the school day. Some special activities are offered over the weekend. This helps accommodate religious and work schedules.
Describe what child care, home visits, transportation and/or varied language services are provided by your school.	We provide written material in student's home language, transportation for our special needs students, child care for our VPK students, and home visits via school social worker for special circumstances.
Barriers: Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities.	Conflicting work schedules, lack of transportation, language differences, and significant weather.
Barriers: What steps will the school take to overcome these barriers?	Social worker can provide transportation to events. Parents can participate in conferences/meeting via telephone. Reports, student achievement data, and information can be shared in the parent's home language. We can pray for better weather. :-)
Evaluations: How will you obtain feedback regarding parent and family engagement activities?	Parents are encouraged to complete a feedback form at the conclusion of all activities.
Accessibility: Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].	All parents and families are invited to activities, which are offered at various times on various days. Invitations, forms, and reports are offered in the student's home language. Interpreters are offered during meetings. All classrooms and common areas are handicapped accessible.

Building Capacity of Parents

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Parent and Family Engagement Event/Topic	Impact of Academic Achievement	Timeline of Event (Tentative Date/Time)	Evaluation Method
<u>Transition Activities (Kdg., Headstart, Pre-K)</u>	Smoother transition and increased parent knowledge of academic expectations.	August 15-18, 2017	Parent/family feedback, student behavior and K registrations
<u>Technology, Parent Portal Registration Opportunities</u>	Parents support learning at home by following students' academic achievement. Increased parent/teacher communication.	Ongoing	Number of parents registered in portal
Daddy/Daughter Dance	Social/emotional	Spring 2018	Parent/family feedback, facebook
Community Outreach/cleanup after Irma	Community Building	September 13-17, 2017, clean up crews at various times. September 22 county donation day.	Parent/family feedback
Publix Math Night	Increased understanding of math concepts. Social/Emotional	March, 2018	Parent/family feedback
Mother/Son Movie Night	Social/emotional and literacy	April, 2018	Parent/family feedback
Family STEAM projects	Supporting learning in science, technology, engineering, art, and math at home	Monthly 2017	Parent/family feedback and projects submitted

Holiday Book Fair	Supporting learning at home	December, 2107	Monkey Survey
Veteran's Day celebration	Building community with military families	November 2017	Parent/family feedback, sign-in sheets
Breakfast with Santa	Social/emotional and literacy	December 2017	Sign-in sheets
Book swap	Literacy and supporting learning at home	ongoing	Number of books taken
Annual Title 1 Meeting/Open House	Supporting learning at home	October 5, 2017	Sign-in sheets

Building Capacity of Teachers

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Title	Purpose?	Training Format (Workshop, book study...) Presenter?	Intended Audience	Timeline
Building Relationships with Parents	-How to reach out, communicate with parent/families -The value of contributions of parents/families -How to coordinate parent/family programs	Powerpoint Website from Jackie Friday food bags	Faculty/Staff at RVE	November, 2017

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

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- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

How do you notify each family, in a timely manner when their child has been assigned or taught for four or more consecutive weeks by a teacher out of field?	Letter from principal to parents
Describe how parents are informed of the curriculum, forms of assessment used to measure student progress and achievement expectations.	Parent portal, conferences, IEP meetings, information sent home, Title 1 Annual Meeting, Open House, parent events, FSA prep night, Tuesday folders, Planners
Describe how the school will provide each family an individualized report of their student(s) progress on the state assessment.	FSA results sent home, Facebook notification that results are ready
How do you ensure that your school holds parent-teacher conferences, at least annually, of which the compact is discussed as it relates to student achievement?	Signed compact forms

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

All parents and families are invited to activities, which are offered at various times on various days. Invitations, forms, and reports are offered in the students' home language. Interpreters are offered during meetings. All rooms and buildings are handicapped accessible.

Evaluation of Previous Year's Parental Involvement Plan

Parent and Family Engagement Activity	Number of Participants	Anticipated Impact	Effectiveness
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N/A-New Title I School for 2017-2018			