

MARIANNA HIGH SCHOOL

I, Hunter Nolen, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

ASSURANCES

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101(39), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)(D) and (a)(2)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)];
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)]: and
- Provide each parent, at the beginning of the school year, the right to request information regarding any State, or District policy, procedure, or parental right to opt the child out of such assessment.

Signature of Principal or Designee

Date Signed

2017-2018 Title I, Part A Parent and Family Engagement Plan

MISSION STATEMENT

Motto: Inspire. Achieve. Excel = MHS Strong

INVOLVEMENT OF PARENTS

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116(b)(1), 1116(c)(3), and 1114(b)(2)]

The School Advisory Council (SAC) is the committee that makes decisions on parental involvement at Marianna High School. These decisions include the Parental and Family Engagement Plan through the SAC Meetings. The person responsible will be SAC Chairperson, Staff Members on the SAC and the School Administrator. These meetings will be four times a year: two in the fall and two in the spring. This will be measured by the adequate progress of the School Improvement Goals and objectives, and the SAC Committee's approval of the next year's Parent and Family Engagement Plan. Marianna High School follows the requirements of State Statute 1001.452 in the selection of members to serve on the SAC. Additional items the SAC will discuss, review, and revise with the input and/or feedback from parents: Review of the student/schools achievement on ELA(First meeting and also done in Title I Annual Meeting, students through reports and parent conferences); Review of student/school achievement on other benchmark assessments; i.e. I-Ready and district assessments(First Meeting and Title I Annual Meeting, each time the assessment is given); Dissemination of the School-wide Program Plan; School/District Accountability Report Card; inclusion of parents in the decisions on how to spend the schools' parental involvement allocation; review of annual parent survey on parent involvement and school culture; Notification of resources available through the State Parent Information and Resource Centers; Parents Right to Know; Notification of students receiving instruction from a non-qualified teacher after 20 consecutive days. The SAC Meeting minutes will reflect the input from parents on the above topics. The minutes from the prior meeting are approved at each meeting to ensure accuracy of meetings. Requests from parents through the SAC Meetings and other correspondence on additional topics identified in Section 1116 or strictly based on a parent's need is addressed in the SAC Meeting, when appropriate, and/or staff meetings to determine the feasibility of implementation and return on investment.

ACCESSIBILITY

Describe how the school will provide opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school shares information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].

Parents of students with disabilities may participate in IEP meetings, parent meetings and parental involvement activities with an ESE teacher present. The school is equipped for both parents and students with disabilities to have full access of the school, which is in compliance with ADA. Parents of ELL students are provided with an interpreter from PAEC or District ELL paraprofessionals for parent meetings. Information is translated to Spanish. All language is simplified to ensure parent understanding. Summaries and brochures are developed on many topics.

CURRENT YEAR FOCUS BASED ON PARENT INPUT

Based on SAC input and review of parent surveys, the following will be addressed through processes and activities:

Parent survey results showed these as the top items requested for additional information: A. 1. Scholarships 2. Advanced Classes Offered 3. Graduation Requirements 4. GPA Calculation Explanation B. Largest Barrier: Work Schedule C. Reduce Barrier: Offer same meeting multiple times of the day, Tuesday Afternoon and Evening being best. D. 36% stated not attending the Open House/Title I Meeting

2017-2018 Title I, Part A Parent and Family Engagement Plan

Building Capacity to Support Parents' Involvement in School		
1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 5. Shall provide assistance to parents of children		
Building Capacity Activity	Impact of Activity	
English Language Arts Standards, Mathematics Standards, Florida Standards Assessment- English Language Arts, End of Course Exam- Algebra	Improve English Language Arts Achievement	Improve By: 5%
Person(s) Delivering Content	Person(s) Receiving Content	
Director of Career and Technical Education, Principal, Teacher, Parent, Community Organization	All Parents, Community Members, Teachers, Specialized Instructional Support Personnel, School Administrators, Other Staff, Parents of ESE Students	
Timeline of Activity		
Calendar Timeframe	Time of Day	
Third Quarter	Afternoon (3:00pm-6:00pm), Evening (6:00pm-8:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Parent Training		
Communication Tools	Coordination with:	
Newsletter, Flyer or Invitation, School or District Website	Title I, Part A- Parent Involvement, Title III, Part A- ELL, IDEA- Federal ESE, State and Local ESE, District Technology	
Evidence of Activity	Reason for Activity	
Meeting/Training Agenda, Purchasing Documents for Meeting/Training, Meeting/Training Sign-in Sheets, Copies of Communication Tool Used	Parent survey showed 33% of parents need information about classes offered and standards based instruction.	
Building Capacity to Support Parents' Involvement in School		
3. Shall provide assistance to parents of children served to understand the requirements of Title I., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the		
Building Capacity Activity	Impact of Activity	
Provide Information on the Title I Program, Effective utilization of parent/teacher communication tool(s)*	Improve Parent Participation Rates, Improve knowledge of the Title I Program	Improve By: 5%
Person(s) Delivering Content	Person(s) Receiving Content	
School Advisory Council Chair, Director of Federal Programs, Principal	All Parents, Teachers, Community Members, All Stakeholders	
Timeline of Activity		
Calendar Timeframe	Time of Day	
First Quarter	Day (11:00am-2:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Title I Annual Meeting		
Communication Tools	Coordination with:	
Campus Display, School or District Website	Title I, Part A- Parent Involvement, Title II, Part A- Staff Training, District Positive Behavior Support, IDEA- Federal ESE	
Evidence of Activity	Reason for Activity	
Meeting/Training Agenda, Meeting/Training Sign-in Sheets, Meeting/Training Handouts	A Title I informational meeting is required to meet guidelines, and 4 requests for information were made on the survey given., A Title I informational meeting is required to meet guidelines, and the parents survey showed that 39% of the parents need this.	

2017-2018 Title I, Part A Parent and Family Engagement Plan

Building Capacity to Support Parents' Involvement in School		
6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school.		
Building Capacity Activity	Impact of Activity	
Conducting an effective parent/teacher conference, Effective utilization of parent/teacher communication tool(s)*	Improve parent involvement program	Improve by: 5% on Parent Survey
Person(s) Delivering Content	Person(s) Receiving Content	
Principal	Teachers, School Administrators, Specialized Instructional Support Personnel, Other Staff	
Timeline of Activity		
Calendar Timeframe	Time of Day	
First Quarter	Afternoon (3:00pm-6:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Staff Training, Communication Tool (Detailed in Communication)		
Communication Tools	Coordination with:	
Email	All Federal, State and Local resources coordinate to support	
Evidence of Activity	Reason for Activity	
Meeting/Training Agenda, Copies of Communication Tool Used, Meeting/Training Handouts	Survey results showed need for additional information in multiple areas.	
Building Capacity to Support Parents' Involvement in School		
15. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I Parent Involvement.		
Building Capacity Activity	Impact of Activity	
Provide information on Parent Engagement and Educational Programs	Improve knowledge of the Title I Program	Improve by 15%
Person(s) Delivering Content	Person(s) Receiving Content	
Director of Federal Programs, Director of Exceptional Student Education, Principal, Director of Assessment, Director of Elementary Education, Director of Secondary Education, Director of Career and Technical	All Parents, Community Members, Teachers, Specialized Instructional Support Personnel, School Administrators, Other Staff, Business Member	
Timeline of Activity		
Calendar Timeframe	Time of Day	
First Quarter, Second Quarter, Third Quarter, Fourth Quarter, Summer	Day (11:00am-2:00pm), Evening (6:00pm-8:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Parent Training, Communication Tool (Detailed in Communication)		
Communication Tools	Coordination with:	
Facebook, Flyer or Invitation, Email, School or District Website, District Parent Resource Calendar	All Federal, State and Local resources coordinate to support	
Evidence of Activity	Reason for Activity	
Meeting/Training Agenda, Purchasing Documents for Meeting/Training, Meeting/Training Sign-in Sheets, Copies of Communication Tool Used, Meeting Minutes, Meeting/Training Handouts	3 of 7 questions on survey about Title I Program scored less than 90% Yes.	

2017-2018 Title I, Part A Parent and Family Engagement Plan

EVALUATION OF PREVIOUS YEAR'S IMPLEMENTATION

BUILDING CAPACITY ADDRESSED

3. Shall provide assistance to parents of children served to understand the requirements of Title I.

ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Title I Annual Meeting	1	150
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
We expected 100 participants.	We exceeded our goal with 150 participants.	

BUILDING CAPACITY ADDRESSED

1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.

ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Parent conference	300	600
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
We expected to meet with at least 25% of our parents.	We met with roughly 40% of our parents.	

BUILDING CAPACITY ADDRESSED

2. Shall provide assistance to parents of children served to understand State and local assessments., 1. Shall provide assistance to parents of children served to understand State academic standards.

ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
ELA and Math Parent Night	1	25 parents
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
We expected to meet with at least 40 parents.	We met with 25 parents.	

BUILDING CAPACITY ADDRESSED

1. Shall provide assistance to parents of children served to understand State academic standards.

ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
College and Career Fair	1	180
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
We expected to serve at least 90% of our seniors.	We served 95% of our students.	

BUILDING CAPACITY ADDRESSED

1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.

ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Open House	2	897
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
750	897 parents and students attended	

BUILDING CAPACITY ADDRESSED

6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school.

ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Positive Parent Contacts- Parent/Teacher Conferences	1	52
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
100% of staff trained	100% of staff was trained meeting the goal.	

2017-2018 Title I, Part A Parent and Family Engagement Plan

BUILDING CAPACITY ADDRESSED		
6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
FOCUS Student Data Management System Training	1	47
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
100% of staff trained	90% of staff was trained.	
Activities Not Implemented		
All activities identified in the 2016-2017 Parent and Family Engagement Plan were implemented and evaluated.		

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