

RIVERSIDE ELEMENTARY SCHOOL

I, Chris Franklin, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

ASSURANCES

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101(39), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)(D) and (a)(2)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)];
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)]; and
- Provide each parent, at the beginning of the school year, the right to request information regarding any State, or District policy, procedure, or parental right to opt the child out of such assessment.


Signature of Principal or Designee

9-29-17
Date Signed

2017-2018 Title I, Part A Parent and Family Engagement Plan

MISSION STATEMENT

Positive Attitude + Hard Work = Success

INVOLVEMENT OF PARENTS

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116(b)(1), 1116(c)(3), and 1114(b)(2)]

The School Advisory Council (SAC) is the committee that makes decisions on parental involvement at Riverside Elementary School. These decisions include the Parental and Family Engagement Plan through the SAC Meetings. The person responsible will be SAC Chairperson, Staff Members on the SAC and the School Administrator. These meetings will be four times a year: two in the fall and two in the spring. This will be measured by the adequate progress of the School Improvement Goals and objectives, and the SAC Committee's approval of the next year's Parent and Family Engagement Plan. Riverside Elementary School follows the requirements of State Statute 1001.452 in the selection of members to serve on the SAC. Additional items the SAC will discuss, review, and revise with the input and/or feedback from parents: Review of the student/schools achievement on ELA(First meeting and also done in Title I Annual Meeting, students through reports and parent conferences); Review of student/school achievement on other benchmark assessments; i.e. I-Ready and district assessments(First Meeting and Title I Annual Meeting, each time the assessment is given); Dissemination of the School-wide Program Plan; School/District Accountability Report Card; inclusion of parents in the decisions on how to spend the schools' parental involvement allocation; review of annual parent survey on parent involvement and school culture; Notification of resources available through the State Parent Information and Resource Centers; Parents Right to Know; Notification of students receiving instruction from a non-qualified teacher after 20 consecutive days. The SAC Meeting minutes will reflect the input from parents on the above topics. The minutes from the prior meeting are approved at each meeting to ensure accuracy of meetings. Requests from parents through the SAC Meetings and other correspondence on additional topics identified in Section 1116 or strictly based on a parent's need is addressed in the SAC Meeting, when appropriate, and/or staff meetings to determine the feasibility of implementation and return on investment.

ACCESSIBILITY

Describe how the school will provide opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school shares information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].

Parents of students with disabilities may participate in IEP meetings, parent meetings and parental involvement activities with an ESE teacher present. The school is equipped for both parents and students with disabilities to have full access of the school, which is in compliance with ADA. Parents of ELL students are provided with an interpreter from PAEC or District ELL paraprofessionals for parent meetings. Information is translated to Spanish. All language is simplified to ensure parent understanding. Summaries and brochures are developed on many topics.

CURRENT YEAR FOCUS BASED ON PARENT INPUT

Based on SAC input and review of parent surveys, the following will be addressed through processes and activities:

Parent survey results showed these as the top items requested for additional information: A. 1. Scholarships 2. Training for Math 3. Technology programs used at home 4. Assessments given; B. Largest Barrier: Work Schedule; C. Reduce Barrier: Offer same meeting multiple times of day (Tuesday indicated by the survey, attempt afternoon and evening meetings and/or continue Parent Nights to disseminate information to parents); D. 36% stated not attending the Open House/Title I Meeting

2017-2018 Title I, Part A Parent and Family Engagement Plan

Building Capacity to Support Parents' Involvement in School		
1. Shall provide assistance to parents of children served to understand State academic standards., 3. Shall provide assistance to parents of children served to understand the requirements of Title I., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.		
Building Capacity Activity	Impact of Activity	
English Language Arts Standards, i-Ready Diagnostic- English Language Arts, Mathematics Standards, Science Standards, Understanding i-Ready Diagnostic Report, Technology Instructional Tools, Provide Information on the Title I Program	Improve Parent Participation Rates, Improve parent involvement program, Improve knowledge of the Title I Program, Improve English Language Arts Achievement, Improve Mathematics Achievement, Improve parent satisfaction	Improve parent participation in Parent Nights by 3%; Increase student achievement in ELA and Math by 3%
Person(s) Delivering Content	Person(s) Receiving Content	
Principal, Assistant Principal, Teacher, School Advisory Council Chair	All Parents	
Timeline of Activity		
Calendar Timeframe	Time of Day	
First Quarter	Evening (6:00pm-8:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Parent Training, Title I Annual Meeting		
Communication Tools	Coordination with:	
Newsletter, Flyer or Invitation, School or District Website, Facebook, Campus Display, REMIND App	Title I, Part A- Parent Involvement, Title III, Part A- ELL, IDEA- Federal ESE, State and Local ESE, All Federal, State and Local resources coordinate to support	
Evidence of Activity	Reason for Activity	
Meeting/Training Handouts, Meeting/Training Sign-in Sheets, Copies of Communication Tool Used	Survey results showed that parents requested training for math, technology programs, and assessments given; 36% did not attend Open House/Title I last year	
Building Capacity to Support Parents' Involvement in School		
2. Shall provide assistance to parents of children served to understand State and local assessments.		
Building Capacity Activity	Impact of Activity	
Florida Standards Assessment- English Language Arts, Florida Standards Assessment- Mathematics Grades 3-8	Improve English Language Arts Achievement, Improve Mathematics Achievement, Improve parent satisfaction	Improve ELA and Math Achievement by 3%; improve parent satisfaction
Person(s) Delivering Content	Person(s) Receiving Content	
Director of Assessment, Principal, Teacher	All Parents	
Timeline of Activity		
Calendar Timeframe	Time of Day	
Third Quarter	Evening (6:00pm-8:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Parent Training		
Communication Tools	Coordination with:	
Newsletter, Facebook, Campus Display, REMIND App, Flyer or Invitation	Title I, Part A- Parent Involvement, All Federal, State and Local resources coordinate to support	
Evidence of Activity	Reason for Activity	
Meeting/Training Handouts, Copies of Communication Tool Used, Meeting/Training Sign-in Sheets	Survey results showed that parents requested more information about assessments given	

2017-2018 Title I, Part A Parent and Family Engagement Plan

Building Capacity to Support Parents' Involvement in School		
13. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I Parent Involvement.		
Building Capacity Activity	Impact of Activity	
Provide information on Parent Engagement and Educational Programs	Improve parent involvement program, Improve knowledge of the Title I Program	Improve parent participation in SAC meetings and other activities by 5%
Person(s) Delivering Content	Person(s) Receiving Content	
Principal, School Advisory Council Chair, Director of Federal Programs	All Parents, Community Members, Teachers, Specialized Instructional Support Personnel, School Administrators, Other Staff	
Timeline of Activity		
Calendar Timeframe	Time of Day	
First Quarter, Second Quarter, Third Quarter, Fourth Quarter	Afternoon (3:00pm-6:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
School Advisory Council Meeting		
Communication Tools	Coordination with:	
Newsletter, Campus Display, Facebook, REMIND App, Flyer or Invitation	Title I, Part A- Parent Involvement, All Federal, State and Local resources coordinate to support, Volunteers	
Evidence of Activity	Reason for Activity	
Meeting/Training Agenda, Meeting/Training Sign-in Sheets, Copies of Communication Tool Used, Meeting Minutes, Meeting/Training Handouts	Having parents' input, sharing data with parents throughout the school year, providing multiple meetings different times of the year.	
Building Capacity to Support Parents' Involvement in School		
6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school.		
Building Capacity Activity	Impact of Activity	
Conducting an effective parent/teacher conference, Training module on building tie between parents and the school, Training module on communicating with parents or diverse populations	Improve Discipline, Improve parent satisfaction	More efficiently communicate with parents/guardians to improve parent satisfaction and student behavior
Person(s) Delivering Content	Person(s) Receiving Content	
Principal	Teachers, Specialized Instructional Support Personnel, Other Staff	
Timeline of Activity		
Calendar Timeframe	Time of Day	
First Quarter	Morning (7:00am-10:30am), Day (11:00am-2:00pm)	
METHOD(S) TO DELIVER CONTENT OF ACTIVITY		
Staff Training		
Communication Tools	Coordination with:	
FOCUS Student Data System, REMIND App	Title II, Part A- Staff Training	
Evidence of Activity	Reason for Activity	
Meeting/Training Sign-in Sheets	Encourage communication between faculty/staff and parents/guardians; simplify means of communication; reach more parents/guardians	

2017-2018 Title I, Part A Parent and Family Engagement Plan

EVALUATION OF PREVIOUS YEAR'S IMPLEMENTATION		
BUILDING CAPACITY ADDRESSED		
5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Open House	1	537
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
90% parent participation	81% parent participation (this goes against our survey results?)	
BUILDING CAPACITY ADDRESSED		
1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 3. Shall provide assistance to parents of children served to understand the requirements of Title I., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Parent Nights	4	72
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
200 parents (30%)	72 parents (11%)	
BUILDING CAPACITY ADDRESSED		
12. May adopt and implement model approaches to improving parental involvement.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Thanksgiving Lunch, Book Fair	2	349
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
50% (330 parents)	Goal exceeded (53%)	
BUILDING CAPACITY ADDRESSED		
12. May adopt and implement model approaches to improving parental involvement.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Veteran's Day Program	1	225
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
45% (300 parents)	34% (225 parents)	
BUILDING CAPACITY ADDRESSED		
13. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I Parent Involvement.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
SAC Meetings	4	23 total (average of 10 per meeting)
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
13 consistent members fitting SAC Make-Up Calculations	6 members were present at least 3 out of 4 meetings	
BUILDING CAPACITY ADDRESSED		

2017-2018 Title I, Part A Parent and Family Engagement Plan

13. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I Parent Involvement.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
PTO Meetings	9	28 total
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
BUILDING CAPACITY ADDRESSED		
5. Shall provide assistance to parents of children served to understand how to improve their child's achievement., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
RtI Meetings	80	100
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
Increase student achievement; provide students, teachers, and parents with interventions to make the students more successful	TBD for FSA; nearly all students showed improvement in iReady and on the STAAR	
BUILDING CAPACITY ADDRESSED		
6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school.		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Teacher Preplanning	3	46
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
Better proficiency in all subject areas; more effective communication w/ parents/guardians; increasing our school grade; continue to integrate technology	TBD; Communication increased, but so did our behavior problems; TBD; use of iReady for differential instruction	
BUILDING CAPACITY ADDRESSED		
6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents		
ACTIVITY	NUMBER OF ACTIVITIES	NUMBER OF PARTICIPANTS
Fab Friday Trainings	15	38
ESTABLISHED GOAL	ACTUAL OUTCOME(S)	
23 Fab Friday Trainings; more effective communication with parents/guardians; more effective communication between faculty/staff; MTSS; iReady; Differentiated Instruction	15 Fab Friday trainings; communication improved on both; better understanding of MTSS; iReady used by majority of faculty as needed/intended; differentiated instruction improved	
Activities Not Implemented		
FSA Camp		