**Altha Public School Parent and Family Engagement Plan 2017-2018**

## Altha Public School Title I, Part A Parent and Family Engagement Plan

I, Sue Price, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

Altha Public School recognizes that a Kg-12th grade school has greatly varied age differences and needs, which provide unique opportunities and challenges. Therefore, Altha Public School believes it is crucial for teachers, students, parents, and community members to collaboratively provide students with experiences that will enable them to become productive citizens.

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**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response: The School Advisory Council is responsible for the planning, review, and development of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used at Altha Public School. Parents are invited and encouraged to become active members of the School Advisory Council. Parents are provided the opportunity to participate in the development of the required plans through work sessions at School Advisory Council meetings. The School Advisory Council minutes provide documentation of parental input.** |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **Count** | **Program** | **Coordination** |
| **1** | **IDEA** | The IDEA Parent Liaison provides parent activities. Parent involvement opportunities will be discussed with parents during the development of the students IEP. |

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| **2** | **Title II** | Professional development modules will be provided to schools to support the professional development needs of the staff related to parental involvement. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **Count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |

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| 1 | Open House | Principal/Assistant Principal | 8/2017 | Sign- In Sheets |
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**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response: Altha Public School believes in the importance of parental involvement and therefore has put measures in place to offer parent meetings in a flexible schedule. Parent involvement activities are offered throughout the school year at various times to include morning, after school, and evening.** |

**Building Capacity**

In an effort to promote parent, family, and community involvement, Altha Public School will implement the following activities listed below for the 2017-18 school year. These activities are aimed at supporting families and the community in their efforts to foster and increase student achievement.

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| **Count** | **Content and Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Open House- Parents will meet teachers and receive training on FOCUS and AR | Assistant Principal/Librarian | Parental involvement is the most influential factor on student achievement. Parent will receive information related to online connections that can keep them informed of their student’s progress. | August 2017 | Sign In sheets and Number of hits on FOCUS during the school year. |
| 2 | Monthly School Calendar/ School Website | Principal/ Assistant Principal/Librarian | Informs parents of important information and dates through- out the year that facilitates being involved. | August 2017- May 2018 | Copies of Calendars |
| 3 | Student Planners | Teachers | Encourages teacher-parent communication. Parents are informed daily of student performance if necessary, as well as homework assignments and upcoming events.  | August 2017- May 2018 | Copies of pages from planners showing communication. |
| 4 | Parents and community members are invited to attend assemblies, programs, and field events. | Principal/ Teachers | Encourages parent/ community awareness and involvement in school functions. | August 2017- May 2018 | Sign-In Sheets |
| 5 | Newsletters | Classroom Teachers | Encourages parental involvement activities, gives information on weekly assignments, and gives tips on how to help their children academically. | August 2017-May 2018 | Copies of Newsletters |
| 6 | Donuts for Dads | Principal/ Assistant PrincipalsTeachers | Allows parents to visit their student’s schoolroom and teacher and in turn promote student achievement. | November 2017 | Sign In Sheets |
| 7 | Grade Level Parent Nights | Teachers | Parents will be informed of curriculum and grade level expectations. | August & September 2017  | Sign In Sheets |
| 8 | School Messenger | Assistant Principal | Communicates reminders of special events for parents. | August 2017- May 2018 | Reports from School Messenger |
| 9 | Volunteer Program | Guidance Counselor | Volunteering helps create parental awareness and importance of school activities. | August 2017- May 2018 | Volunteer Sign-In Sheets |
| 10 | Family Reading and Math Nights | Assistant Principal | Provides the opportunity for parents to engage in math and reading skills with their child | January 2018-May 2018 | Sign In Sheets |
| 11 | Muffins for Moms | Principal/ Assistant PrincipalsTeachers | Allows parents to visit their student’s schoolroom and teacher and in turn promote student achievement. | May 2018 | Sign In Sheets |
| 12 | Parent Title 1 and/or School Climate Surveys | Assistant Principal | Parents have the opportunity to share opinions about their child’s education. | April/May 2018 | Report of Results |
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**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Altha School strives to be a school with an open door policy that encourages and welcomes parent and community involvement to facilitate providing the best education possible for every student. In doing so our school offers parents and community members the opportunity to attend and be included in the School Advisory Council as well as the PTO (Parent-Teacher Organization) that meets periodically throughout the school year. Parents and community members are also encouraged to volunteer as it helps foster awareness of school activities and school improvement goals that directly affect student achievement. Altha Public School also hosts multiple book fairs throughout the school year. During these times parents can come to view and read books with their child. In doing so, parents are reinforcing the importance of reading which can make a positive impact on their student’s education. As an additional way to help support parents, Altha Public School periodically sends out flyers with parenting tips that can foster students’ success at school. Altha Public School also partners with Panhandle Educational Consortium and provides classes for fifth grade students and their parents to help with transitioning from elementary school to middle school. The foundation provided through these classes also promotes parental and family engagement with that child throughout his or her years at Altha Public School.

**Communication**

 **Information pertaining to Title 1 programs will be shared with parents in a timely manner through scheduled School Advisory Council meetings, Open House, Grade Level Parent Meetings, Parent Involvement activities, and through periodic flyers. Any parent or community member is invited to attend and be a part of the School Advisory Council that meets regularly throughout the school year. During School Advisory Council meetings parents and community members have the opportunity to formulate suggestions and participate in decisions related to students’ education. At such meetings, they are also informed on student progress and achievement levels. Parents have the opportunity to take part in discussions and participate in making decisions related to curriculum, assessments, student achievement and academic progress related to the education of their child all of which take place during School Advisory Council meetings as well as at Open House, grade level parent meetings, and during child study team meetings and/or parent-teacher conferences.**

**Altha School will provide a copy of the Calhoun County Schools Parent Guide and Checklist to each family. This booklet informs parents of students’ academic achievement standards and how they can help improve student achievement. The booklet also contains information about state and district assessments as well as information on how to monitor their child’s progress.**

**In the event that a parent submits comments indicating that the school wide plan is unsatisfactory, the comment will be brought before the School Advisory Council for discussion/review and possible vote for modifications if deemed necessary by the committee.**

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response: Altha School encourages parent participation through newsletters and flyers, monthly calendars, school website, and by utilizing a parent listserv to inform parents about activities at the school. Altha School will send home a brochure explaining School Improvement and the Title I Parental Involvement Plan in an understandable format and to the extent practical, in a language parents can understand.**

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components. Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Barriers**

**As indicated in Title 1 parent surveys, work schedule was the most frequent barrier that hindered participation in parental involvement activities. Thus, parent involvement activities will continue to be offered throughout the school year at various times.**

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.