***Washington Elementary School***

**2017 – 2018 Parent and Family Engagement Plan Summary**

Washington Elementary School is committed to involving families in shared decision-making and encouraging families to become active participants in their child's educational process by effectively communicating instructional goals, creating an environment that is inviting for families, and establishing the school as the center of the community.

**Annual Title I Meeting**

Each year, families are invited to attend this meeting at the end of the school year, again at the beginning of the year, to learn more about our schoolwide Title I Program and the requirements of Title I. At this meeting there will be opportunities to review many of the documents that guide our work with families and help shape our Title I program.

**Accessibility for all Families**

We encourage all families to attend meetings and events and will provide supports needed to ensure our families are able to participate. We provide translated documents and interpreters, childcare, accessible meeting space, and multiple meeting days and times based on family feedback. Please notify the school if other assistance is needed. We want all families to be a part of their child’s education!

**Parent and Family Engagement Activities**

Based on family survey input, we will provide the following activities to assist families in understanding the state curriculum and assessments to help families improve their children’s academic achievement:

* **Academic Parent Teacher Teams** (APTT) Nights or Literacy Nights will be implemented for families to learn strategies to help their children at home.
* **Curriculum Information Nights** will inform families of FSA, grade level assessments, curriculum and grade level expectations.
* **“Resources at Your Fingertips”**
* **“I Do, You Do Literacy Night”**

**Shared Decision Making**

Families will be invited to many meetings throughout the year to receive academic information and provide input on ways the school, families and students can share responsibility for student success. This information will be used to create the school’s Parent and Family Engagement Plan (PFEP) and School-Parent Compact. Annually families will review the Title I Parent and Family Engagement Survey results, the Schoolwide Plan, and data reports to determine necessary changes. Use of parent and family engagement funds will also be discussed. Families will receive information in a timely manner and in appropriate languages.

**Communication**

We reviewed family feedback to decide how we will communicate with families. Based on your input, we will communicate in many ways, including; phone calls from teachers, school administration and the parent liaison; by flyers sent home with your student; and through notes in your student’s agenda book. If you find that communication doesn’t seem to be getting home, please let us know. Our goal is to keep communication between the home and school open and ongoing.

**Volunteers**

Families are encouraged to volunteer at our school to help students and teachers be successful. To find out more about volunteer opportunities, please call our school’s volunteer coordinator. We’d love to have your help.

**Our Plan**

This Parent and Family Engagement Plan was written in partnership with families and other members of our school community. We welcome any suggestions you may have to improve our family engagement practices. There are many ways to do so. If you have comments now, you may write them on the lines below. You are also encouraged to attend our annual Parent Input Meeting in the spring and complete the Title I Parent and Family Engagement Survey sent home each year.

Please sign below to let us know you’ve read the summary. The signed portion should be returned to your child’s classroom teacher.

**I have reviewed the School Parent and Family Engagement Plan Summary.**

Family Member Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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