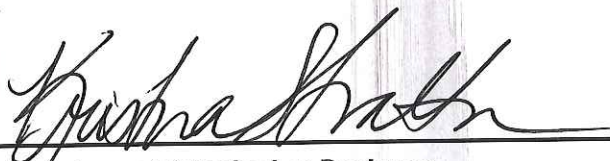


I, Kristina Stratton, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

The staff, parents, and teachers of Westside Elementary School believe that all children are special and can learn. We will be successful due to our commitment to the school improvement process in meeting state and national educational goals.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

The main method Westside Elementary uses to involve our parents in an organized, ongoing, and timely manner, to review, plan and assist in improving the Title I programs as well as being included in the involvement of decision-making concerning how our funds will be used is with our Title I Committee. This Committee, which may consist of an unlimited number of parents and/or guardians, the Title I Facilitator, administration, teachers and staff, are vital in sharing news about happenings at WES and Title I information. Parents are selected for this committee through staff nominations and parent interest forms completed at Open House. If parents were not able to attend the Open House an invitation will also be sent out via the classroom teachers. Grade level teacher representatives are also invited to become members of the Title I Committee. All interested school parents/guardians, staff, community, and business partners are accepted as members of the Title I Committee at WES. The administration will select and approve members of the Family Engagement Team (FET) to be notified by the Title I Facilitator. Title I Committee meetings are held monthly along with SAC Meetings. Invitations will be sent to remind members of meeting dates and times for the Title I Committee Meetings, as well as being posted on the school marquee and Blackboard Connect messages. An agenda will be provided at every meeting. Parents will be encouraged to offer suggestions and provide input concerning revisions of the required plans for WES as well as how the Title I funds may be spent. Suggestions or input will be documented through minutes taken at each of the Westside Elementary Title I Meetings (also known as the Parent Tiger and Community Club Meeting). These then are dispersed out at the next meeting for any corrections to be made. There will be at least seven Title I Committee Meetings during the school year. Social media pages such as Facebook, Twitter, and the HCSD mobile application are a method of keeping parents informed as well.

Evidence of parental and/or guardian input and involvement in the Title I Committee Meetings will be from meeting minutes, sign-in sheets, and agendas.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	ESOL and Title III	The Title I Facilitator works closely with the WES's ESOL paraprofessional to offer translation services (conferences, meetings, phone messages, or notes/letters sent home) that may be needed for parents of ELL students.
2	Boys and Girls Club of Hernando County	WES works with the Boys and Girls Club on various projects to support administration and the Title I Facilitator in family and parent events. The Boys and Girls Club's VPK program feeds into WES and the teachers collaborate with WES on curriculum and Kindergarten readiness skills to help parents help their children be ready for Kindergarten.
3	ESE Pre-K	WES has two ESE Pre-K classes for children who have been identified through FDLRS screening and the Child Find Network. Parents receive information about Kindergarten Round Up and assistance is provided in registering for Kindergarten. Hernando County offers a free Voluntary Pre-K program for eligible students to help children prepare for Kindergarten.

Annual Parent Meeting Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	The Title I Committee will meet in September to provide input on the Title I Annual Meeting	Title I Facilitator	Within 1 month after school begins	Agenda, Sign-In Sheets, and Minutes of the Meeting
2	Inform the parents/guardians of the date and time of the Title I Annual Meeting	Title I Facilitator	2 weeks prior to the Annual Meeting date	Event added to the Edline calendar, Annual Meeting Invitation, Copy of Blackboard Connect script, photos of the school marquee, Twitter, and Facebook
3	Annual Title I Meeting training for teachers	Title I Facilitator	At least 2 weeks prior to the Annual Meeting	Sign-In Sheets
4	Title I Annual Meeting Information Packets	Title I Facilitator	Ready within 1 week of the Annual Meeting date	Sample Information Packet
5	Title I Annual Meeting	Title I Facilitator	Within the month of October	Sign-In Sheets, Event Response Forms, photos from the event
6	Title I Annual Meeting Information Packet sent to families that did not attend the event	Title I Facilitator	Within the week following the Annual Meeting date	"Sorry we missed you" parent information signature receipt form
7				

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

- Title I Committee Meetings, together with SAC Meetings, and will be held once a month at a time agreed upon by the committee. Childcare will be offered for every meeting.
- Open House will take place pre-school week according to the district set schedule.
- The Title I Annual Meeting will take place in the evening within the month of October, prior to the end of the 1st 9 weeks. Teachers will offer parent conferences time during the Title I Annual Meeting to discuss student data and sign the Title I Compact.
- The Family Engagement Team (FET) meets three times a year during the mid-morning. The FET participants from WES consist of Title I Staff and three to seven invited parents/guardians.
- WES Administration and the Title I Facilitator schedule parent workshops and family events alternating between Tuesdays and Thursdays, these are preferred days according to responses on a parent survey.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Trekking with the Tigers	Title I Staff and Administration	Increase parental involvement and awareness of resources available to families	November 2017	Sign-In Sheets, Event Response Forms
2	District Family Engagement Meetings	Title I Coordinator of Family Engagement and the Parent Academy Liaisons	Parents become more knowledgeable in ways to help their student at home; communication between home and school is more positive	3 meetings scheduled through the school year	Sign-In Sheets, Event Response Forms
3	Title I Committee Meetings	Title I Facilitator	Increase parental involvement in decision making along with increasing opportunities for parent leadership	Monthly	Sign-In Sheets, Event Response Forms
4	Tiger Tech Night	Title I Staff and CAPE Teachers	Increase parent knowledge of technology resources used by students	Spring 2018	Sign-In Sheets, Event Response Forms
5	Literacy Week Family Night	Literacy Committee and Title I Staff	Increase parent involvement in literacy activities, leading to increased motivation to independently read	Spring 2018	Sign-In Sheets, Event Response Forms
6	FSA Parent Workshop/Family Fun Night	Assessment Teacher, Title I Staff and Specials Teachers	Increase parent knowledge of Florida Standards Assessments	February 2018	Sign-In Sheets, Event Response Forms
7	Family Math Night at Publix	Title I Staff	Increase student achievement in math	Spring 2018	Sign-In Sheets, Event Response Forms
8	Earth Day Extravaganza Family Night	STEM Teacher and Title I Staff	Increase student achievement in science	April 2018	Sign-In Sheets, Event Response Forms
9	Content Specific Parent Workshops	Grade Level Teams	Increase parental involvement in academics, leading to increased student achievement	September 2017-April 201	Sign-In Sheets, Event Response Forms
10	Family Reading Nights	Title I Staff and Literacy Committee	Increase parent involvement in literacy activities and increase student achievement in reading.	1 Night per Quarter	Sign-In Sheets, Event Response Forms
11	Ready to Register	Helping students and families to be ready and well- equipped for school	Hernando County Parent Academy	Collaboration with local organization, businesses and FDOH to	July 2017

				help families be ready for a successful school year	
12	Grand Love	The work of grandparents raising grandchildren	Hernando County Parent Academy	Combining resources from throughout Hernando County to support grandparents raising children with free activities and helpful tips.	November 2017
13	Can You Feel the Heat?	Interactive Science, Technology, Engineering, Art, and Math(STEM)	Hernando County Parent Academy	STEAM stations with information on future career options for students	November 2017
14	The Polar Express	Holiday Celebration	Hernando County Parent Academy	KIWANIS club of Weeki Wachee selects families each year for a holiday celebration to gift students throughout Hernando County	December 2017
15	Game On	7 Habits of Highly Effective Families	Hernando County Parent Academy	A 3-part training series for leadership parents	Winter 2018
16	Champions Train	Conquering the Summer Slide	Hernando County Parent Academy	Kick off with fun activities to help your child remember everything they were taught this year	May 2018

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher Training-Title I Annual Meeting	Title I Facilitator	Teachers will conduct effective conferences with parents and use a variety of ways to communicate with parents	At least 2 weeks prior to the Title I Annual Meeting	Sign-In Sheets, teacher documentation of parent conferences and signed Title I Compacts
2	Parent Academy Teacher Training	Parent Academy	Increase student achievement as a result of increased parental involvement	September 27, 2017	Sign-In Sheets, Teacher Survey

Other Activities Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Families that are in need of school supplies or other resources have access to the Title I Facilitator or another faculty/staff member on a daily basis to assist them with academic resources and strategies. All teachers use the Classroom DOJO app as a method of communication to keep parents informed of their child's education, as well as opportunities to become involved and informed in their child's education.

Communication Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

- The Title I Annual Meeting/Conference Night will be held with the first quarter of the school year. All grade levels will participate in this event, and parents will be given handouts concerning Title I at the Annual Meeting to look over at home.
- Title I Committee Meetings, scheduled with SAC Meetings, monthly at least seven times during the school year.
- Family Engagement Meetings three times a year at the District Office
- School web page utilized to post all school information
- All school events and info posted on the school marquee
- All school events and info is posted on Facebook, Twitter, and Classroom DOJO
- Flyers sent home with students, notes in student planners or folders, neon stickers on special notes to alert parents of special information and events
- Blackboard Connect System used to do callouts, texts, and emails to the whole school, specific grade levels, classes or groups of students.

Parents will receive information in the following ways:

- School marquee
- Local newspapers
- Posters displayed throughout the school and at the car pick up line
- Parent/teacher conferences
- Edline,
- School website
- Social media pages
- Family learning nights
- Report cards
- Student agendas
- SAC meetings
- Email

WES will provide a Title I Annual Meeting/Parent Conference Night within the first quarter of the school year. Parents/guardians will have the opportunity to sign up for a conference time with their child's teacher. The Title I Annual Meeting information will be presented live (presented by students) in a main area and conferences will be held at the scheduled time in the classrooms. If a parent/guardian is unable to attend, information is sent home and a conference is scheduled at a convenient time. The goal is to do all that is possible to meet the needs, academically & behaviorally, to enable students to learn & reach their potential. In the meetings or conferences, teachers encourage the student's parent to inform the teacher of any specific methods that may assist in the learning process. Phone conferences may also be used for this specific purpose and need.

All unsatisfactory comments concerning the school wide program made by parents who are not satisfied for any reason, are reported to WES administration. Administration will then attempt to address the concerns of the parents as well as relay this information to the Local Education Agency (LEA).

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Westside Elementary staff will provide full opportunities for participation in parental involvement activities using the following methods: 1. Notes or neon stickers in planners or folders; 2. Notes in the communicator folder; 3. Website; 4. School marquee; 5. Blackboard Connect System; 6. Flyers sent home with students; 7. Spanish translations of information sent home; 8. Phone calls by our ESOL paraprofessional or ESOL teacher to parents who are Spanish speaking in order to be sure communication is made so that these parents feel as welcome as all parents; 9. WES will provide any ADA accommodations needed for parents attending parental involvement activities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has				

	exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];				
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	District Family Engagement Team	Coordinator of Family Engagement for Title I and Title I school staff	Provide parent leadership training by promoting parent involvement at the school level, as well as provide information to parents on how to help their children at home with academics.	Three times a year
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	School events, meetings, conferences and trainings will be scheduled at a variety of times and days to enable greater opportunities for participation by families. Teachers and Title I Staff members may plan a time to do a home visit at a family request. Parents will be able to network with other parents through the family center.	Title I Staff	Opportunity to meet with parents at a time that is friendly to all involved and will provide support of students' needs. Research concerning Parent Involvement correlates to student achievement.	On-going throughout the school year.

In this section you will need to upload to the FLDOE portal three documents. The portal will be open according FLDOE at the end of May.

- 1. Evidence of Parent in-put of your School- Parent Compact revision**
- 2. Evidence of Parent In-put of your School's Parental Involvement Plan**
- 3. Copy of your School-Parent Compact**

2016-2017 Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Knowledge of School-Open House	1	52- students represented	Increase parent involvement
2	Title I Information- Title I Annual Meeting	1	199- students represented	Increase student achievement, knowledge of Title I, knowledge of resources available
3	Title I Information-Title I Committee Meetings	7	3 students represented	Increase parent involvement and knowledge of Title I
4	Student Achievement-Trekking with the Tigers	3	66-students represented	Increase students' reading, writing, math and science skills
5	Reading-Literacy Week Family Night	1	92 students represented	Increase students' reading and writing skills
6	Florida Standards-FSA/Family Fun Night	1	10 students represented	Increase parents' understanding of FL Standards and Assessments
7	Technology-Tiger Tech Night	1	31 students represented	Increase parent involvement
8	Publix Math Night	1	24 students represented	Real Life Math Skills in a community environment
9	Kindergarten Orientation Meeting	1	52 students represented	Kindergarten Orientation and welcoming of the newest Tiger Families
10	2 nd grade ELA writing process and Math help	2	3 students represented	2 nd grade ELA writing process and Math help
11	Volunteer Come and See	1	24 students represented	Parents have an opportunity to see what volunteer opportunities there are and are able to match their skill and availability to the needs of WES
12	Earth Day Extravaganza	1	76 students represented	Increase students' science skills
13	Dr. Suess Night	1	69 students represented	Increase reading skills
14	Astronomy Night	1	53 students represented	Increase students' science skills

Staff Training Summary Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	The Millennial Parent Training	1	9	Teachers learned strategies to increase parent involvement and new ways to communicate with parents.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the

barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of parent interest in attending school workshops and meetings.	Combine academic workshops with fun family events. Events will be offered on varying days according to information received from parent surveys. Childcare will be offered when possible.