

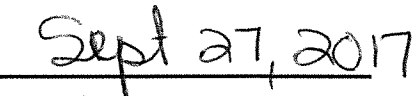
MCINTOSH AREA SCHOOL Title I, Part A Parental Involvement Plan

I, Cindy Roach, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee


Date Signed

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: McIntosh Area School believes that parental involvement is an integral part of student success. McIntosh Area School believes in involving parents in all aspects of its Title 1 program.

A SAC committee was developed this year with parents, community members, and school employees represented. Due to the size of the school and availability of employees, the 49% of SAC members represented by school employees were selected based on their willingness to volunteer, and the approval of other school employees. In order to meet demographic requirements and percentages for non-school employee members, some of the parent/community members serving on SAC were asked by the director and others volunteered to serve for this year. The members were approved during the SAC meeting.

Approved SAC Members convene annually to evaluate the old parent involvement plan and formulate a new plan. Meetings will be conducted in an open setting with a recording secretary taking notes for minutes. Notices will be sent home to all parents to invite them to attend the meetings. Notices will be sent via student backpacks and postings on the website and marquee. Alternate meetings to review shared information are available upon parental request. Important information from the meeting will also be posted on the school website.

The Parent Involvement Plan and School Improvement Plan will be reviewed during SAC and PTO meetings for parent/community input regarding needs/concerns. Parents will have an opportunity to bring concerns to SAC meetings during the round table discussions. Concerns will be noted through the minutes and brought before the faculty and MAS Board. Parents will provide suggestions for areas they would like parent training throughout the year. The suggestions will help determine a focus for the parent involvement training scheduled during the school year.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	We provide information about the VPK's located in our area and encourage parents to have their children attend. We are exploring the options of having an on-site VPK Program.
2	Title I	The school will distribute HIPPIY Program brochures and display the HIPPIY Poster throughout the summer.
3	Title One	The school will offer a Title I Informational Meeting to inform parents about the school's academic progress, curriculum, and available resources offered through Title One
4	Student Led Data Chats	Students will lead the conference by sharing their progress monitoring data. Teachers will facilitate as needed and share strategies to build weak areas at home.
5	SAC/PTO	During monthly SAC/PTO meetings, students will have an opportunity for homework help, reading library books, or computer time.
6	Title I Part C	The School will have access to resources for students in the migrant program. Students will be identified through the school enrollment process. Once students are identified the administrator will work with the district migrant coordinator to schedule support services.
7	Title II	Teachers and administrators will participate in training to ensure recruiting and retaining highly qualified teachers and administrators.
8	Title III	Students and teachers will have access to resources for English Language Learners. The ESOL coordinator will coordinate with school personnel to provide support to teachers and students.
9	Homeless	The school data entry clerk will identify possible homeless students during the

9	Homeless	The school data entry clerk will identify possible homeless students during the enrollment process. Parents will be given the district forms to fill out and return. Once students are identified as homeless the school will work with district personnel to ensure families have access to local support services.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Title 1 Presentation	Director	August 4, 2017	Parent Survey
2	Develop and distribute invitations.	School Secretary	August 1, 2017	Percent of Parents in Attendance
3	Advertise event	Director	August 1, 2017	Percent of Parent in Attendance
4	Develop Sign in Sheets	Director	August 1, 2017	Completed Sign In Sheets
5	Title I Informational Meeting	Director	August 4, 2017	Title I brochure, Power Point Presentation. Attendance will be taken.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

In order to accommodate as many parent schedules as possible, all parent meetings will be offered initially right after school as all of our children are car riders. The next morning the same presentation/information opportunity will be available through the director. If parents cannot attend either session of face to face training, the information will be shared through the school website, upon request a packet with the presentation will be sent home in student backpacks or emailed to a parent, and packets of information with the presentation will be kept on file for parents to review in the office.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Home School Connection	Director/Teacher	Parents will be informed of the expectations for students in the classroom and with curriculum expectations.	September 2017	60% of parents will attend the Open House
2	Data Chats with parents and students. Based on iReady pre assessment.	Director/Teacher/Student	Students will understand their data and areas where they need to improve.	November 2017	100% of struggling students will have the opportunity to share data with a parent or guardian. If a parent or guardian is not available, students will share with the administrator or reading coach.
3	Data Chats with parents and students. Based on Math pre assessment.	Director/Teachers/Students	Students will understand their data and areas where they need to improve.	November 2017	60% of the third through fifth grade parents will attend the meeting and complete a survey on the effectiveness of the meeting.
4	Science Night	Director/Teachers	Students and Parents will participate in a Science night sponsored by the Orlando Science Center	January 2017	60% of third through fifth grade parents will attend the meeting and complete a survey on the effectiveness of the presentation.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	MTSS	Administrator/ESE Compliance Coordinator	Teachers will follow the MTSS process in order to track effective interventions.	Monthly	MTSS documentation will be reviewed and adjustment made based on student progress.
2	Parent Portal	Administrator	Parents will use the portal to access information regarding grades and classroom progress.	as needed	Parents' utilization of the portal.

3	Effective Conferencing	Administrator	Effective communication on student curriculum requirements will allow parents to help support classroom efforts at home.	October and March	Conference notes from school wide conference night and parent feedback from conference night.
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: McIntosh Area School will promote the Title 1 Resources available, as well as schedule the Title I Resource Van from Marion County Public School System for parental use of the materials. We will provide literature/handouts about the Resource Center and Van Schedule.

Additional activities which will allow parents to participate in the education of their child: Meet and Greet, Annual Meetings, Parent-Teacher Conferences, Thanksgiving Feast, Christmas Performances, Volunteer Opportunities and Field Trips.

Success will be measured by parent attendance.

Advertisement of events will be completed by the school secretary, administrative Assistant, PTO president and the director.

Parent/Teacher Conferences will be scheduled by the individual teacher.

The timeline is :

Meet and Greet: August

Parent Teacher Conferences: end of First Quarter (Oct/Nov)and any time needed thereafter

Annual Meeting: October

Feast: November

Christmas: December

Field Trips: as scheduled by the classroom teacher

Title 1 Van: 4X throughout the school year 2017-2018.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: In order to inform parents about Title I programs the Director will lead an Annual Title I Informational Meeting in August. Invitations will be sent home through the mail as this will be a part of the meet and greet, and the date for the meeting will be posted on the marquee, Facebook, and the school website. We will judge its success based on attendance. McIntosh Area School also sends out a newsletter explaining what Title 1 is and its benefits.

We will inform parents about the curriculum, assessments and proficiency. Parent Conferences are held in November as well as at teacher or parent's request. During conferences, teachers will explain their program, assessments, and proficiency to parents. The majority of parents will attend Parent Conferences.

We will provide opportunities for parents to be involved in their child's education. Parent - teacher conferences. Teachers will meet individually with parents to discuss their child's program and needs. The majority of parents will have one or more conferences with their child's teacher.

Parents will review the SIP and during the October SAC Meeting. Suggestions and concerns will be addressed during the meeting and reviewed with the District Title Coordinator assigned to McIntosh.

A Spanish translator is also available as needed for meetings and/or documents.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: McIntosh Area School will share information about activities by:

sending home the School Newsletter

sending home the "School Home Connection " English/Spanish

posting information on the school website

posting information on the school marquee

sending individual parent notices as needed

providing individual translation as needed

sending home a monthly calendar of events

calling parents regularly to communicate student progress

Parents of all students will be encouraged to attend events and activities.

Spanish translations will be done by our Adm. Asst. Other languages will be translated using Google Translate.

All of our buildings are handicapped accessible.

Duplicate copies of all handouts are kept in the main office to be distributed as needed to students who enroll later in the year.
