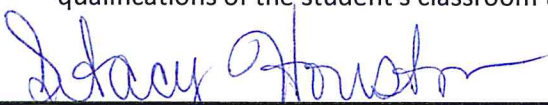


Emerald Shores Elementary SCHOOL Title I, Part A Parent and Family Engagement Plan

I, Stacy Houston, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/22/17
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Emerald Shores Elementary will provide a safe, supportive learning environment with opportunities for **EVERY STUDENT, EVERY DAY** to develop the skills and knowledge necessary to become 21st century learners.

Involvement of Parents

Response:

All parents are invited to attend our Meet and Greet Event, Open House, and the Title I meeting where pertinent school information is presented and discussed.

In addition to these school-wide meetings, all parents are invited to attend the monthly School Advisory Council (SAC) and Parent Teacher Organization (PTO) meetings. A vote is taken at the first meeting of the year for SAC leadership and those in attendance are placed on the roster. More than 50% of the SAC are parent (non-employee) representatives. Information about these groups is sent out to families by school newsletters, Skylert phone messages, and other appropriate means.

The SAC meetings will involve a continual review of the School Improvement Plan, the Parent Involvement Plan, and the Parent- School Compact. Parent and committee input on how Title I and Parent Involvement funds should be used is documented in the meeting minutes.

Coordination and Integration with Other Federal Programs

Response:

Title X - Homeless	The administration will coordinate with our District Homeless Liaison who will provide the students and families the resources and support they need.
Title III - ESOL	The administration will coordinate with Grants ^& Federal Programs, ESOL Department to identify students. ESOL paraprofessionals are placed in our school to provide students with the appropriate academic support that they need to progress in learning a second language.
Title I Part C (Migrant)	The administration will contact the Migrant Department of Grants & Federal Programs office. This office will provide academic support to the students and help families with resources they may need.
HIPPY Program	Home Instruction for Parents of Preschool Youngsters (HIPPY) is a parent involvement and school readiness program. HIPPY offers free home-based early childhood education for three, four, and five year old children working with their parent(s) as their first teacher. The parent is provided with a set of developmentally appropriate materials, curriculum, and books designed to strengthen their children's cognitive skills, early literacy skills, social/emotional and physical development. Representatives from this program will hand out flyers at Open House and parent events and can be contacted by interested families in our school.
Individuals with Disabilities Education Act (IDEA)	Our school coordinates with the ESE, Student Services Department of MCPS. Supplemental instructional support is shared with parents as they are invited and attend their child's IEP meetings. Teachers and staff will follow the MTSS policies and processes.
Voluntary Pre-Kindergarten Program/Public Preschool	Title I coordinates with the Early Learning Coalition, and schools in order to provide parents and caregivers helpful information and steps for enrolling their children in Florida's Voluntary Pre-Kindergarten programs. VPK and (ESE) VPK classrooms are established in schools based on school and community needs.
Title I Part A	Our school receives Title I funds based on free and reduced lunch counts. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous state standard expectations. Staff development as well as Parental Involvement Trainings and Workshops will be coordinated with Title I, Part A.

<i>Title II</i>	<i>Staff and faculty members participate in district professional development opportunities.</i>
<i>Federal Nutrition Program</i>	<i>Our guidance department identifies families in need and coordinates "Food 4 Kids"—a weekend food backpack program providing nutrition supplements.</i>

Annual Parent Meeting

Response:

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
<i>Develop agenda and establish date</i>	<i>Administration</i>	<i>May, 2017</i>	<i>Copy of Agenda Copy of power point</i>
<i>Send announcement flyer in backpacks of all students Send Skylert phone messages</i>	<i>Administration</i>	<i>September 6, 2017</i>	<i>Copy of Flyer Copy of Skylert message script</i>
<i>Hold Annual Parent Meeting</i>	<i>Administration</i>	<i>September 14, 2017</i>	<i>Sign in Sheets/ Parent Evaluations</i>
<i>Maintain Documentation</i>	<i>Assistant Principal</i>	<i>September 30, 2017</i>	<i>Monitoring documents uploaded to school's jump drive</i>
<i>Monthly Newsletters</i>	<i>Assistant Principal</i>	<i>First Friday of each month</i>	<i>Copy of newsletter</i>
<i>Weekly Sky-Alert Messages</i>	<i>Assistant Principal</i>	<i>Every Sunday evening</i>	<i>Copy of message</i>

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

How will school provide with Title I funds, transportation, child care, or home visits, as services relate to parent and family engagement? (ESEA Section 1116)

Response:

Emerald Shore's Elementary teachers and administration will ensure that workshops and meetings are offered at flexible times for parents and families. Examples of flexible meetings and trainings at our school are:

The school's scheduled Open House, and the Annual Title 1 Meeting are held in the evening. This allows many of our working parents to participate.

Training and workshop activities are presented in the evening and a meal is provided. This allows busy parents to attend without missing work or having to prepare a meal for the family before coming to a school event.

SAC meetings are scheduled at a time convenient to the SAC members.

Student award ceremonies are presented during the school day at a variety of times on a quarterly basis.

The media center is open before and after school hours for parents to participate in the book fair and use the school computers, when needed.

Pre-Kindergarten classes present parent programs during the school day and also in the evenings.

Parent-Teacher conferences are scheduled at various times, convenient for parents and families as well as teachers. One parent conference is scheduled in the evening to communicate student needs and proficiency.

Building Capacity

Response:

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
<i>Math Night At Publix</i>	<i>Assistant Principal, Content Area Specialist, teachers, Dean</i>	<i>Parents and families will learn how to support the school's STEAM program. Scores on FSAs and LEOCEs will increase.</i>	<i>10/9/2017</i>	<i>Agenda, Parent sign-in sheet, Parent Evaluations</i>
<i>Pastries with Parents</i>	<i>Administration, Parent Liaison, Content Area Specialist</i>	<i>Explore reading comprehension strategies. As parents are taught reading strategies, they can work with their child at home to increase their children's reading abilities. Scores on FSAs and RWAs will increase, as well as FSA data and LEOCEs.</i>	<i>2/14/18</i>	<i>Agenda, Parent sign-in sheet, Parent Evaluations</i>
<i>Appetite for Academics</i>	<i>Administration, Content Area Specialist,</i>	<i>Parents will gain knowledge of Florida State Standards in Reading, Writing and Mathematics. Parents/families will become more engaged with students school work and involved in students' homework practice. Scores in RWAs, FSAs, and LEOCEs will show an increased level.</i>	<i>1/18/18</i>	<i>Agenda, Parent sign-in sheet, Parent Evaluations</i>
<i>Panther Pride Night</i>	<i>Administration, Content Area Specialist,</i>	<i>Parents will gain knowledge of Florida State Standards in Reading, Writing and Mathematics through STEM activities. . Parents/families will become more engaged with students school work and involved in students' homework practice. Scores in RWAs, FSAs, and LEOCEs will show an increased level.</i>	<i>5/3/17</i>	<i>Agenda, Parent sign-in sheet, Parent Evaluations</i>

Staff Training

Response:

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
<i>Mindful Awareness Training</i>	<i>Principal</i>	<i>Students will learn strategies for regulating their emotions, thus allowing for more day to day student success in the classroom.</i>	<i>Aug. 2, 2017</i>	<i>Increased achievement levels based on i-Ready Diagnostic Assessments 3 times per year</i>
<i>Kagan Cooperative Learning Day 2</i>	<i>Principal / Assistant Principals</i>	<i>Student Scores on District Assessments will increase.</i>	<i>August 2017- June 2018</i>	<i>Teacher sign-in sheets</i>
<i>Professional Learning Community Collaborative Planning Days</i>	<i>Administration, Content Area Specialists</i>	<i>Training and collaboration on: quality planning; data analysis; use of student work samples to determine rigor of standard; etc.</i>	<i>One hour per week & full days in Sept., Nov., and Jan.</i>	<i>Increased achievement levels based on i-Ready Diagnostic Assessments 3 times per year and quarterly district assessments</i>

Other Activities

Response:

Each child will receive a planner that allows for written communication between the teacher(s) and parents. Planners will be updated daily with academic notifications and will require a parent signature. The Parent School Compact will be given out, discussed with parents and students, and reviewed during Open House.

District Parent Surveys dates will be advertised on our school's Marquee, website and by sending a note home in a timely manner. Parents will also receive information on the use of school computers if needed.

Volunteer & Mentor Appreciation Program - At the beginning of the year {September} recruitment and training will be offered to potential volunteers and mentors by the Administration. At the end of the year {May} a breakfast will be held to celebrate their service and commitment by the administration team.

The Title I Parent Resource Center Mobile Unit will visit the school campus during the school year and dates and times are provided through the school calendar. Notification of the date of the visit(s) of the Title I Resource Center Mobile Unit will be sent out via newsletter, SkyLert messages, and noted on marquee/website for all parents/families.

Parents and families will be encouraged to visit the District Title I Parent Resource Center and our teachers will utilize the Teacher Check Out program that the Center offers.

Home School Connection Newsletters will be sent home monthly (Beginning Reading –Pre-K-2, Science + Math-3-5, Middle Years – 6-8) and a link will be shared on the school's website.

Our school will hold an Open House on September, 14, 2017 to increase parent awareness of the school and teachers' goals and expectations.

Our school will recruit additional SAC and PTO members to help research available resources, school needs, and establish a year-long plan.

Career Day-Our guidance counselor and teachers will contact parents to invite them to share their profession/career with students. The guidance counselor will organize the event for January 5, 2018.

Safe Halloween will allow students and families to enjoy trick or treating in a safe atmosphere.

Students will hold a Talent Show for parents on December 15, 2017.

EMS will host a Sweetheart Dance on February 16, 2018.

EMS will hold a PBS Spring Carnival on March 9, 2018.

Communication

Response:

Our school will share timely information about the Title I programs including a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Initial information will be shared during the Title I Annual Meeting held in September 2017.

Newsletters, flyers, and parent notices will be provided in English and Spanish. Phone calls using the SkyLert system will be provided in English and Spanish, by the principal and/or the assistant principal.

Teachers, counselors and other school personnel will maintain regular contact with parents through personal calls, text messages, and the “Remind Me” App in an attempt to reach parents who do not or cannot participate to seek input and increase involvement.

Home visits are provided by Social Services.

Parent Training and Workshop information will be distributed to parents via flyers and by utilizing the SkyLert telephone calling system. Events will also be advertised on our school’s marquee.

Accessibility

Response:

Translators for those in need of assistance with Spanish and/or American Sign Language are available upon formal request, as well as informally, through our many bi-lingual staff members. Phone calls using the SkyLert system will be provided in English and Spanish, by the principal and the bilingual assistant principal.

Our facility is ADA accessible. Parents with disabilities are regularly invited to all family engagement opportunities and if support is needed to accommodate a disability, appropriate arrangements will be made.

Discretionary Activities(optional)

What activities does the school plan to implement that are not required, but will be paid for through Title I, Part A funding(for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

Response:

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline