



**2017-2018
DELTONA ELEMENTARY SCHOOL
Title I, Part A
Parental Involvement Plan**

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I, Debi Vermette, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Response: In partnership with parents and the community, Deltona Elementary is determined to provide Outstanding educational Values to Empower Students. We believe All Children Will achieve at high levels.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Response: Deltona Elementary School will meet monthly with Title I Committee members. Dates and times will be decided on at the first meeting of 2017-2018 school year to be held within the first nine weeks of school.

Parents will be informed of meetings at beginning of the year Open House events. Notification of all upcoming meetings will be sent home with students and followed up with an automatic calling system. Other methods of communication regarding meetings may also include postings on the school's Edline webpage, Facebook page, Twitter page, and Remind 101 App. The Title I Committee Members will be selected from the turnout of interested parents and staff members at the first meeting.

Monthly meeting agenda topics will include, but are not limited to, School Grades, School Improvement, and topics which are recommended and required in accordance with Title I parent involvement committees. The Title I Facilitator, Parent Academy Liaisons, Title I staff, and School Based Leadership Support Team will be responsible for the implementation of this task.

The committee is made up of staff and parents who receive updates on all aspects of the school wide Title I programs at Deltona Elementary School. They are responsible for planning, reviewing, and revising parent involvement practices.

At each meeting, the Title I staff person will have a printed agenda and sign in sheet. Minutes will be taken by a designated member to document topics covered, parents input, and attendance.

Deltona Elementary School will spend ninety five percent of the one percent set aside for parental involvement information sharing and activities required by Title I.

All evidence of parental input and involvement in all committee meetings will be documented in the meeting minutes, sign-in sheets, and agendas will be kept by the Title I Facilitator.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Exceptional Student Support Services	Deltona Elementary School Title I Staff will work with district and school-based ESE staff to provide parent trainings/workshops associated with academic needs and assessment testing requirements. These trainings/workshops will be supplemental to the literature parents receive in an annual staffing conducted through ESE. The ESE department provides technical assistance and the Title I staff will plan, advertise and host the parent engagement workshop(s).
2	ESOL and Title III	Deltona Elementary School Title I Staff will work closely with the ESOL Lead Teacher and paraprofessionals to provide translations for parents of limited English proficient students to ensure that all Title I trainings/workshops documents and/or presentations are parent friendly. District purchased Title III software will be available to help increase ELLs academic proficiencies.

3	ESE Pre-K	Deltona Elementary School has three ESE Pre-K classes for children who have been identified through screening from FDLRS and the Child Find Network. At the end of the previous school year, a Kindergarten Round-Up provides information for parents via a School Readiness Inventory. Hernando County provides a free Universal Pre-K program during the summer for all eligible children to help them prepare for Kindergarten.
4	Hernando County YMCA	Deltona Staff will coordinate with the site YMCA director to provide childcare during school events.
6	Homeless Education Program- Title IX	The Deltona Title I Staff coordinate with District Homeless Liaison in accordance to the McKinney-Vento Act for the education of the Homeless Children and Youth.
7	Adult Education: Parent Academy	The Deltona Title I Staff will coordinate with the District Title I Parent Academy Program to provide academic support to parents through parent workshops.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting- October 19, 2017	Title I staff and Administration	Within the first nine weeks of school	Agenda and sign-in sheets
2	Important Information and Data on Parents Right to Know, will be updated and presented to parents	Title I Facilitator, Title I Staff, and Administration	Two weeks prior to meeting date	Agenda and sign-in sheets
3	Provide Professional Development to staff on Title I Annual Meeting procedures and requirements.	Title I Staff and Administration	Two weeks prior to meeting date	Agenda and sign-in sheets
4	Title I Information distributed to parents unable to attend as "Sorry We Missed You" packets	Title I Facilitator, Title I Staff, and Administration	Within two weeks after Annual Meeting weeks	Signed receipt of packet forms on attendance of parents who were able to attend as well as those sent home.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parents were surveyed in the spring of this year and asked for dates and times convenient for them. That list of days and times has been compiled by the Title I Staff and shared with the DES staff. Most parents requested meetings to continue on Monday after school. The administration will call the first School Advisory Council meeting the beginning of September and the SAC will decide which day and times are best for the monthly meetings. Evidence of this will be found in the SAC minutes and agendas monthly kept by the SAC Chairperson.

The Open House will be offered in accordance with District schedule. Parent/Teacher conferences and parent workshops are scheduled during the afternoon and evening at the end of the first marking period and throughout the year as necessary to provide the maximum amount of flexibility in meeting parents' needs.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Accelerated Reader Program (AR) Nights	Title I Facilitator, Media Specialists, and Administration	To provide information to parents in regards to Accelerated Reader Program so they can encourage reading and increase overall student reading scores.	Ongoing throughout school year - weekly	Sign-in sheets and agendas
2	Grade Level Family Engagement Nights	Title I Staff and Grade Level Teachers	Parents are provided vertical curriculum handouts to help them pace their children through the grade levels. Teachers provide detailed strategies for core subject areas.	Ongoing throughout school year	Sign-in sheets, Event Response and Agenda
3	Family Engagement Team (FET) – meetings throughout the year for parents from Title I schools	District and School Title I Staff	During these meetings parents will be provided information to increase their understanding about Title I services provided at the school to increase student academic achievement	October, January, and April	Sign-in sheets, Event Response and Data Analysis Report , Parent Surveys
4	Title I Committee Meetings	Title I Facilitator and Administration	Title I overview, school data, LEA, School Improvement Plan and how Title I supports this with Title I dollars and budget.	Ongoing throughout school year	Sign-in sheets, handouts, agendas, and presentation materials
5	Title I Annual to explain requirements of Title I Part A	Title I Facilitator and Administration	During this meeting parents will gain an increased understanding of resources available through Title I funding. Parents will also receive information about Highly Qualified Status of Staff, High Quality Curriculum, Assessments and Accountability for Student Achievement.	October 19, 2017	Sign-in sheets, Handouts, Agendas, Event Response and Data Analysis Report , Parent Surveys
6	Kindergarten Round-up	Kindergarten Team	To provide parents with information to prepare their child at home prior to attending kindergarten.	Spring, 2018	Sign-in sheets
7	Kindergarten Orientation	Administration	Parents are informed of kindergarten expectations and encouraged to play an active role in their child's education.	August 10, 2017	Sign-in sheets, Handouts, and Agendas
8	Open House 1st grade through 5th grade	Administration	Parents are informed of expectations and encouraged to play an active role in their child's education.	August 11, 2017	Sign-in sheets, Handouts, and Agendas

9	Support Parent Academy Events	Coordinator of Family Involvement, District and Title I Staff	To provide parents with information and resources to better help their children in school.	Ongoing	Sign-in sheets, Event Response and Agenda
10	Winter Wonderland Writing Extravaganza	Administration and Writing Coach	To provide students an opportunity to showcase their writing for all parents and stakeholders to see.	December, 2017	Sign-in sheets, Event Response forms
11	Dr. Suess Reading Literacy Night	Administration and Literacy Team	To provide an opportunity for families to celebrate the author Dr. Seuss and engage in a night of family reading.	March, 2018	Sign - in sheets, Event Response Forms

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Academy Grade Level Websites Training	Teacher on Assignment for the Parent Academy	Through the use of these websites, teachers will be able to provide information on quality academic resources that are available to assist parents and students at home.	August 8, 2017	Sign-in sheets, handouts, agendas, and Follow-up Activity
2	Creating Family Friendly Schools	Title I facilitator along with the Parent Involvement Team	By increasing parental engagement, we will increase student achievement. We will begin with targeting our lowest quartile and tracking them for all events.	Ongoing throughout school year	Sign-in sheets, handouts, agendas, feedback from the Event Response Form, Data Analysis Report, and Follow-up Activity
3	Parent Academy will assist with the coordination of training staff members to incorporate family involvement activities throughout the year.	Coordinator of Family Involvement, District and Title I staff	Teachers and parents partnering for academic success of student/children	Annually	Sign-in sheets, handouts, and agendas

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Deltona Elementary School has a volunteer coordinator who collaborates with teachers and staff to coordinate opportunities for families to volunteer at schools. In addition we have a Family Resource area in the Media Center where parents can visit and check out items to support the academic success of their child as well as a variety of information to support parents on community programs available.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Deltona Elementary School will host a Title I Annual Meetings during the first nine weeks of the school year. All Parents are invited to attend the meetings via written notice sent home with students and automatic phone call to the student's home. Meeting notification is placed on the school's website, Facebook page, Twitter page, and marquee prior to the actual meeting dates. Evidence of these meetings is through parent sign-in sheets and signed receipt of "Sorry We Missed You" packet. The dates, days and times are voted on at the initial committee meeting to accommodate all parents to meet at convenient times for all stakeholders. There are seven meetings throughout the school year with specific Title I components that are covered to ensure that all parents understand and contribute to the Title I program.

The curriculum at the school is explained to parents during Data Chats when the School-Parent Compacts are signed by both teachers and parents. Parent-Teacher conferences are used to allow the parents/guardian to ask specific questions to their child's teacher on Title I programs, curriculum specifications for the grade level and standardized assessment tests. The Title I Staff will work closely with classroom teachers to ensure that parents have the necessary academic resource materials to help their child. Assessments including the content, format, and proficiency levels used to evaluate student progress are explained to parents at the Title I Annual Meeting, Data Chats, School Advisory Council (SAC) meetings and parent training/workshops. Parents may participate in the monthly Title I Committee/SAC meetings to help make decisions relating to the Title I school-wide budget and school-wide programs. Membership is open to all interested parents/guardians and the meetings are publicly advertised by automated phone call and newspaper notice.

The Deltona Title I Parental Involvement Plan (PIP) is developed jointly with parents through the Title I Committee Meeting in April and May. The PIP is sent to the District Title I Coordinator of Family Engagement for approval before being submitted to FL DOE. Parent participation is reflected in the minutes of the Title I Committee Meeting.

Parent/teacher conferences are formally held the first 9 weeks of the school year when parents meet with their child's teacher to review their child's progress. A description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress; the Title I Compact is discussed and signed as well as proficiency levels students are expected to meet at this conference. Parents are given varied dates and times to accommodate their needs. After that, parents may call their child's teacher to schedule a mutually convenient parent/teacher conference. Information for the conferences is published on our school website and teachers are trained to communicate with parents throughout the school year.

Parents not satisfied with the school-wide program are encouraged to submit their comments which will be included with the plan and submitted to the Hernando County School District.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Translators are available for general meetings, if requested and standardized documents such as the District Parent Involvement Plan, the School Parent Involvement Plan, and the School-Parent Compact are made available in English and Spanish. Parents will be informed of meetings and opportunities for involvement in a timely manner. Meetings will be publicized through the media, school parent groups, on the school website, on the school marquee, through school-wide automated telephone messages, and backpack notices.

DES is an ESE Center School serving many students with exceptionalities and is in compliance with the Federal Americans with Disabilities Act. Any parent requiring additional assistance can make those arrangements by calling the office ahead of time to make sure there is sufficient time to accommodate the parent. Safety concerns will be directed to the district Safety and Security Department coordinated.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	District Family Involvement Team (FET).	Coordinator of Family Involvement for Title I and Title I Staff	Provides parent leadership training by promoting parental involvement and informing parents of various ways they can assist their child academically.	Meetings will be held at the District Office three times this year; October, January, and March.
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Gather input from parents using the Spring Survey regarding the days and times convenient for meetings/conferences. Notices will be sent home in backpacks indicating the various days and times listed for parents to choose.	Title I Facilitator, Title I Staff, administration, and teachers, support staff	The students of involved parents are more successful academically and behaviorally.	On-going throughout the year

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Information- Title I Annual Meeting/Parent Teacher Conferences	1	328	To inform parents and families as we build a culture of working together to ensure all students reach high academic expectations.
2	Title I Committee Meetings	7	12	To provide parents with information regarding school based decision making and as well as school and district updates
3	Kindergarten Orientation	1	130	To welcome parents and encourage parental involvement throughout their child's education.
4	Reading- Dr. Seuss Read Across America	1	370	To cultivate a relationship and understanding of books and authors
5	Open House	1	450	To welcome parents and families as we build a culture of working together to ensure all students reach high academic expectations
6	Winter Wonderland Writing Extravaganza	1	450	To showcase student writing across all grade levels.
7	A.R. Family Night	15	282	To inform parents of the Accelerated Reading Program and provide an understanding that reading is the foundation of academic skills and critical thinking.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Facilitator attend bi-monthly SBLT meetings	15	20	Update SBLT members on new mandates and curriculum from state and federal departments. Improving teachers understanding of Title I increases resource usage and ultimately student achievement
2	Professional Learning Community (PLC's) are held to develop faculty's understanding of data.	25	65	Training will provide educators with data on individual students and offer effective ways to individualize student needs and suggestions on how to disseminate information when conferencing with parents to maximize student achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Currently at 86% Free and Reduced lunch we have a high number of economically disadvantaged students as well as families. This is a major barrier when we host events because our families lack the financial resources to attend. The barrier could include owning a vehicle as well as affording the fuel	Schedule events at dismissal time so parents can pick up their child and attend.
2	Some parents have more than one job and are not available when we hold events.	Offering District wide events with the Parent Academy Liaisons will offer a variety of opportunities.
3	Parents have multiple children of varying ages and lack the ability to afford childcare.	Coordinating with the site based YMCA to offer free childcare