**EDGEWATER PUBLIC SCHOOL Title I, Part A Parent & Family Engagement Plan previously known Parental Involvement Plan.**

I, Rebecca Porter, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116 (b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1116(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1116(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four

(4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

|  |  |
| --- | --- |
| **Signature of Principal or Designee** | Date Signed |

# Mission Statement

Parental Involvement Mission Statement

**Response:** All stakeholders at Edgewater Public School will affect positive change in our school, community, and beyond as we develop our skills in communication, creativity, critical thinking, and collaboration.

# Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

RESPONSE: The School Advisory Council (SAC) meets eight times per year and is responsible for the planning, review, and improvement of the Title 1 program. All parents are invited to be members of the Edgewater Public School SAC. SAC members provide input on the Parent & Family Engagement Plan and the Title 1 budget. Comments from parents are documented on SAC meeting minutes. In addition, information on Title 1 programs will be made available to parents at all P.T.A. meetings, through school-wide newsletters and informational mailings thus affording all parents the opportunity to be actively involved in the decision-making process regarding the allocation of funds. Parent surveys are also used to solicit parent input.

# Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

|  |  |  |
| --- | --- | --- |
| **count** | **Program** | **Coordination** |
| 1 | VPK | VPK works with our school staff to coordinate transition plans for students entering Kindergarten. |
| 2 | Title X, Homeless | The Title X Coordinator provides services to ensure that students have, school supplies, transportation, and community resources. |
| 3 |  |  |

# Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116(c)(1)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Establish 4 different meeting times for the Annual Title 1 Meeting | Principal | September 2017 | Dates/times set on school calendar; 9/20/2017 @ 5:30pm, 6:10pm, 7:10pm, and 9/21/2017 @ 9am |
| 2 | Prepare agenda for the Annual Title 1 Meeting | Principal | September  2017 | Completion of agenda |
| 3 | Gather information on Title 1 such as brochures and the Title 1 Presentation that outlines services | Assistant Principal/  School Counselor | September2017 | Information prepared for distribution |
| 4 | Advertise the Annual Title 1 Annual Meeting | Principal,  Teachers | September2017 | Number of attendees, survey, invitational flyer,  and Blackboard Connect-Ed, signage on marquee |

# Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116(c)(2)].

**Response:** Family workshops and meetings will be scheduled at different times to accommodate parents’ varying schedules and availability. For example, activities/programs such as Open House, Parents to Kids, and parent trainings to help improve academic achievement are held in the evening. SAC will have the prerogative to establish the day of the week and the time of the day for their meetings. Generally, SAC meetings are held after school. Input for the School Improvement Plan, Parent & Family Engagement Plan and the School-Parent Compact are solicited from parents; we will schedule to ensure our parents can participate. At the discretion of the SAC child care will be provided at these meetings. Child care will be offered at the following activities/programs; Parents to Kids, STEM Night, and Staying the Course (curriculum training/s for parents).

# Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1116(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116(e)(14)].

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **count** | | **Content and Type of Activity** | | **Person Responsible** | | **Anticipated Impact on Student Achievement** | | **Timeline** | | **Evidence of Effectiveness** | |
| 1 | | PTK, K-2nd | | Classroom Teachers | | Provide the parents of our K-2nd graders with strategies to increase family literacy | | January 2018 | | Parent program evaluations | |
| 2 | PTK, 3rd-5th | | Classroom Teachers | | Provide the parents of our 3rd-5th graders with strategies to improve family literacy | | January 2018 | | Parent program evaluations | |
| 3 | STEM Night | | Classroom Teachers, Orlando Science Center | | Increase parent knowledge of the Next Generation Sunshine State Standards with STEM Integration should increase student achievement | | October 2017 | | Parent exit card | |
| 4 | Stay the Course  Curriculum Night/s | | Classroom Teachers/Special Area Teachers | | Provide parents with tools to help their student/s sail through the curriculum | | December 2017 | | Parent exit card | |
| 5 | Math-Work-Shop | | Classroom Teachers/Publix | | Student math skills will be positively impacted | | January  2018 | | Parent exit card | |

# Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Faculty Training on Partnering with Parents | Title 1 Parent Education Facilitator | Through increasing family involvement the students’ academic  progress will be positively impacted | November 2017 | Sign-in sheets, agenda, minutes |
| 2 |  |  |  |  |  |

# Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116 (e)(4)].

Edgewater Public School has a Parent Corner, located in the Media Center, that will be open to families daily. The Corner will provide a computer with internet access. Parents will be able to check out books and educational materials to be used at home. Edgewater Public School holds numerous family activities throughout the year, in conjunction with the PTA and Guidance Department, to encourage close connection with our school in hopes of increasing student achievement. These activities include monthly "McBobcat Night at McDonald's Restaurant, Family Bingo Night, Publix Math Night, our annual award winning "Family Feast" for Thanksgiving. In addition, our school offers the Hi-Five Food Pack Program that provides 25 students with supplemental food over weekends, the annual School Supply Give-Away, free uniform distribution throughout the year, and Wellness Night. "Meet the Teacher", Open House and the Annual Title 1 Meetings are held in August/September. At these events, parents meet teachers, learn about curriculum expectations, are encouraged to volunteer in the classroom, and to join PTA. Information on Title 1 programs are shared using brochures and district presentation. Edgewater Public hosts "Parents to Kids" literacy program for families each year. We are also offering monthly support to our fathers and their children by hosting the monthly program entitled "ALL PRO-DADS" by Family First and participating in "Dads Bring Your Child to School Day" in September.

# Communication

Describe how the school will provide parents of participating children the following [Section 1116(c)(4)]:

* Timely information about the Title I programs [Section 1116(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1116(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1116(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1116(c)(5)].

# Information about Title 1 programs will be provided through newsletter, brochures and an informational district presentation shown during the Annual Title 1 Meetings. A school information packet is distributed to our families in August. This packet includes Title I Handbook, Family Compact, Free and Reduced Lunch Form, etc. We also sent an Edgewater Public School brochure home that including 2016-2017 academic data and August 2017 events that promote a culture of caring, i.e. School Supply Give-a-Way and the distributing of free uniform shirts. Curriculum and assessment information is shared by teachers at Open House, during parent-teacher conferences, monthly newsletters, direct informational flyers, PTA meetings, and Connect-5 messages. FSA assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, interim reports, and student report cards.

# Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children).

Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].

Information regarding parent participation is provided to parents via school website, Connect-5 phone messages, newsletters, parent/teacher conferences, student backpacks, workshops and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff are not able to assist. Books and videos in Spanish are available in the Parent Corner. All pertinent written communication will be sent home in English and Spanish to the appropriate parents/guardians. In addition, all connect-5 messages are delivered in English and Spanish. In order to provide accessibility to parents with disabilities and/or parents of students with disabilities, we will request, in all school communications, that parents contact the school if they require special assistance.

# Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title 1, Part A funds, if the LEA has exhausted all other available sources of funding for that training  [Section 1118(e)(7)] | Parents to Kids Literacy Program K-5th | Media Specialist and  Classroom Teachers | Provide information on how parents can help their child with reading so as to positively impact student success | January 2018 |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school  [Section 1118(e)(10) | Conference with parents at various times and locations to promote better communication | School Staff | By meeting with families at various times and locations the school is able to provide information  about their child’s academic progress and ways parents can assist at home in an effort to improve student success. | School Year 2017-18 |
| 3 |  |  |  |  |  |

# Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the plan. Please upload into SharePoint and keep copies for your records.

# Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Please upload into SharePoint and keep copies for your records.

# Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Please upload into SharePoint and keep copies for your records.

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116 (e)(1-2)]. Include participation data on the Title I annual meeting.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Annual Title 1 Meeting | 1 | 403 | Increased parent knowledge of Title 1 programs will positively impact student achievement |
| 2 | Pre-K Family Night | 1 | 15 | Increased parent knowledge of pre-reading/reading strategies and how to help their child prepare for kindergarten should improve student success |
| 3 | Parent Night for Science Fair | 1 | 26 | Provided parents with strategies to increase the application of the scientific method and student achievement |
| 4 | STEM Science Night | 1 | 156 | Increased the parents/students knowledge and application of the Sunshine State Standards in Science across the grade levels to increase student achievement |

# Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116 (e)(3)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Workshop on increasing family involvement /building parental capacity | 1 | 59 | Provided faculty with strategies to increase parent participation and positively impact student achievement |
| 2 |  |  |  |  |

# Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116(a)(E)].

|  |  |  |
| --- | --- | --- |
| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Available time can be a barrier. Parents are busy with daily jobs, households, homework, etc. | Continue to provide meals and child care at parent trainings. |
| 2 | Transportation to before/after school activities continues to be a barrier for some of our families. | We will continue to provide parents with Votran vouchers when we are aware of the need. |
| 3 |  |  |

# Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

|  |  |  |
| --- | --- | --- |
| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | STEM Science Night | STEM Centers provided by The Daytona Museum of Arts and Sciences |

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.