

# GOCIO ELEMENTARY SCHOOL Title I, Part A Parent and Family Engagement Plan (PFEP) 2017-2018

I, Steve Royce, principal of Gocio Elementary, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in ESEA Section 8101;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents/families the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents/families, in an organized, ongoing, and timely way, in the planning, review, and improvement of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent/family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field; and

- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [ESEA Section 1116].

**Signature of Principal or Designee**



**Date Signed**

3/22/17

**Mission Statement**

Parental Involvement Mission Statement

**Response:** Our primary goal is to ensure that all students are learning and achieving. Gocio is a safe, respectful learning community of students, staff and parents encouraging consistent attendance, positive attitudes, and high expectations for academic achievement.

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**Involvement of Parents**

Describe how the school will involve parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title 1 programs involvement in the decisions regarding how funds for Title 1 will be used.

**Response:** Parents are involved as follows: Parents are invited to attend all SAC meetings, informational meetings are held to keep parents informed and involved, a state-of-the-school address was delivered at the annual Open House via the school's news station, a bilingual family leadership development coordinator hosts parent workshops, the principal hosts coffee chats, and the school has a parent involvement committee. All of the above are conducted in dual languages.

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### Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home. [ESEA Section 1116].

count	Program	Coordination
1	Parent Training	The school counselors will host trainings to address student and family needs.
2	Grade Level Parent Nights	Parents are invited to attend informational academic meetings addressing curriculum needs.
3	Hispanic Heritage Night	Programming designed to engage the parents.
4	Partners in Print	Parent training that focuses on enhancing reading instruction in the home.
5	Passport to Success - FBI	The Fathers Being Involved (FBI) provides opportunities for male role models to learn about skill-related activities to use at home in the core subjects.

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### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, and the rights of parents.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	State-of-the-School Address	Administrators	September 2017	Copies of the agenda of the address
2	Advertise the annual meeting via the ConnectEd, Marquee,	Administrators	September 2017	Copies of the school newsletter, ConnectEd log,

	school newsletter and on-hold message.			copies of marquee and on-hold messages
3	Develop an Title 1 Annual Meeting/Open House sign-in sheet	Classroom Teachers	September 2017	copies of sign-in sheets
4	Maintain documentation	Administrative Assistant	Ongoing 2017-2018	Title 1 documentation online

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### **Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may use Title I funds to provide transportation, child care, or home visits, as such services related to parent and family engagement. [ESEA Section 1116].

**Response:** A minimum of eight SAC meetings are held each year with translation services provided. Parent information and workshops are held in the evening with translation available. The bilingual family leadership development coordinator will conduct parent trainings during the day focusing on literacy. Each teacher conducts parent conferences within the first quarter. Translation is available.

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### **Building Capacity**

Describe how the school will implement activities that:

- Will build the capacity for strong parent/family engagement;
- Will build relationships with the community to improve student achievement;
- Provide materials and trainings to assist parents/families to work with their child(ren);
- Provide other reasonable support for parent/family engagement activities.

[ESEA Section 116]

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	SAC Meetings	Principal/SAC Chair	Addresses student support from the school community	Monthly	Ongoing evaluation and meeting minutes
2	ESOL Services/Translation	ESOL Liaison and Teacher	Direct support for students	Ongoing	Parent feedback
3	Curriculum Parent Nights	Grade Level Teams	Connects parents with curriculum and student learning	Annually	Parent feedback
4	FSA Training	Administration	Introduces parents to common core	Spring 2018	Parent feedback
5	Parent Portal Training	Administration	Addresses the new report card	Fall 2017	Parent feedback

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### Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families in the following areas:

- How to reach out to, communicate with, and work with parents/families as equal partners;
- The value and utility of contributions of parents;
- How to implement and coordinate parent programs; and
- Build ties between parents and schools.

[ESEA Section 116]

Provide training on parent conferences using the power point "What Parents and Teachers Want- Notifications 2-2" The presentation will be tailored to increase parent engagement and involvement. Teachers will be able to provide feedback on how we can provide better collaboration between home and school.

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### **Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

**Response:** A Parent Resource Center is available in the school's Media Center and updated regularly. Parent workshops are held regularly to assist parents in helping their children at home.

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### **Communication**

Describe how the school will provide the following to parents and families of participating children:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain;
- If requested by parents/families, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents/families of participating children, the school will include submit the parent/families' comments with the plan that will be made available to the local education agency.

[ESEA Section 116]

**Response:** A state-of-the-school address will be offered on Title 1 Annual Meeting/open house/curriculum night. An open house is offered for all parents to come meet teachers and learn about curriculum and Title I. The agenda book includes information on procedures and routines expected at school. A Title I pamphlet (bilingual) is sent home with students explaining the program. A Home School Compact is established and signed by all students and parents. Teachers also host flexible parent conferences to accommodate parents' busy schedules.

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### Accessibility

1. Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families (including parents/families with limited English proficiency, disabilities, and migratory children).

**Response:** The school consistently provides for all learners and their families. Workshops presented to families include translators to assist ESOL families. The school facility meets standards for Americans with Disabilities Act. All ESE students and their families are included in school-wide programs by grade level.

2. Describe how the school plans to share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent feasible, in a language parents/families can understand.

**Response:** Communication sent home is in both English and Spanish. Connect-Ed message system, including electronic mailings, is utilized to provide important messages to parents in dual languages. Text alerts are sent for the school in dual languages.

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### Discretionary Activities

Describe any activities that are not required, but will be paid for through Title 1, Part A funding, such as home visits, transportation for meetings, activities related to parent/family engagement, etc.

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably	Partners in Print - Parent Component	Reading Teacher and Team	Directly related to literacy development	Quarterly

available sources of funding  
for that; and

- |   |  |  |                  |  |         |
|---|--|--|------------------|--|---------|
| 2 | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school; | Meetings are held in the morning as well as afternoon and evening allowing all parents access. | All Stakeholders | Creates a bridge between home and school | Ongoing |
|---|--|--|------------------|--|---------|

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### Barriers

1. Describe any barriers that hindered participation by parents during the previous school year.

**Response:** Parents are working multiple jobs and do not have the availability to attend events. Reliable transportation may be an issue with attending events at school.

2. Describe the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

**Response:** We will continue to provide events at a variety of different times to allow for opportunities for parents to attend events that fit their schedule. We will provide resources for transportation as the need arrives.

PLEASE NOTE THE FOLLOWING DOCUMENTS ARE TO BE UPLOADED



Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents/families for all children served under this part, a parent-school compact that outlines how parents/families, the entire school staff, and students will share the responsibility for improved student academic achievement. [ESEA Section 1116]

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#### **Upload Evidence of Input from Parents/Families**

Upload evidence of parent/family input in the development of parent and family engagement plan. Include the meeting agenda, the meeting minutes and the sign-in sheet.

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#### **Upload Parent-School Compact**

Upload an electronic version of the Parent-School Compact 2017-2018.

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#### **Upload Evidence of Parent/Family Input in Development of Parent-School Compact**

Upload evidence of parent/family input in the development of the compact. Include the meeting agenda, the meeting minutes and the sign-in sheet.

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# GOCIO ELEMENTARY SCHOOL

Steven Royce ~ Principal    Marya Annicelli ~ Assistant Principal

## SCHOOL ADVISORY COUNCIL/SHARED DECISION MAKING TEAM ORIENTATION MEETING

March 22<sup>nd</sup>, 2017

7:40 ~ Coffee with the Principal

7:45 ~ Welcome / Rob Kanotz

7:50 ~ Agenda

7:55 ~ Upcoming Events

8:00 ~ Title 1 Budget 2017-2018

8:10 ~ Review Compact Form for 17-18 School Year  
Review Parent Plan

8:20 ~ Done

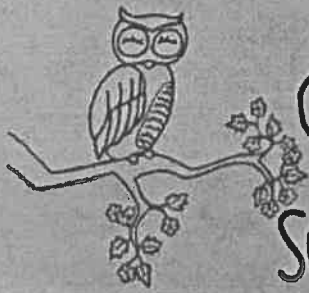
## **School Advisory Council**

### ***Meeting Minutes for March 22, 2017***

In attendance: April Ammeson, Nieves Angeles, Luz Corcuera, Lisa Crosby, Guadalupe de Lira, Deborah Fipps, Janette Garcia, Carloyn Major-Harper, Jessica Harris, Rebekah Leopold, Brenda Miller, Rob Kanotz, Tabita Pineda-Cervantes, Francisca Ramirez, Steven Royce, Carla Sachetti, Erika Saucedo, and Breanne Winn

- Mr. Kanotz brought the meeting to order.
- February minutes were reviewed and approved by consensus.
- Mr. Royce described some upcoming events at school, including Family Fitness night which was filmed for a segment on ABC7 News. Also, FSA ELA testing for third graders begins next week. This year's musical production will be a medley of Disney songs and will be performed sometime in late May.
- Mr. Royce shared that Mrs. Ammeson and Mrs. Hall were both recognized by the school board for their work with the Guardian Ad Litem program and the success those students are having.
- Ms. Crosby shared that Boosters will be having an event at Culver's on Cattlemen Road from 5:00 – 8:00 on April 18. 5-20% of all sales will go to the school, depending on the amount of total sales. Four or more volunteers will be needed to help out.
- Mr. Royce shared that Freddy's restaurant has become a new business partner. They donated frozen custard for all of our students after the Owl Trot, and will give a \$100 check to staff members who earn the owl award each month along with ice cream sandwiches for their class.
- Our Title I budget was explained by Mr. Royce. Gocio receives additional federal funding each year based on Title I criteria: 40% or more of student receive free or reduced lunch (Gocio is currently at about 90%). These funds are used for resource staff positions, parental involvement, staff development, and flexible direct instruction. For the 2017-2018 school year, we will receive \$569,220. This is down from this school year's amount of \$764,200; as a result of less funding, our current number of resource staff positions (8 for the 2016-2017 school year) will be reduced by 2. There will be 6 resource staff positions, but no staff members will lose jobs or be displaced. Staff members may be given a different role and for next school year we may have different resource positions. Reading Recovery resource staff positions will remain. Mrs. Major-Harper suggested allocating some of these Title I funds for parents to pay registration costs for a parent workshop to take place in November. SAC voted to approve the Title I budget by consensus.
- SAC reviewed and made suggestions for the district's Parent Involvement Plan for 2017-2018 with Mrs. Major-Harper.

**The next meeting is scheduled for Wednesday, April 26, from 7:40 – 8:10 in the Media Center.**



# coffee with the Principal & School Advisory Council (SAC)

Thank you for coming to support our students and school!

Please print your name to sign in.

Meeting Date: Wednesday, March 22, 2017

Debrah Iggo ✓
Carla Sacke Hi ✓
Lisa Crosby ✓
April Ammeson ✓
Jessica Harris ✓
Breanne Winn ✓
Ed Kunt ✓
Francisca Ramirez ✓
Tabita Pineda-Cervantes ✓
Nieves Angeles ✓
Janette Garcia ✓
Carolyn Major Harper ✓
Mrs. Guadalupe de Lira ✓
Brenda Miller ✓
Luz Corcuera ✓ (Unidownow)
Erika Sauteda ✓
Rebetah Leopold ✓



# **GOCIO ELEMENTARY SCHOOL**

Steven Royce ~ Principal    Marya Annicelli ~ Assistant Principal

## **SCHOOL ADVISORY COUNCIL/SHARED DECISION MAKING TEAM ORIENTATION MEETING**

**May 24<sup>th</sup>, 2017 at 7:40am – 8:10am**

- \* Coffee with the Principal**
- \* Welcome / Rob Kanotz**
- \* Review School/Home Compact 17-18**
- \* Upcoming Events**
- \* Pre- K Program**

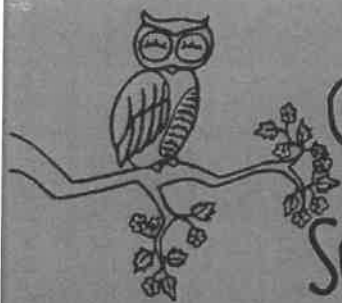
## **School Advisory Council**

### ***Meeting Minutes for May 24, 2017***

In attendance: April Ammeson, Nieves Angeles, Melissa Barber, Luz Corcuera, Lisa Crosby, Deborah Fipps, Janette Garcia, Jessica Harris, Robert Hicks, Caroline Lee, Rebekah Leopold, Marleny Morales, Rob Kanotz, Francisca Ramirez, Steven Royce, Carla Sachetti, Erika Saucedo, M.J. Uchtman, and Breanne Winn

- Mr. Kanotz brought the meeting to order.
- April minutes were reviewed and approved by consensus.
- The Home/School Compact was reviewed and one suggestion was made: Mrs. Ammeson suggested moving the bullet point "Keep contact information up-to-date and current" to the top of the list and making it bold for emphasis. The Council agreed and approved the Compact for use during the 2017-2018 school year by consensus.
- Mr. Royce shared that third grade reading FSA score were in: students showed to be 37% proficient, the same as third graders last year. He will be meeting with the third grade team to discuss planning for next year. Remaining scores (around 9 of them) should be in around June 6 or 7.
- Tomorrow night will be our Arts Night: Art Show, Salute to Broadway, and the Book Fair.
- Friday, June 2 will be our Splash Event to celebrate the end of the school year.
- Mr. Royce updated the Council on our new Pre-K programs. We will have two ESE Pre-K classes housed in the back portables and are awaiting approval for two general education Pre-K classes to be housed in the same area. We are finalizing private funding for the general education classes. Students who will be four by August will be eligible to participate. These classes would have up to 18 students each with one teacher and one aide. We would be the only school in the county with this program. Also, Mr. Royce is working with Forty Carrots to provide a Partners in Play program on our campus to work with three-year-olds one morning a week.
- Mr. Royce mentioned staffing for next year: we will have the same number of teachers, but some will be working in a different capacity, and we will have a new Home/School Liaison position that will work with families and the community. Several of our portables will be moved off campus over the summer.

**The next meeting will be scheduled for August from 7:40 – 8:10 in the Media Center.**



# coffee with the Principal & School Advisory Council (SAC)

90%

Thank you for coming to support our students and school!

Please print your name to sign in.

Meeting Date: Wednesday, May 24, 2017

Jessica Harris	Jennifer Garcia
Caroline Lee	
Bob Kunkle	
Alviah Ippis	
Brianne Winn	
LUZ CORCUERA	
Carla Sachetti	
Melissa Barber	
Rebekah Leopold	
April Ammeson	
Lisa Crosby	
Robert Hicks	
Marleny Morales	
Francisca Ramirez	
MJ Uchtmann	
Evika Saucedo	
Nieves Angeles	

GOCIO ELEMENTARY SCHOOL  
HOME/SCHOOL COMPACT  
2017-2018

AS A PARENT OF A GOCIO ELEMENTARY SCHOOL STUDENT, IT IS MY RESPONSIBILITY TO:

- Send my child to school on time, rested, and ready to learn in uniform.
- Check my child's homework and sign Agenda Book on a daily basis, and attend scheduled conferences, as requested.
- Openly communicate with school staff in a positive and respectful manner.
- Be a positive role model by reading to my child and reading myself.
- Become involved in school activities.
- Follow the arrival, dismissal, and school safety procedures.
- • Keep the contact information up-to-date and current. *Bold move it up change Spanish too*

THE FACULTY AND STAFF OF GOCIO ELEMENTARY SCHOOL ACCEPTS RESPONSIBILITY TO:

- Communicate with families on a regular basis in a positive and respectful manner.
- Display school and classroom rules, consequences and rewards in our classrooms.
- Monitor students' behavior, creating a safe and orderly school community.
- Provide a quality instructional program in a positive setting for each student.
- Help children develop self-discipline, self-respect, and self-confidence.
- Be knowledgeable of techniques and material that work best for each student.
- Help all students to believe they can succeed.

AS A STUDENT AT GOCIO ELEMENTARY SCHOOL, I WILL:

- Attend school every day and be on time, while abiding by the Dress for Success policy.
- Abide by all school and classroom rules.
- Be respectful to ALL.
- Stay on task in my classroom.
- Put forth my best effort to complete quality work when finishing all classroom and homework assignments.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Teacher Signature \_\_\_\_\_



GOCIO ELEMENTARY SCHOOL  
HOME/SCHOOL COMPACT  
2017-2018

AS A PARENT OF A GOCIO ELEMENTARY SCHOOL STUDENT, IT IS MY RESPONSIBILITY TO:

- **Keep the contact information up-to-date and current.**
- Send my child to school on time, rested, and ready to learn in uniform.
- Check my child's homework and sign Agenda Book on a daily basis, and attend scheduled conferences, as requested.
- Openly communicate with school staff in a positive and respectful manner.
- Be a positive role model by reading to my child and reading myself.
- Become involved in school activities.
- Follow the arrival, dismissal, and school safety procedures.

THE FACULTY AND STAFF OF GOCIO ELEMENTARY SCHOOL ACCEPTS RESPONSIBILITY TO:

- Communicate with families on a regular basis in a positive and respectful manner.
- Display school and classroom rules, consequences and rewards in our classrooms.
- Monitor students' behavior, creating a safe and orderly school community.
- Provide a quality instructional program in a positive setting for each student.
- Help children develop self-discipline, self-respect, and self-confidence.
- Be knowledgeable of techniques and material that work best for each student.
- Help all students to believe they can succeed.

AS A STUDENT AT GOCIO ELEMENTARY SCHOOL, I WILL:

- Attend school every day and be on time, while abiding by the Dress for Success policy.
- Abide by all school and classroom rules.
- Be respectful to ALL.
- Stay on task in my classroom.
- Put forth my best effort to complete quality work when finishing all classroom and homework assignments.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Teacher Signature \_\_\_\_\_

ESCUELA PRIMARIA GOCIO  
ACUERDO ENTRE HOGAR/ESCUELA  
2017-2018

COMO PADRE DE UN ESTUDIANTE DE GOCIO TENGO LA RESPONSABILIDAD DE:

- **Mantener la información de contacto actualizada.**
- Enviar a mi hijo/a a la escuela a tiempo, descansado y listo para aprender usando su uniforme.
- Revisar las tareas de mi hijo/a, firmar el Libro de Agenda diariamente y asistir a las conferencias programadas de acuerdo a lo pedido.
- Comunicarme abiertamente con el personal de la escuela en forma positiva y respetable.
- Ser un buen ejemplo para mi hijo leyéndole y leyendo yo mismo.
- Involucrarme en las actividades escolares.
- Seguir los procedimientos de llegada, salida y seguridad escolar.

LA FACULTAD Y EL PERSONAL DE LA ESCUELA PRIMARIA GOCIO ACEPTA LA RESPONSABILIDAD DE:

- Comunicarse con las familias sobre una base regular en forma positiva y respetable.
- Publicar en los salones de clase las reglas de la escuela y del salón, al igual que las consecuencias y recompensas.
- Monitorear el comportamiento de los estudiantes, creando una comunidad escolar ordenada y segura.
- Proveer un programa instruccional de calidad en un ambiente positivo para cada estudiante.
- Ayudar a los niños a desarrollar autodisciplina, el respeto de sí mismo, y la confianza en sí mismo.
- Tener conocimiento de cuales técnicas y materiales funcionan mejor para cada estudiante.
- Ayudar a todos los estudiantes a creer que pueden triunfar.

COMO ESTUDIANTE DE LA ESCUELA PRIMARIA GOCIO YO:

- Asistiré a la escuela todos los días y llegare a tiempo, respetando al mismo tiempo la póliza del uniforme.
- Cumpliré con todas las reglas de la escuela y del salón de clases.
- Sere respetuoso con todos.
- Permaneceré enfocado mis deberes en el salón de clases.
- Pondré mi mejor esfuerzo para completar trabajo de calidad al finalizar trabajos del salón de clases y las tareas.

Firma del Estudiante \_\_\_\_\_

Firma del Padre \_\_\_\_\_

Firma del Maestro/a \_\_\_\_\_

Maestro/a – Copia Blanca

Padre– Copia Amarilla

Estudiante – Copia Rosa