UNISIG APPLICATION
07 - Calhoun

Mr. Ralph Yoder, Superintendent

Table of Contents

Purpose and Outline of the UniSIG Proposal

Under section 1003 of Title I of the Every Student Succeeds Act, Public Law No. 114-95, each state educational agency (SEAs) shall reserve funds for school improvement, no less than 95 percent of which shall be used to make grants to local educational agencies (LEAs) on a formula or competitive basis, to serve schools implementing comprehensive support and improvement activities or targeted support and improvement activities under section 1111(d).

For 2017-18, Unified School Improvement Grants (UniSIG) will be awarded on a formula basis. Eligible applicants are local educational agencies (LEAs) with funded Title I schools identified for comprehensive or targeted support and improvement, as well as LEAs with high schools, Title I or non-Title I, that have a four-year adjusted cohort graduation rate of 67 percent of less, regardless of the school grade earned.

Part I: Eligibility and Program Requirements

The district reviews the list of eligible schools and allocations and ensures the requirements of UniSIG are met by providing assurances and summaries as applicable.

Part II: Needs Assessment

For each eligible school, the district demonstrates it has completed a thorough analysis of state-, district-, and school-level data (qualitative and quantitative) in order to identify points of strength and opportunities for growth to inform strategic goal formulation.

Part III: District Problem Solving

The district documents one or more strategic goals for improving the identified schools, anticipates barriers to the goals, identifies strategies to reduce or eliminate the barriers, and creates an implementation plan for each strategy to include both action steps and monitoring activities.

Part IV: Budget

The district incorporates a budget that indicates the amount of UniSIG funds the district will use in each eligible school. Each budget line item, except indirect costs, is directly tied to an action step identified in Part III.

Eligibility and Program Requirements

Eligible Schools

Eligible applicants are local educational agencies (LEAs) with funded Title I schools identified for comprehensive or targeted support and improvement, as well as LEAs with high schools, Title I or non-Title I, that have a four-year adjusted cohort graduation rate of 67 percent or less, regardless of the school grade earned.

Funding amounts were calculated based on the most recently released school grades and 2016-17 Survey 3 preliminary data containing student enrollment. The per-pupil allocation also takes into account the percent of economically disadvantaged students.

School ID	School Name	Per-Pupil Allocation	Graduation Rate Allocation	Total Allocation
7023	Calhoun Virtual Instruction Program (District Provided)	$0.00	$15,000.00	$15,000.00
		Total LEA Allocation		**$15,000.00**

Assurances

Request for Applications
We have read the Request for Applications (RFA) in its entirety and understand the intent and requirements of the Unified School Improvement Grant (UniSIG) program.

YES

General Terms, Assurances, and Conditions
We understand the LEA must have a signed statement by the agency head certifying applicant adherence to FDOE's General Terms, Assurances, and Conditions for Participation in Federal and State Programs.

YES

Risk Analysis
We have read the Request for Applications (RFA) in its entirety and understand the intent and requirements of the Unified School Improvement Grant (UniSIG) program.

YES

Supplement, not Supplant
We understand that each school the LEA will serve must receive all of the state and local funds it would have received in the absence of UniSIG funds.

YES

Allocation to Schools
We understand the LEA must allocate 100 percent of funds (less indirect costs) generated under UniSIG to the eligible schools.

YES

Alignment of Strategies
We understand strategies to be implemented under this program must be aligned with Florida's State Board of Education Strategic Plan.

YES

Alignment of Improvement Plans
We understand all strategies outlined in District Problem Solving to be funded under this program must also be identified as strategies, with associate budget lines, in the school improvement plan (SIP), as applicable, for each school to be served.

YES

Greatest Need
We understand programs, activities, or strategies to be implemented must specifically address the academic achievement of schools and students that demonstrate the greatest need.

YES

Instructional Programs
We understand evidence-based instructional programs must be implemented.

YES

Extended Learning Time
We understand that extended learning time activities required of an elementary school designated as one of Florida's lowest performing must not be funded through UniSIG.

YES

Deilverables
We understand deliverables will be monitored quarterly and the LEA must complete deliverables directly within CIMS using the Project Management module.

YES

Supports for School Improvement

Improvement Planning
Describe how the LEA will support each school identified as comprehensive support and improvement (CS&I) and/or targeted support and improvement (TS&I) in developing and implementing a school improvement plan (SIP).

Calhoun County School District will allocate support and resources to Calhoun Virtual School, the school identified for comprehensive support and improvement, as needed. The District will give the school staffing, scheduling and budgeting flexibility to fully implement a comprehensive plan to improve student achievement and increase graduation rates.

Alignment of Resources
Describe the process through which the LEA identifies and aligns all district resources (e.g., personnel, instructional, curricular, policy) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs to align to interventions in comprehensive support and improvement (CS&I) and targeted support and improvement (TS&I) schools. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained, and any problem-solving activities used to determine how to apply resources for the highest impact.

The District Leadership Team meets on a monthly basis to identify all district resources in order to meet the needs of all students in the district and maximize desired student outcomes. The District Leadership Team is led by the Director of Instruction and Curriculum. Members of the team include the Assistant Superintendent of Schools, District Reading Coach, Assistant Principals, Curriculum Coaches, and the Title 1 Contact from each school. Federal Funds are used to supplement and enhance student

achievement and professional learning above and beyond what are provided to all schools within the district. Four of the traditional schools are classified as Title I.

District Policies and Practices

Identify specific policies and practices the LEA shall seek to add, modify, or remove in order to establish or strengthen systems that support school-based leadership teams to implement interventions. Provide the rationale for the proposed changes and the steps required to make the modifications, including person(s) responsible for implementation and follow-up.

None at this time.

Operational Flexibility

Provide the LEA's definition of "operational flexibility" provided to comprehensive support and improvement (CS&I) and targets support and improvement (TS&I) schools to enable full and effective implementation of the school improvement plan (SIP).

Calhoun County School District will allocate support and resources to Calhoun Virtual School as needed to improve student achievement and the graduation rate. The District will give the principal staffing, scheduling and budgeting flexibility to fully implement a comprehensive plan to improve student achievement and increase graduation rates.

External Partners

Describe the LEA's rigorous review process to recruit, screen, select, and evaluate any external partners with whom the LEA will partner.

None at this time

Dissemination

Provide the methods of dissemination of this application to stakeholders (i.e., students, families, school staff and leadership, and local businesses and organizations) and describe the methods and timelines for reporting student progress, including how communication is provided in a parent-friendly, understandable format, and in multiple languages, if necessary.

The LEA disseminates information about this application to parents, teachers and other stakeholders through open discussions at school board meetings. A copy of the approved UnSIG application and SIP will be available on the district website. Student outcomes are reported every semester to parents through a report card. Biweekly progress is reported to parents by phone and/or through the mail. FSA results are disseminated to parents upon release. Unless clearly not feasible, provisions to communicate in the home language of parents and students will be implemented through the use of school personnel. Additional help with Spanish communication may be provided if needed by the PAEC Migrant Education Program.

Needs Assessment

Problem Identification

Data to Support Problem Identification

Data Uploads

The following documents were submitted in the district's DIAP section II.A.1.a as evidence for this section:

No files were uploaded

Problem Identification Summary

Provide a summary of the points of strength and areas of need that have been identified in the data.

Problem Analysis Summary
Provide a summary of the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

Strategic Goals
This section will populate with any district strategic goals and SMART goals, and the plan for monitoring progress toward them, that are "tagged" to UniSIG in the **District Problem Solving** module.

District Problem Solving

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal   **B =** Barrier   **S** = Strategy

`1` = Problem Solving Step   🔑 S123456 = Quick Key

Strategic Goals Summary

G1.   The Graduation Rate at Calhoun Virtual School will improve.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. The Graduation Rate at Calhoun Virtual School will improve. `1a`

🔑 G059774

Targets Supported `1b`

Focus	Indicator	Annual Targets		
		2017-18	**2018-19**	**2019-20**
All F Schools	4-Year Grad Rate (Standard Diploma)	50.0		

Targeted Barriers to Achieving the Goal `3`

- Students are academically at risk lacking skills needed to be successful.

- Students need individual supports and interventions to help them remain "on track" to graduate.

Resources Available to Help Reduce or Eliminate the Barriers `2`

- Graduation Coaches will be hired to work with students to provide them with support and services helping to eliminate barriers that might prevent students from staying in school.

- Tutors will be hired to work with students to help them improve their academic performance.

Plan to Monitor Progress Toward G1. `8`

Graduation records will be reviewed

Person Responsible
Vicki Davis

Schedule
On 6/1/2018

Evidence of Completion
Students will graduate on-time.

Action Plan for Improvement

Problem Solving Key

G = Goal   **B =** Barrier   **S** = Strategy

`1` = Problem Solving Step   🔑 S123456 = Quick Key

G1. The Graduation Rate at Calhoun Virtual School will improve. `1`

🔑 G059774

G1.B1 Students are academically at risk lacking skills needed to be successful. `2`

🔑 B249529

G1.B1.S1 Tutors will be hired to work with students individually to help them gain the skills necessary to be successful academically. `4`

🔑 S263028

Strategy Rationale

Many students who drop out of school are missing credits and/or have a low GPA.Individual tutors can help students with their academic needs.

Action Step 1 `5`

Tutors will be hired to work individually with students to help them gain the skills necessary to be successful academically.

Person Responsible

Vicki Davis

Schedule

On 10/31/2017

Evidence of Completion

Employment records indicating the names of the people hired to be tutors.

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Meet with the tutors monthly to review the progress of each student.

Person Responsible

Vicki Davis

Schedule

Monthly, from 11/6/2017 to 5/24/2018

Evidence of Completion

Meeting notes

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Course completion records will be reviewed to determine the effectiveness of the tutors.

Person Responsible

Tracie Taylor

Schedule

Monthly, from 11/6/2017 to 5/24/2018

Evidence of Completion

Course completion records for each student.

G1.B2 Students need individual supports and interventions to help them remain "on track" to graduate. 2

🔑 B249530

G1.B2.S1 Graduation Coaches will be hired to work with students to provide them with support and services to help eliminate barriers that might prevent them from staying in school. 4

🔑 S263029

Strategy Rationale

Students dropout of school for many reasons. Many students lack family support.

Action Step 1 5

Graduation Coaches will be hired to work with all students to support them during their middle and high school career.

Person Responsible

Vicki Davis

Schedule

On 10/31/2017

Evidence of Completion

Employment records indicating the names of the Graduation Coaches.

Plan to Monitor Fidelity of Implementation of G1.B2.S1 6

Meet with Graduation Coaches monthly to review the progress and needs of each student.

Person Responsible

Vicki Davis

Schedule

Monthly, from 11/6/2017 to 5/24/2018

Evidence of Completion

Meeting notes and students progress records.

Plan to Monitor Effectiveness of Implementation of G1.B2.S1 `7`

Students will graduate on-time.

Person Responsible

Tracie Taylor

Schedule

On 6/8/2018

Evidence of Completion

Review of graduation records.

Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
2018					
G1.B2.S1.A1 A347407	Graduation Coaches will be hired to work with all students to support them during their middle and...	Davis, Vicki	10/2/2017	Employment records indicating the names of the Graduation Coaches.	10/31/2017 one-time
G1.B1.S1.A1 A347406	Tutors will be hired to work individually with students to help them gain the skills necessary to...	Davis, Vicki	10/2/2017	Employment records indicating the names of the people hired to be tutors.	10/31/2017 one-time
G1.B1.S1.MA1 M369289	Meet with the tutors monthly to review the progress of each student.	Davis, Vicki	11/6/2017	Meeting notes	5/24/2018 monthly
G1.B1.S1.MA1 M369291	Course completion records will be reviewed to determine the effectiveness of the tutors.	Taylor, Tracie	11/6/2017	Course completion records for each student.	5/24/2018 monthly
G1.B2.S1.MA1 M369292	Meet with Graduation Coaches monthly to review the progress and needs of each student.	Davis, Vicki	11/6/2017	Meeting notes and students progress records.	5/24/2018 monthly
G1.MA1 M368967	Graduation records will be reviewed	Davis, Vicki	6/1/2018	Students will graduate on-time.	6/1/2018 one-time
G1.B2.S1.MA1 M369293	Students will graduate on-time.	Taylor, Tracie	6/1/2018	Review of graduation records.	6/8/2018 one-time

Professional Development

Technical Assistance

Budget

One-Year Budget

1	G1.B1.S1.A1	Tutors will be hired to work individually with students to help them gain the skills necessary to be successful academically.				$5,468.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
	5100	120-Classroom Teachers	All F Schools	UniSIG	2.0	$3,000.00
			Notes: Funds will be used to employee after school tutors to support the academic needs of the student.			
	5100	210-Retirement	All F Schools	UniSIG		$238.00
			Notes: Retirement for Tutors at 7.92%			
	5100	220-Social Security	All F Schools	UniSIG		$230.00
			Notes: Social Security for Tutors at 7.65%			
	5100	644-Computer Hardware Non-Capitalized	All F Schools	UniSIG		$1,500.00
			Notes: Two laptop computers will be purchased to assist tutors as they work with students.			
	5100	520-Textbooks	All F Schools	UniSIG		$500.00
			Notes: Supplies for tutors to use as they work with students such as workbooks and/or reading materials.			
2	G1.B2.S1.A1	Graduation Coaches will be hired to work with all students to support them during their middle and high school career.				$9,532.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
	6120	130-Other Certified Instructional Personnel	All F Schools	UniSIG		$6,000.00
			Notes: Salary supplements of $3000 will be paid to two people to serve as Graduation Coaches at Calhoun Virtual School to provide students with needed support.			
	6120	210-Retirement	All F Schools	UniSIG		$476.00
			Notes: Retirement for Graduation Coaches at 7.92%			
	6120	220-Social Security	All F Schools	UniSIG		$460.00
			Notes: Social Security for Graduation Coaches at 7.65%			
	6120	330-Travel	All F Schools	UniSIG		$596.00
			Notes: Travel expenses will be required for the Graduation Coach to make home visits to students as needed.			
	6120	644-Computer Hardware Non-Capitalized	All F Schools	UniSIG		$1,500.00
			Notes: Purchase 2 laptop computers for the Graduation Coach to use as they support the students and their needs.			
	6120	510-Supplies	All F Schools	UniSIG		$500.00

	Notes: School supplies will be purchased to support the needs of the students.
Total:	**$15,000.00**