

BRENTWOOD ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, John Weida , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Our mission at Brentwood Elementary School is to instruct all students according to the Florida Standards in English/Language Arts and Math, Florida Sunshine State Standards in Science, as well as the Sarasota County School Board initiatives. Differentiated instruction, including formative and summative assessments, will support students at all levels, enriching mastered skills and reinforcing emerging skills.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Brentwood Elementary will involve parents in all aspects of its Title I programs. The SAC Committee has the responsibility of developing the School Improvement Plan (SIP) and the Parent Involvement Plan (PIP). In addition, the SAC also participates in budgeting decisions. Our goal each year is to have 50% of our SAC Committee comprised of community members and parents and meets up to 10 times per year. Our PTO board will be involved in planning of Title I Parent Involvement activities and meets monthly to plan, review, and improve Title I programs for Brentwood.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Community of Caring	PTO community service projects, developing the 5 core values: Family, Respect, Responsibility, Caring, Trust
2	Brentwood's Active Dads	Opportunities are provided for Brentwood's Dads to come to school and be involved with their child. During these activities, Dads are given instruction on the importance of their participation in their child's education as well as how to be more involved.
3	ESOL Breakfast and Family Nights	Review of Florida standards testing strategies. Parents will be given materials to use at home with their student. Parents will review sample test problems and learn how to assist with their child at home.
4	ESE Night	Review with parents the reading curriculum used with the students in the classroom. Follow up activities will be provided for parents to do at home. These activities support parents with comprehension, decoding, and other skills students may need. Review websites that could be accessed from home.
5	Science Fair Night	Parents learn about the Scientific Process and gain ideas for projects along with other pertinent information related to their child's education.
6	Parent Involvement Resource Room Orientation	Orientation for parents on how to access material in the resource room.
7	Parent Instructional Night	Parent night informs parents about instruction and materials being used at school. Topics may include The Florida Standards, SuccessMaker, Thinking Maps, Oral Language Learning, and iReady.
8	Annual Parent Involvement Night	Open House
9	Arts Integration Performances	Multiple evenings when curriculum comes to life showcasing arts integration to content.
10	Parent University	Generate an interest from families to pursue certification in a career or job skill for their own benefit.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Appoint a Parent Involvement Liaison to organize annual meeting	Principal	August	Events, Agendas, Sign-In Sheets
2	Plan Parent Involvement Activities	Parent Liaison, Parent Advisory Committee, PTO	August - October	Flyers, hand-outs, Sign-In Sheets
3	Develop Agendas, Handouts	Parent Liaison	August - June	Flyers, hand-outs, Sign-In Sheets
4	Advertise Events;ConnectEd calls, post on marquee, website and newsletters	Parent Liaison	August - March	Website, Flyers,
5	Maintain Documentation	Liaison, Assistant Principal, Principal's Administrative Assistant	On-going all year	Agendas, sign-in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent meetings are offered on a flexible schedule. Our annual parent meeting is offered after school and parent input for future meetings is solicited at this time. We offered parents training at Open House, PTO meetings, and Brentwood's Active Dads (BAD) events. Parent trainings are offered at a variety of times. We offer literacy trainings in the evenings. Teachers offer progress monitoring conferences before school, during school, after school, or in the evenings. Teachers use sign-in sheets and the parent liaison maintains records of parent participation. Scheduling parent meetings is an ongoing process based on need.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	4th Grade FL Standards -Info. & Strategy Night	4th Grade Teachers	Math/ELA/Science	December	Sign-in sheets, handouts, flyers
2	3rd Grade FL Standards -Info. & Strategy Night	3rd Grade Teachers	Math/ELA	January	Sign-in sheets, handouts, flyers

3	ESE Parent Night	PIP Coordinator/ESE Liaison	Math/ELA	October	Sign-in sheets, handouts
4	ESOL Parent Nights	PIP Coordinator/ESOL Liaison	Literacy	Monthly/Sept - April	Sign-in sheets, handouts
5	Community of Caring Family Night	Community of Caring Coordinator	PBS/all academic area	Monthly activities, Bi-Annual dinner	Sign-in Sheets, handouts
6	2nd Grade Parent Information Evening	2nd Grade Teachers	Math/ELA	August	Sign-in Sheets, handouts
7	5th Grade FL Standards -Info. & Strategy Night	5th Grade Teachers	Math/ELA/Science	December	Sign-in Sheets, handouts
8	Kindergarten Family Support	Kindergarten Team	Literacy/Math	March	Sign-in Sheets, handouts
9	i-Ready Informational Evening	Assistant Principal	Math/ELA	November	Sign-in Sheets, handouts
10	1st Grade Parent Make & Take	1st Grade Teachers	Math	November	Sign-in Sheets, handouts
11	Reading with the Stars	David Jones/PTO	Literacy Skills	April	Sign-in Sheets, handouts

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Benefits of Effective Parent Involvement Programs	Patti Brustad	Building parent and school relationships	June	PD Roster, Sign in sheets
2	Parent Teacher Conferences	Patti Brustad	Building parent and school relationships	August	PD Roster, Sign in sheets
3	Importance of Parent Involvement; Definitions and Roles	Patti Brustad	Building parent and school relationships	September	PD Roster, Sign in sheets
4	What Parents and Teachers Want - Notification	Patti Brustad	Building parent and school relationships	October	PD Roster, Sign in sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent Resource Center introduction at Open-House. Parent Volunteer coordinator works with our Parent Resource Center. Parents may utilize the center to work with students, provide support to teachers, or access resource materials for their own children.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents are advised regarding the Title I program at our annual meeting. These meetings are advertised on the website through our ENews, on the marquee and on a flyer. Once a year, teachers meet with each parent individually to explain our curriculum and assessment measures, their child's progress, and to sign the Home/School Compact. In addition, the school website contains detailed and up to date information regarding curriculum and assessment. A copy of the Home-School Compact is available on our website and a hard copy is sent home in the September newsletter. Formal copies will be signed at the November conferences. All Title I documents are available on the school website as well as in each child's agenda book.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Brentwood hosts many parent nights for various sub-groups, including ESOL and ESE as well as for our entire school. Our ESOL para-pros attend all activities, including PTO meetings, to offer their assistance with translation and help our non-English speakers feel welcome. Our school Social Worker is able to provide in-home information visits, if necessary. All materials/communications are sent home in native language.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other	Literacy Training - Common Core and the ELA Block	Title I Intervention Teachers	Intervention and implementing researched based reading strategies at home will	September - January

	reasonably available sources of funding for that training [Section 1118(e)(7)]; and			increase student achievement.	
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	1:1 Conferences - During the first grading period of the school year, teachers schedule conference with each family. During this meeting teachers review the Home School Compact. Principal will provide transportation if necessary or accompany teacher for a home visit.	Brentwood Staff	Parent Involvement	November August - May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent/Teacher conferences were held at the conclusion of each quarter.	1	523	Improvement of achievement
2	A Title 1 Parent Involvement Survey was completed in the spring of 2015.	1	32	Improvement for the next school year
3	MTSS - using data to inform instruction through ISS	1	13	Increased achievement through parent understanding of interventions at school and how to support the child at home.
4	i-Ready introduction - basics of use in school and at home	1	9	Increased achievement through parent knowledge of the program and use at home.
5	Accessing the Parent Portal	1	27	Monitoring the progress of their child

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Importance of Parent Involvement; Definitions and Roles	1	63	Building parent and school relationships
2	Benefits of Effective Parent Involvement Programs	1	63	Building parent and school relationships
3	Effective Practices of Parent Teacher Conferences	1	63	Building parent and school relationships
4	ENews Content for Parents to reach out to, communicate with, and work with parents as equal partners	1	8	Building Communication with Families

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents ability to come to events due to schedules or childcare	ENews posted to website for parents to access information.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	ENews posted monthly to our website to provide tips, strategies and information for parents.
2	Increasing Parent Participation	I-Ready Information on the use at school and support at home
3	Increasing Parent Participation	Parent Portal training for parents
4	Effective Communication	ConnectEd calls with reminder for students to access iReady during holiday breaks.
