

SCHOOL Title I, Part A Parent and Family Engagement Plan (PFEP)

I, Kirk Hutchinson, principal of __Atwater_____, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures, administrative and programmatic requirements, and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in ESEA Section 8101;
- Involve the parents/families of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents/families the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents/families, in an organized, ongoing, and timely way, in the planning, review, and improvement of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent/family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals. [ESEA Section 1116].

Signature of Principal or Designee

Date Signed

Mission Statement

(Include: How parent and family engagement plan is shared responsibility. How parent and family engagement will assist in providing high quality instruction for all learners.)

Response: To involve and educate our parents through parent involvement and training activities so they are equipped to support their children and our school as we strive for excellence in academics and character.

Involvement of Parents

Describe how the school will involve parents and families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for Title I will be used.

Response: All of our parent involvement activities will be advertised and held on a regular basis in several languages. As appropriate, parents will be able to RSVP to the events. At the conclusion of the event, each parent will be given a survey pertaining to the effectiveness of the event. Additionally, our Parent Involvement Committee will meet to review the feedback and alter our Parent Involvement Plan as needed. The Parent Involvement Committee will also make recommendations pertaining to the use of our parent involvement funds. Opportunities for parents to volunteer will also be available at parent involvement events.

Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home.
[ESEA Section 1116]

Response: Material will be available in the media center's Parent Resource Center. The school also maintains a broadcast loop in the main office with timely parenting tips, as well as calendar dates of available parenting classes and community support opportunities. The main office houses a selection of flyers and brochures that address common parenting subjects. Our school marquee advertises upcoming family and parenting events. Our school digital newsletter provides information about community events important to our parents. Periodic information sessions for parents are scheduled and conducted by school personnel. Our support staff, including our social worker are responsible for referrals to community agencies.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, and the rights of parents.

Response: Parent Involvement Coordinator will develop meeting agendas throughout the year. The principal will conduct the annual Title I meeting which will be held in the fall in conjunction with a family event night. The meeting notice will be sent home at least a week in advance in English and other languages as dictated by the student population. Flyers will be sent home with every student. Principal will be responsible for sending notices electronically via text or Connect Ed. The meeting announcement will be posted on school marquee and on the TV loop in the main office.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may use Title I funds to provide transportation, child care, or home visits, as such services are related to parent and family engagement.

[ESEA Section 1116]

Response: We will offer parent/teacher meetings before, during and after the school day; parent activities before during and after the school day; and parent/teacher learning opportunities after the school day. Childcare and transportation will be provided, when necessary. The school social worker, teachers and guidance personnel will be available for home visits.

Building Capacity

Describe how the school will implement activities that:

- Will build the capacity for strong parent/family engagement;
- Will build relationships with the community to improve student achievement;
- Provide materials and trainings to assist parents/families to work with their child(ren);
- Provide other reasonable support for parent/family engagement activities.

[ESEA Section 1116]

Response: The Parent Involvement Committees will meet regularly to schedule parent information/family fun nights. The topics will address character education, science skills, FSA, attendance, math and reading skills, cultural awareness, and arts education. Parent sign-in sheets will be available at each event. Parent meetings for children with academic or behavior needs will be held throughout the school day, and before and after school, on an as-needed basis

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families in the following areas:

- How to reach out to, communicate with, and work with parents/families as equal partners;
- The value and utility of contributions of parents;
- How to implement and coordinate parent programs; and
- Build ties between parents and schools.

[ESEA Section 1116]

Response: The staff will be trained on how to foster positive relationships between parents and teachers, regardless of the student's heritage, gender, disability, language, or economic background. The training will be conducted during the pre-planning week of the 2017-18 school year.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children.

[ESEA Section 1116]

Response: Material will be available in the media center's Parent Resource Center. The school also maintains a broadcast loop in the main office with timely parenting tips, as well as calendar dates of available parenting classes and community support opportunities. The main office houses a selection of flyers and brochures that address common parenting subjects. Our school marquee advertises upcoming family and parenting events. Our school digital newsletter provides

information about community events important to our parents. Periodic information sessions for parents are scheduled and conducted by school personnel.

Communication

Describe how the school will provide the following to parents and families of participating children:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain;
- If requested by parents/families, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents/families of participating children, the school will include submit the parents'/families' comments with the plan that will be made available to the local education agency.

[ESEA Section 1116]

Response: Notification will be provided through announcements in our school newsletter, on our school website, through teacher contact, phone messages, marquee display within 7-10 days of the event. All copies of fliers and phone logs are kept in a binder in the office. When possible, all communication is translated.

Assessment information and expectations are provided to parents through quarterly report cards, bi-quarterly progress reports, and through teacher communication. Copies of this information are kept at the school, and parents are notified the information is going home. Additionally, any parent or school family concerns are encouraged to be discussed with the teacher, administration, at a PIP meeting, or at a SAC meeting. Parents are notified of these meetings through the previously mentioned method.

Accessibility

1. Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families (including parents/families with limited English proficiency, disabilities, and migratory children).

Response: Notification will be provided through announcements in our school newsletter, on our school website, through teacher contact, via phone messages, multiple flyers, and displayed on our school marquee. Flyers and phone messages will be translated. A school-wide ESOL night will also be held for our parents with limited English proficiency.

2. Describe how the school plans to share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent feasible, in a language parents/families can understand.

Response: Flyers and notices will be available in several languages.

Discretionary Activities (optional)

Describe any activities that are not required, but will be paid for through Title I, Part A funding, such as home visits, transportation for meetings, activities related to parent/family engagement, etc.

Response:

Barriers

1. Describe any barriers that hindered participation by parents during the previous school year.

Response: Surveys indicate that the family and parent events often take place during times that are not convenient for working parents. Another barrier to participation is the limited English proficiency of some of our ESOL parents.

2. Describe the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

Response: The school will employ a home-school liaison who will work with our families to remove language and other barriers. The committee will also considering offering some instructional sessions at alternate times to accommodate working parents. The committee will offer outreach opportunities to ESOL parents and families.

PLEASE NOTE THE FOLLOWING DOCUMENTS ARE TO BE UPLOADED

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents/families for all children served under this part, a parent-school compact that outlines how parents/families, the entire school staff, and students will share the responsibility for improved student academic achievement.

[ESEA Section 1116]

Upload Evidence of Input from Parents/Families

Upload evidence of parent/family input in the development of the parent and family engagement plan. Include the meeting agenda, the meeting minutes and the sign-in sheet.

Upload Parent-School Compact

Upload an electronic version of the Parent-School Compact for 2017-18.

Upload Evidence of Parent/Family Input in Development of Parent-School Compact

Upload evidence of parent/family input in the development of the compact. Include the meeting agenda, the meeting minutes and the sign-in sheet.