

NIBLACK ELEMENTARY SCHOOL Title I, Part A Parent Family Engagement Plan

I, Nakitha Ivery, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement

At Niblack Elementary School, we are committed to the academic, physical, and social development of our students. We are a community school that strives to create a union among staff, students, parents, community members, and business partners that will ensure quality education for the students we serve. We expect all of our students to achieve and maintain high educational standards.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

The group responsible for the planning, review, and improvement of the Title I program is the School Advisory Council (SAC). School information is given to parents throughout the school year. This also includes opportunities to become involved in the process of planning, review and improvement of the Title I program. Such opportunities and information dissemination include, but are not limited to: SAC meetings, Meet the Teacher Day, Open House, Title I Annual Meeting, Parent TEacher conferences, and PTO meetings. Information is also disseminated via the School Newsletters, School Messenger and the local newspaper. Parents are also given the opportunity to provide feedback and offer ideas on ways to improve via a survey. Sign in sheets, agendas and minutes (where applicable) will provide the necessary documentation.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Columbia County Public Library	The public library offers many programs to encourage families to become more involved in literacy. Throughout the year, curriculum resource teachers will disseminate flyers from the public library liaison to send home and encourage families to attend these programs.
2	Suwannee Valley 4 C's, Head Start/Even	Workshops can be provided for VPK and Pre-K daycare staff with information on what the children will be expected to learn at the

	Start, Early Learning Coalition of Florida's Gateway	kindergarten level so they can better prepare the children. Niblack will work with the agencies to coordinate the dissemination of flyers and other information.
3	Title X	Parents and families are invited to all Title I workshops and meetings. Funds are also provided for tutoring and supplies. This grant seeks to eliminate barriers that would prohibit the child from participating fully in the academic setting and be successful.
4	IDEA	Title I supplemental services will be discussed with parents during the development of an IEP. Joint professional development opportunities are provided for staff and training opportunities for parents of Title I ESE students by staff from the Office of Exceptional Education, Title I, and FDLRS. Ew collaborate to address the exceptional needs of students and families without duplicating services.
5	VPK	Niblack will offer VPK to parents of four year old children. This program will help to teacher parents strategies and parenting ideas to successfully prepare children for school and also expose the young child to expectations for kindergarten.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Conduct Annual Parent Meeting Discuss all requirements of Title I and the rights of parents.	CRT, Principal	Sept. 14, 2017	Sign-in sheets for the current year will show an increase in parent/guardian participation
2	Develop agenda, and/or handouts that will address the Title I requirements	CRT, Principal	Sept. 14, 2017	Copies of agenda, flyers/handouts, school newsletter and local newspapers well as using School Messenger alerts to document that parents were notified. Increased attendance based on notification.
3	Title I Brochure	District liaison, CRT	Fall 2017	Increased awareness of the Title I program based on the program summary

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Parents will be provided the opportunity, via a survey to give input regarding the type of programs and workshops they would prefer to see as well as voice the need for alternative meeting times and days. Data from the District Niblack survey May 2017 is used. An activity log will be kept with dates and times to ensure a variety of days and times are offered.

Information will be provided to the parents via the school newsletter, local newspaper, school marquee, and when appropriate, the School Messenger will be used to telephone parents informing them of upcoming events.

Title I Meetings will be held in the morning hours and then again in the evening hours to accommodate parent schedules. We will also have volunteer orientations during mornings and evenings and orient individuals upon request at their convenience.

When applicable, Niblack will provide child care during parent workshops.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House/Title I Annual Meeting	Principal, leadership team and grade level teachers	Increasing parent knowledge of their rights and the resources available will result in an increase in student achievement.	Sept. 14, 2017	Sign-in sheets will show an increase of parents/guardians attending the Title I meeting
2	Science Fair Workshops	Science Committee, grade level teachers, and CRT	Increase parent/student baseline knowledge of scientific process and increase student achievement	Nov, 2017	Sign-in sheets/and or Evaluation Forms will show an increase in participation and evidence of parent satisfaction
3	Family Reading Night	Principal, media specialist, and grade level teachers	Increase parents awareness of importance of reading and the AR program, and increase student achievement	2 x year	Sign-in sheets and/or Evaluation Forms will show an increase in participation and evidence of parent satisfaction
4	PTO	Principal, Grade level teachers	Increased student achievement by parent interaction and information provided by teachers	4 x year	Sign-in sheets and/PTO minutes will show an increase in participation and evidence of parent understanding of program
5	Parent Resource Room	Principal, CRT	Provide parents with information and materials available to assist their children academically	Through out the year	Checkout list will show an increase in participation
6	Community Outreach	Principal, faculty/staff, CRT	Meet the parents in a community setting to provide academic information to	Second Semester	Sign-in sheets and/or evaluation forms will show an increase in

			help increase the student achievement		participation and evidence of parent satisfaction
7	Family Fun Nights using centers to show standards	Principal, faculty/staff, CRT	Provide parents with academic knowledge using interesting, fun activities in all core academic and provide access to internet resources to enable them to assist their children at home.	Second semester	Sign-in sheets and/or evaluation forms will show an increase in participation and evidence of parent satisfaction
8	Doughnuts for Dads/Muffins for Moms	Principal, CRT	Encourage parents to read with and to their children	Throughout the year	Sign-in sheets will show increase in participation and evident of parent satisfaction
9	Math Workshop to provide parents with strategies and activities with their children	Principal, CRT, faculty/staff	Increase student achievement due to parent involvement	Winter 2018	Sign-in sheets will show increase in participation and evidence of parent satisfaction
10	SAC Meetings	SAC Chair and principal	Provide parents and community members with information about school initiatives to improve student achievement	Throughout the year 2017-18	Sign-in sheets, minutes and agenda
11	Kindergarten Orientation	Principal, CRT, Kdg teachers	Provide parents with information about kindergarten registration and expectations.	Spring 2018	Sign-in sheets, and or evaluation
12	Cold Read Academy	Principal, Coach, CRT, Teachers	Provide parents with strategies to assist their child in reading comprehension	Fall 2017	Sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Implementation of Resource Room materials	CRT	Teachers will be more aware of resources available to parents to assist their child, resulting in increased student achievement	Throughout the year	Teachers will increase their use of the resource room. Evidence from the parent survey will show an increase in participation
2	Teachers Involving Parents	CRT	Increased student achievement	Throughout the year	Increased communication between parent and teachers indicated by increase in parent conferences and

					attendance at parent workshops.
3					

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

Kindergarten Roundup is held in April of each school year. Information is provided to increase parent awareness of skills to practice at home with their child(ren). The Parent Resource Room provides parents with opportunities to check out materials which can be used at home to support academic achievement. The school website hosts a variety of age appropriate learning programs and information for parents concerning school activities. A computer dedicated for parents (Parent Portal) is located in the media center for those parents whose access to technology is limited.

Communication and Accessibility

Describe how the school will provide full opportunities for participation in parental and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 111f(f)].

Response:

Information on Title I programs will be made available to parents at Open House and Annual Title I meetings which occur in the fall. The Annual Title I meeting will be held at varying times to accommodate the parent's schedule. Notification and information will be distributed in a variety of ways including, but not limited to, School Newsletters, School Phone Messenger, school marquee, parent conferences, teacher notes, and student planners. A description of the curriculum, assessments and grade level expectation that are used to measure student progress and proficiency levels will be made available in the District Pupil Progression Plan. Student and school assessment results will be shared at conferences which are held 3 times a year. Student compacts will be signed and used as a means to aid in understanding of student achievement and enhance parent teacher communication. The compacts will include comparison graphs which will help parents understand their child's progress and proficiency in reading and math. Report cards will be sent home each nine weeks, with the exception of the first 9 week mark to all students. A minimum of 4 School Advisory Council (SAC) meetings will be held each school year. Parents are invited to attend as many meetings as possible. A Title I notebook will be available in the school's front office. It will contain information on Title I requirements, Parents' right to know, principal attestation and information on various grants. Request for further information can be made by completing a request form contained in Title I Notebook.

All mailings, Title I information and school documents will be made available to parents in English. Niblack has not had a request for materials in a language other than English. However, we will make every effort to provide other languages upon request. Parent conferences and meetings will be translated if needed.

Activities regarding parent engagement will be advertised on the school marquee, and/or in the local newspaper, through notes or flyers sent home with students. The school messenger system can be used to promote family engagement activities. A school newsletter is distributed to all parents and are made available in the front office for the public or business/community partners. Parents are also encouraged to utilize the school website where activities and parental resources are available electronically. A computer "Parent Portal" is housed in the Media center for parents who have no computer at home to access the school's website to view the activities and resources.

Student planners are used to communicate between the classroom and home.

Parents are also provided regular reports of academic progress through report cards, progress reports and completed assignments. Invitations to school meetings and conferences go home by backpacks. If needed a MTSS plan is developed between the lead team, teacher and parent. Regular meetings are encouraged as follow up to the strategies outlined to check on progress.

Discretionary Activities

Discretionary School Level Parental and Family Engagement Policy Components

The school parent and family engagement policy may include additional discretionary activities that the school, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement [Section 116(e)].

List all activities the school plans to implement: X Not Applicable

Supply Evidence of Input from Parents

Upload evidence of parent input in the development of the plan in the FA399 folder.

Supply Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact in the FA399 folder.

Supply Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact in the FA399 folder.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House/ Title I Annual Meeting	1	72	Increased student achievement due to information given to parents regarding grade level expectations, test, and strategies that parents can use to help their child
2	Science Fair Workshop	1	30	Increase knowledge of scientific process, exploring science, and

				science fair project to increase student achievement in science
3	Math Night	2	34	Increase parent awareness of science and involve them with hands on activities with their child
4	Family Reading Night	2	28	Increased student achievement due to parents' better understanding of the importance of reading and ways to help their children
5	PTO	2	52	Keep parents informed of available resources to assist to assist their children in varies areas of curricula
6	Parent Resource Room	4	48	Provide parents with information and materials available to assist their children academically
7	Community Outreach	1	10	Meet parents in a non-threatening environment to provide them with information to assist their children
8	Teacher Inservice	2	20	Activities to educate faculty regarding parent involvement and why this increases student success
9	School Newsletters with information about school programs and parent activities	7	1960	Keep parents informed of upcoming workshops,activities and Title 1 information regarding their rights as parents, and promoting student success
10	Curriculum Night (AKA Family Fun Night)	1	29	Increase student achievement by parent involvement in the various activities in math, science, tech, and ELA
11	District Family and Community Involvement Meeting	4	4	Knowledge gained relating to school grade and being informed of what other schools are doing
12	Shared PIP and parent compact during activities and teacher contact	9	180	Increase student achievement as a result of increase parental knowledge and involvement.,
13	Title I Brochures	1	280	Increase parent knowledge of parental rights and opportunity for their child to succeed
14	Student Assessment results	3	840	Increase student achievement by parent awareness of student's performance in math and reading
15	Parent Teacher Conferences	9	150	Provides parents with increased knowledge of their child's level of success to help them to increase their academic achievement
16	SAC Meetings	7	56	Input and assistance form SAC members regarding SIP and PFEP increased student achievement
17	Child Care provided	1	35	Allows parents to stay focused on how to increase their students' achievement
18	Awards, ceremonies, donuts for dad, field day, festival,	14	375	Creating a parent friendly environment to encourage parents to be a part of their children's

	Kindergarten orientation			education and increase achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Volunteer Orientation	1	60	Assist teachers with ways to utilize parent volunteers in the classroom to improve student achievement
2	Teacher Involving Parents (TIP)	2	20	Increased communication through building relationships will increase the number of parents attending workshops, parent conferences, and other activities, which will result in an increase in student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work	Meetings will be held at different times and on different days
2	Schedule conflict	Flexible meetings
3	Transportation	Make arrangements with District if parent is willing to be transported

Best Practices

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective.

count	Content/Purpose	Description of the Activity
1	Parent Engagement Activity Calendar	A handout with dates and times of all Parent Engagement activities for the school year