

Loc. #:

4031

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I, Tiffany Anderson	_ [Principal's Name], c	lo hereby certify	that all facts	figures and
representations made in this plan are true, co	orrect, and consistent wi	th the statement of	assurances. Fu	rthermore, all
applicable statutes, regulations, and procedure	s; administrative and prog	grammatic requirement	ents: and proced	lures for fiscal
control and maintenance of records will be imp	plemented to ensure pro	per accountability for	or the expenditur	of funds on
the Parent and Family Engagement Program.	All records necessary to	substantiate these	requirements wil	be available
for review by appropriate District, State and	Federal staff for a min	imum of five (5) ye	ears. I further o	ertify that all
expenditures will be obligated on or after the ef	fective date and prior to t	he termination date	of the project. D	sbursements
will be reported only as appropriate to this pro	ject and will not be used	for matching funds	on this or any sp	ecial project,
where prohibited. This plan has been jointly de	eveloped and agreed upo	n by stakeholders (i.e., staff, familie	s, community
members, etc.) in compliance with Title I Fed	eral funding regulations.	The school will ad	here to the plan	of action for
parent and family engagement activities throuproviding communication to parents and familie	agriout the academic yea	ar and will ensure	its transparency	of efforts by
and accommodations to parents and families v	vith special needs Addit	ionally the school	ill disseminate t	worksnops,
in multiple languages and make it accessible b	ov making it available on	orially, the school w	The school wi	l also ensure
that its PFEP is aligned to the School Improver	ment Plan (SIP) for the cu	irrent school vear.	. THE SCHOOL WI	also ensure
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PARENT AND FAMILY ENGAGEMENT PLAN ASSURANCES

- The school will be governed by the statutory definition of parent and family engagement, and vill carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA:
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(a)(3)(b)];
- Jointly develop/revise with parents the School-level PFEP, distribute it to parents of participating children, and
 make the plan available to the local community [Section 1116 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs
 under this part, including the planning, review, and improvement of the School-level PFEP and the joint
 development of the schoolwide program plan under Section 1116(c)(3);
- Use the findings of the Parent and Family Engagement Plan review to design strategies for more effective parent
 and family engagement, and to revise, if necessary, the school's Parent and Family Engagement Flan [Section
 1116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of children, the school will submit parent comments with the plan when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];
- Provide each family with an individualized student report about the performance of their child on the State assessments [Section 1112(e)(1)(B)(i);
- Provide each parent timely notice when their child has been assigned or has been taught for four consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section 1112(e)(1)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the
 qualifications of the student's classroom teachers and paraprofessionals [Section 1112 (e)(1)(A)].

Signature of Principal or Designee Date Signed



MISSION STATEMENT

Parent and Family Engagement Mission Statement

To enhance parent and family engagement, access, and advocacy in order to build parents' and families' capacity for stronger parent, family, school and community engagement, in support of measurable improvement in student achievement.

Describe how the School-level PFEP is a shared responsibility and how parents/families will assist in providing high quality instruction for all learners.

Focus Area	Evidence	Date
The School-level PFEP is a shared responsibility.	✓ The PFEP is jointly developed with, agreed upon with and distributed to all parents	9/28/17
	Conduct review meetings for parents and staff, before the end of the school year and prior to the final approval of the PFEP	11/2/2017
	✓ Other (explain)	May 2018
Parents/families will assist in providing high	School-Parent Compact	Ongoing
quality instruction for all learners.	✓ Monitoring attendance	Ongoing
	✓ Monitoring homework completion	Ongoing
	Participation in decisions relating to the child's education	Ongoing
	✓ Other (explain)	
	Workshops, Meetings, Conferences, PACE Club	Ongoing

INVOLVEMENT OF PARENTS

Describe how the school will involve parents and families in an organized, and timely manner in the planning, reviewing, and improvement of Title I programs including involvement in decision-making of how funds for Title I will be used [ESEA Section 1116].

Focus Area	Evidence	Date
Parents and families' involvement in the planning, reviewing, and improvement of Title	☑Title I Annual Parent Meeting	9/28/17
I programs.	Other (explain below)	4/2017
Parents and families' involvement in the decision-making process of how funds for Title I will be used.	✓Title I Annual Parent Meeting	9/28/2017
	✓ EESAC meetings	Ongoing
	Other (explain)	
	Reading, Math, Science Family Night	Ongoing

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

Describe how the school site will coordinate and integrate parent and family engagement programs and activities. Describe how these activities will teach parents how to help their child(ren) at home [ESEA Section 1116].

Focus Area	Date	Explanation of how these activities help their child(ren) at rome.
Head Start		
HIPPY		Gateway K-8 provides services and support to migrant students and parents are also provided extended learning opportunities (before-school and/or after-school, and summer
VPK	ONGOING	school). Also, Family Resource and Information Center will assists with the dissemination
✓ Title III	ONGOING	of information regarding the availability of parent activities and workshops. The School
✓ Project Upstart	ONGOING	Homeless Liaisons disseminate information regarding the Project Upstart and the
Migrant	ONGOING	resources available to students and families in homeless situations. The school
✓ Alternative Outreach	ONGOING	administration, staff supports the engagement and involvement of parents of young
Other:		children with a variety of meaningful parental experiences through VPK.



TITLE I ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct the Title I Annual Meeting to inform parents and families of participating children about the school's Title I Program. Include a description of the nature of the Title I Program that is shared with parents (schoolwide or targeted assistance). Describe how the school will communicate topics such as school performance data, school choice, and the rights of parents at the annual meeting. Describe how the school site will document that the communication has been provided to stakeholders.

Activity/Tasks	Description	Evidence of Effectiveness
Advertise (Before)	✓ Connect-Ed message(s) ✓ Apps ✓ Flyers sent via backpack ✓ Master Calendar ✓ Website ✓ School marquee ✓ School calendar/Newsletter ✓ Other: Family Resource and Information Center	Number of parents who attended the Tit I Annual Meeting as evidenced by the sign-in sheet(s):
Delivery (During)	✓ Title I PowerPoint (Program Overview, Budget Allocation, Curriculum) ✓ Consultation & Complaints ✓ PFEP, School-Parent Compact, & Parent Rights	Sign-in sheets, Minutes, handout, Flyers, surveys, Connect-ED, Power Point.
Documentation (During)	✓ DAC/PAC Representative Form (FM-6996) ✓ Agenda(s) Sign-in sheets ✓ Parent Surveys ✓ Images, photos of meeting	Review sign in sheets/logs to determine the number of parents attending the workshop.
Follow-Up (After)	✓ Compilation of survey results ✓ Meeting minutes ✓ PFEP ✓ DAC/PAC Representative Form (FM-6996) ✓ Monthly Report – Title I Annual Parent Meeting Attendance	Sign in Sheets, Number of Attendees, Evaluation Forms.

FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening. Describe how the school will provide, with Title I funds, webinars, teleconferences, video conferences, or home visits, as such services relate to parent and family engagement [ESEA Section 1116].

Activity/Tasks	Person(s) Responsible	Meeting Time(s)	Description
✓ Morning Meetings (8:00 a.m. – 12:00 p.m.) ✓ Afternoon Meetings (12:00 p.m. – 3:00 p.m.) ✓ Evening Meetings (4:00 p.m. – 6:00 p.m.)	CLS	Monthly	Parent surveys were sent home and available at school to assist with identifying the needs of our families.
Home Visits		Ongoing	CLS will take materials material, information brochures, available to the parents and families.
Webinar	FSS	ONGOING	Webinars with parental information in English and Spanish.
Teleconference			
Video Conference			
✓ Face-to-Face Meeting/Workshop		Ongoing	Faculty, Staff and Administration provide time for meetings.
Services: Child Care Transportation Other		Ongoing	The CLS will make arrangement to provide transportation and child care upon parent request



BUILDING CAPACITY

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement. Include a description of how the school implements activities that build relationships with the community in order to improve student achievement and what materials and trainings will be provided to assist parents/families to work with their child(ren). Provide details on how the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116].

Activity/Tasks	Person(s) Responsible	Resources/Materials Provided	Description of Implementation
The Parent Academy	CLS	Agenda, handouts, and presentation material	Providing necessary literacy training for parents.
✓ Agency Referrals	CLS	Agenda, handouts, and presentation material	CLS will connecting with community Agencies that provide support services to parents and families.
Community Partnership/Activities	CLS	Agenda, handouts, and presentation material	Invite community agencies to school activities to share with the parents and families their resources.
District Advisory Council (DAC) General and Executive Board, Parent Advisory Council (PAC), Educational Excellence School Advisory Council (EESAC), and Title I Annual Parent Meetings	CLS	Agenda, handouts, and presentation material	Provide information to the parents and families of the meeting via connect ed, fliers, electronic communication, Family, Resource and Information Center, Resource Board Information Main Office.
✓ Parent & Family Engagement Workshops	CLS	Agenda, handouts, and presentation material	Periodic training sessions for parents will be scheduled and conducted by faculty and staff.
✓ Parent & Family Engagement Survey	CLS	The survey is available to the parents throughout the school year 17-18	The Parents Survey compilations of results is analyzed and used, work and prepared the PFEP.
✓ Other: Science, Reading, Reading Night	AP-CLS	Agenda, handouts, and presentation material	Science, Math and Resting Night at Celevey K-8 will provide to Parents and Families with strately is to use with their students in the areas of Litency, Math, Science, At and Whiting, Litency Coach, Math Coach, Clearoum Teachrs, a and CLS will coordinate programs

STAFF DEVELOPMENT

Describe the professional development activities that the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents/families that includes:

- How to value and utilize the contributions of parents/families;
- · How to reach out to, communicate with, and work with parents/families as equal partners; and
- How to implement and coordinate parent/family programs and build upon bonds between parents/families and the school.

Activity	Person(s) Responsible	Parent/Family Engagement Focus Areas	Timeline	Evidence of Effectiveness	
Online PD: Building Relationships with Parents	ADMINISTRATION	Valuing and utilizing parent contributions	Ongoing	Master Plan Points	
M-DCPS Meetings/Training/Workshops	ADMINISTRATION	Enhancing capacity to work with parents and families	Ongoing	Master Plan Points	
CIS/CLS Orientation Meeting	Title I Administration	Implementing/Coordinating parent/family programs	Ongoing	Agenda, sign-in sheets, handout, PowerPoint and implementation of knowledge gained.	
✓ CIS/CLS Training Sessions	Title I Administration	Implementing/Coordinating parent/family programs	Ongoing	Agendas, handouts, PowerPoint and implementation of knowledge gained.	
✓ How to Engage Hard to Reach Parents	CLS	Communicating with parents as equal partners	Ongoing	PowerPoint, ollow-up activity and/or MPPs; sign-in sheets.	
✓ Professional Learning Community/ School-based Project	CLS	Implementing/Coordinating parent/family programs		Sign-in sheet, artifacts (photos, Twit er, etc.)	
Other:					



OTHER ACTIVITIES

Describe other activities, such as the parent resource center, that the school will conduct in order to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116].

Content and Type of Activity	Person(s) Responsible	Parent/Family Engagement Focus Areas	Timeline	Ev dence of Effectiveness
 ✓ Parent Resource Center/Area ✓ The Parent Academy ✓ DAC/PAC Meetings ✓ ESSAC Meetings ✓ Workshops ✓ Community-based Partnerships ✓ Other: Science, Reading, Math Family Night 	AP,CLS READING LEADERS MATH LEADER	✓ Curriculum ✓ Assessments ✓ Technology ✓ Social Media ✓ Parenting ✓ Data-Driven Instruction ✓ Parent Portal	Ongoing	Sign ir Sheets, Number of Attendees, Agendas Evaluation Forms

ACCESSIBILITY

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families. Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families understand.

Accessibility Focus Areas	Accommodations	Person(s) Responsible	Timeline	Evidence of Effectiveness
Language	✓ Translator ✓ Translated Materials ✓ Other: Gateway Family Resource and Information Center	CLS	Ongoing	The CLS assist with parent conferences and resources, helps to translate and communicate upcoming activities to Spanish families. Flier, information, other materials are in their home language.
Parents with Special Needs	✓ Parking ✓ Ramp Sign Language Interpreter Other:	CLS	Ongoing	Gateway K-8 is flexible in sched aling meetings and parent/teacher conferences worl shops to help mee the needs of parents. Meetings and conferences can be moved accordingly to assist and maximize parental participation and attendance.

COMMUNICATION

Describe how the school will provide timely information about the Title I programs. Describe and explain the curriculum at the school, and the forms of assessment used to measure student progress; the achievement levels students are expected to obtain; and identify students who are at risk of not meeting state standards on performance standards assessments. Describe how the school, if requested by parents, will provide opportunities for regular meetings in order to formulate suggestions and to participate, as appropriate, in decision-making related to the education of their child(ren). Provide a description of how the school will submit parents/family's comments if the schoolwide plan is not satisfactory to them [ESEA Section 1116].

Communication Focus Areas	Content and Type of Activity	Date	Attendance	Evidence of Effectiveness
Title I	✓ Title I Annual Parent Meeting	9/28/17		
	✓ EESAC	Monthly		
	Electronic Communication to Parents	Ongoing		Number of parents who attended the meetings as evidenced through the sign-in sheet(s).
	✓ Mailout to Parents	Ongoing		
	✓ Title I Parent Newsletter	Ongoing		
	Other: Family Resource And Information Center	Ongoing		
Curriculum	✓ FSA Night	Ongoing		Number of parents who attended the meetings
	Title I Annual Parent Meeting	9/28/17		as evidenced through the sign-in sheet(s).
	Science Fair/Night	December 2017		



Communication Focus Areas	Content and Type of Activity	Date	Attendance	Evidence of Effectiveness		
Curriculum (Continued)	Reading Under the Stars	Ongoing		Gateway Environmental K-8 Learning Center will build connections between the		
	Open House	9/28/17	215	 District, school and parents through providing parents timely information about Title I programs, with information about the school curliculum and academic 		
	✓ EESAC	Ongoing	3	assessments to measure student progress, and profip ency levels the students are expected to meet through the parent handbook in September 2017. Parent will receive progress reports on student performance (very 5 weeks and report		
	✓ Student Backpack	Ongoing		cards every nine weeks. Parent conferences can be a heduled with the teachers, upon request. The school will communicate with parents and		
	Website	Ongoing		guardians through the school website, newsletters, fin irs, phone calls, Connet- Ed messages and conferences with the teachers, as yiell as by conducting workshops and home visits. The PAC representatives are invited to our EESAC		
	Other: Family Resource and Information Center	Ongoing		meetings to inform, plan and make decisions related in the education of the children. A translator will be available in the native lars uage for any activity provide for the parents.		
Assessment/Achievement Levels	Title I Annual Parent Meeting	9/28/17				
Levels	Open House Night		215	Number of parents who attended the meet		
	EESAC	Ongoing				
	Response to Intervention (RtI)	Ongoing		as evidenced through the sign-in sheet(s).		
	Links to websites Containing Assessment/Data Information	Ongoing				
	✓ Other: Retention	Ongoing				
Parent Concerns	PTA/PTSA meeting	11/2/2017	13			
	EESAC meeting	Ongoing		Number of parents who attended the meeting as evidenced through the sign-in sheet(s).		
	✓ Parent Survey	Ongoing				
	✓ Other: Family Resource and Information Center	Ongoing		Parent Survey Compilation of Results.		
	✓ Parent/Teacher Conference	Ongoing				
Attendance	✓ Truancy Child Study Team	Ongoing		Number of parents who participated in		
	Meetings with School Social Worker	Ongoing		conference call(s) and/or attended the meetings, as evidenced throug the sign-in sheet(s).		
	✓ Other: Counselors	Ongoing				

DISCRETIONARY ACTIVITIES (OPTIONAL)

Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

Discretionary Activities Focus Areas	Content and Type of Activity	Person(s) Responsible	Timeline	Evidence of Effectiveness
Transportation	Musimizing parental involvement and participation in their children's education by amenging school meetings at a wavely of times, or conducting phone conferences between less there or other education, who work directly with participating children, with parents who are unable to altered those conferences at school.	CLS	ONGOING	Sign in Sheets, Number of Attencees, Agendas Evaluation Forms.
Home Visits	CLS will conduct home visits at the request of administration.	CLS	ONGOING	Sign in Sheets, Number of Attendess, Agendas Evaluation Forms.
Literacy Training	Develop agenda,handouts, and presentation materials that address the principal required components	READING LEADER	ONGOING	Sign in Sheets, Number of Attendess, Agendas Evaluation Forms.
Community/Faith- based Organization Collaboration	CLS will coordinate opportunities for parent to learn how to assist their children in school by participating in community events and school events example Girl Scouts	CLS	ONGOING	Sign in Sheets, Number of Attendees Agendas Evaluation Forms.
Other	The Family Resource and Information Carrier will provide training to the parents monthly throughout the year. Parent involvement opportunities will take place both during and after school to encourage participation by as many families as possible	CLS	ONGOING	Sign in Sheets, Number of Attendises, Agendas Evaluation Forms



BARRIERS

Provide a description of the barriers that hindered participation by parents during the previous school year. Describe the steps the school will take during the upcoming school year to overcome the barriers (with attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].

Barrier(s): check all that apply (Including the Specific Subgroup)	Plan of Action (Steps)			
Language	Language			
	The school provided a translator at the workshops, and conferences with the teachers. Materials and flyers were sent in their home language			
Disabilities	Disabilities			
	All areas of the school are accessible via ramps and/or elevator			
Transportation	Transportation			
	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting shone conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school			
Child Care	Child Care			
	CLS and volunteers are available during workshops, training, conferences meetings			
Unfamiliar with School System	Unfamiliar with School System			
	We will teach the parents the necessary skills to achieve shared goals with their children by finding comfortable ways to learn and isscover new things together along the way. These methods will allow parents to obtain further knowledge and understanding of how to help students a chieve success.			
Cultural Differences	Cultural Differences			
	Gateway K-8 will provide high quality instruction for all learners to ensure that each student will thrive emotionally, academically, socially and physically in a safe environment.			
Economic Disadvantages	Economic Disadvantages			
	Gateway K-8 will provide high quality instruction for all learners to ensure that each student will thrive emotionally, academically, socially and physically in a safe environment.			
Homelessness	Homelessness			
	Gateway K-8 will provide high quality instruction for all learners to ensure that each student will thrive emotionally, academically, socially and physically in a safe environment.			