## BOND ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Brandy Tyler-McIntosh, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under Section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of their student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal/Designee Date Signed

**Mission Statement**
Parental Involvement Mission Statement (Optional)

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| **Response:** It is the mission of the Bond Elementary School Stakeholders to provide positive parent/family involvement in our school. We believe that working collaboratively with home, school, and the community strengthens the partnership and enhances student achievement. With parents as partners the faculty and staff of Bond Elementary School will share a joint responsibility for providing a stimulating and supporting environment for children. |

**Involvement of Parents**
Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Research has shown that parent involvement results in increased student success, increased parent and teacher satisfaction and overall improvement in the school climate. Parent involvement promotes a healthy and consistent learning environment by establishing mutual goals between parents and educators and developing activities that bridge home and school. At Bond Elementary School, we will develop regular, two-way, and meaningful communication involving student academic learning and other school activities. Parents will be actively involved in our School Advisory Council (SAC), Parent Advisory Council (PAC), and Parent Teacher Organization (PTO). Parents will be involved in the planning and implementation of the School Improvement Plan (SIP), Title I Plan, and the District Advisory Council. Student data will be shared with SAC/PAC to develop parental workshops to assist parents in areas of need. Feedback will be gathered from discussions in SAC, PTA, parent conferences, workshops and surveys to improve and increase parental involvement. |

**Coordination and Integration**
Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **Count** | **Program** | **Coordination** |
| 1 | Muffins with Moms/Donuts with Dads/Pastries with Parents | Content specific sessions will be provided for parents. Information will include grade level proficiency strategies that parents can use at home and assessment methods. |
| 2 | Florida State Standards | Parents will be provided with grade specific brochures outlining and identifying the new Florida Standards/Common Core and strategies they can use to help their child/children at home. Information will also be posted on Bond's website with a link to the Florida Department of Education website. |
| 3 | Family Reading Literacy Night | Parents, teachers, and students work together on strategies to improve reading skills. |
| 4 | "Sum It Up" Math Night | Parent, teachers and students will work together on strategies to improve math skills. |
| 5 | Stepping into Technology | Parent liaison will provide individual help to parents on how to access the school web page and utilize available resources and links. |
| 6 | Family Conference Night | Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year. |
| 7 | Parent Involvement | Title I funds are used to conduct workshops for parents to develop a partnership to increase student success. |
| 8 | Teacher Training | Title II funds are used for professional development and training of teachers. |
| 9 | Voluntary Pre-Kindergarten | District Pre-Kindergarten Program and the Early Learning Coalition |
| 10 | Back to School Orientation | Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to coordinate. |
| 11 | Fall Open House | Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to coordinate.  |
| 12 | PTO/SAC meetings | Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to coordinate. |
| 13 | Curriculum Night | Parent Liaison, Reading Committee and Administrators will work in unison to coordinate. |
| 14 | School Calendar | Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to develop. |
| 15 | Parent Newsletter | Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to develop. |
| 16 | Parent Resource materials | Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to develop. |
| 17 | Response to Intervention Team Meetings | Referral Coordinator and School Administrators will work in unison to coordinate these programs. |

**Annual Parent Meeting**
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **Count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Open House/Title I Orientation | School Administrators | August-September 2015 | Feedback forms will be given to each participant |
| 2 | District Advisory Council (DAC) | DAC Representatives | September 2015- May 2016 | DAC representative will share information at SAC/PAC |
| 3 | School Advisory Council (SAC)  | DAC/SAC/PAC Reps and School Administration | September 2015- May 2016 | DAC/PAC/SAC members will review student achievement data and other school related issues or concerns |
| 4 | Extended Parent Conference Night | School Administrators, Teachers, and Parents | 1st and 3rd Nine Weeks | Parents will meet to review data and learn strategies to improve student success. |

**Flexible Parent Meetings**
Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The leadership and staff of Bond Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered twice during the first month of school. In addition, our parent liaison and administration will offer parenting workshops to include morning and evening sessions. The principal will work with the parent liaison to create a flexible schedule to ensure that the center is open at times convenient for parents. The parent liaison will maintain records of parent participation. The workshop/training/meetings may be modified as needed based on parents' participation. Title 1 funds will be used to decrease barriers. |

**Building Capacity**
Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **Count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Florida State Standards hard copy dissemination of materials | Administration/Teachers/Parents | Parents will be provided with grade specific brochures outlining and identifying the Florida Standards/CCS and strategies they can use to help their child/children at home. Information will also be posted on the LEAs website. | August 2015 | Student progress reports and parent surveys |
| 2 | Assessments: Student and parent conferences | Administration/Teachers/Parents | Teachers will conduct individual student and parent conferences to discuss each child’s assessment results, expectations, and goals for the school year. | August 2015- May 2016 | Student progress reports and parent surveys |
| 3 | All Content Areas: Face to face meetings/workshops | Administration, Teachers, Parents | Content specific sessions will be provided for parents; including information on grade level proficiency, strategies parents can use at home, and assessment method. | August 2015- May 2016 | Student progress reports and parent surveys |
| 4 | Family Literacy: Reader of the Caribbean | Reading Coach, Reading Committee and Parent Liaison | Reading Coach and teachers will provide parents with a toolkit to use at home for improvement of reading skills. | October 2015 | Parent Surveys and student progress |
| 5 | Technology: Parental workshops | Technology Coordinator and Parent Liaison | Parent liaisons will provide individual help to parents on how to log-in and access the Parent Portal. | Throughout the year | Student progress reports and parent surveys |
| 6 | Implementation and coordination of parental involvement program | Administration and Parent Liaison | Improve the ability of staff to work effectively with parents | Throughout the year | Parent surveys and student progress/ sign-in sheets |
| 7 | PTO/ SAC/ PAC: monthly meetings | Administration and Chair Persons | Discussion of the SIP and other concerns  | Monthly | Surveys, discussion, and sign-in sheets |
| 8 | Home Visits | Teachers/Parent Liaison/Administration | Improve attendance and academic performance | Throughout the year | Improved student attendance and academic performance |
| 9 | Parent Reminder Flyers | Parent Liaison and Administrators | Parents are informed and involved in school activities. | Week of event | The number of participants |
| 10 | Child Behavior Development Strategies | Administrators, Behavior Specialist, Parent Liaison | Parents will learn positive ways to help their child with behaviors. | September 2015 | Parent Feedback |
| 11 | Second Harvest Food Donations for Families | Parent Liaison | Parent liaison will ensure that families have adequate food options. | Weekly | Parent feedback |
| 12 | "Sum It Up" Math Night | Teachers, Parent Liaison and Math Team | Parent Liaison and teachers will provide parents with make-and- take materials to use at home for improvement of math skills. | November 2015 | Parent feedback |
| 13 | Muffins with Mom/Donuts with Dads/Pastries with Parents | Reading and Math Coach, Parent Liaison, Reading and Math Committees | Parents will learn techniques in reading, math and writing to help their child at home. | September-November 2015 | Parent Surveys and student progress |
| 14 | Orlando Science Center | Science Committee, Parent Liaison, Administrators | Parents will learn creative techniques for helping their child with science.  | October 2015 | Parent Surveys and Student Progress |

**Staff Training**
Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **Count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Present the Parent Involvement Plan | Administrators | This will set clear goals of the parental involvement with the faculty. | August - September | Increased parental involvement in student academics. |
| 2 | Book Study | Reading and Math Coach | This will increase the use of teaching techniques that will help in student success.  | Throughout the year | Student evaluation scores on the end-of- the-year assessment |
| 3 | SAC Meetings | SAC Chair, Members, and Principal | Parents will have information needed to make informed decisions concerning the school improvement plan. | September 2015 – May 2016 | Completed SIP with sign-in sheets for attendance purposes |
| 4 | Monthly Home and School Connection | Administrators and Parent Liaison | Parents are more involved and informed of their child's education. | Throughout the year | Improved student performance and parent involvement |
| 5 | Child Behavior Development Strategies | Administrators, Behavior Specialist, Parent Liaison | Parents will learn positive ways to help their child with behaviors. | September 2015 | Improve student behavior and performance. |
| 6 | Orlando Science Center/ Cornbread | Science Committee,Parent Liaison, Administrators | This will increase the use of teaching techniques that will help with student success. | October 2015 | Improved student performance |

**Other Activities**
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** **FSA Parent Night-** The parents will be given opportunities to learn strategies teachers use with their students in order to encourage continued learning at home.Open Door Learning - With a 24-hour notice, parents can sit in on an academic lesson in their child's classroom in order to better understand what is being taught, linking classroom learning with home learning.Parent Conferences - Teachers and parents will discuss how to ensure the child's academic success and what the parent can do at home. Every parent is sent a form to sign up for a date and time to meet with their child's teachers. This will occur throughout the school year on an as needed basis. |

**Communication**
Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
* If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** At the annual meeting of parents in August, Bond Elementary School will hold a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments. Parents will learn about school-wide programs, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will also receive promotional requirements and grade level expectations. Parents will be given a copy of the parent handbook, which includes more detailed information on these topics and a copy of the PIP. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet the staff. During the classroom visits, teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home. The same information will be provided in an informational packet distributed the following day for all parents unable to attend. Teachers will maintain sign-in sheets and provide a copy to the assistant principal who will also maintain documentation on the dissemination of information, distribution methods, and time lines. Parent meetings will include, but is not limited to the parent curriculum nights and parent-teacher conferences. Periodically, parent surveys will be collected to evaluate the effectiveness of the program. Examples of the surveys are: Title I Surveys, Parent Surveys and School Climate Surveys. |

**Accessibility**
Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All parent information will be translated in different languages as needed. The PTO, PAC, SAC will work together to ensure parental understanding. Availability of large print, Braille or American Sign Language services, if applicable. Students and parents with disabilities will have access to parent involvement activities and/or services. The convenience of providing dinner and childcare allows parents to actively participate while knowing their children are being cared for.  |

**Discretionary Activities**
Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **Count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Parent Workshops | Reading Coach, Parent Liaison, and Administration | Improve the ability of parents to participate in school decision-making activities. | Throughout the year |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Parent/Teacher conferences at varying times | Teachers, Parents, and Administration | Involve parents in their child's education. | Throughout the year |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Workshops/Trainings | Parent Liaison, Administration, Teachers | Provide information to parents. | Throughout the year |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Information session on what services are available within the community | Parent Liaison | When parents strive to achieve, the students will follow. | Throughout the year |

## Evaluation of the 2014-2015 Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the 2014-2015 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **Count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Florida State Standards | 2 | 320 | Parents will be provided with grade specific brochures outlining and identifying the SSS and strategies they can use to help their child/children at home. Information will also be posted on the LEAs website. |
| 2 | Student and parent conferences | 2 | 250 | Teachers will conduct individual student and parent conferences to discuss each child’s assessment results, expectations, and goals for the school year |
| 3 | All Content Areas: Face to face meetings/workshops | 3 | 200 | Content specific sessions will be provided for parents; including information on grade level proficiency, strategies parents can use at home, and assessment method. |
| 4 | Family Literacy: Curriculum Night  | 5 | 50 | Reading coach and teachers will provide parents with a toolkit to use at home for improvement of reading skills |
| 5 | Implementation and coordination of parental involvement program | 2 | 10 | Improve the ability of staff to work effectively with parents |
| 6 | PTO/ SAC/ PAC: monthly meetings | 12 | 50 | Discussion of the SIP and other concerns  |
| 7 | Home visits | 10 | 20 | Improve attendance and academic performance |
| 8 | School Orientation/Open House | 1 | 400 | Parental involvement established during the first month of school to increase student achievement. |
| 9 | Doughnuts for Dads | 1 | 45 | Parental involvement increases student achievement |
| 10 | Muffins for Moms | 1 | 40 | Parental involvement increases student achievement |
| 11 | Pasties with Parents | 1 | 50 | Parental involvement increases student achievement |

**Staff Training Summary**
Provide a summary of the professional development activities provided by the school during the 2014-2015 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **Count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Teacher Orientation Week: Train the trainer | 3 | 50 | This will establish a better working relationship between home and school. |
| 2 | SuccessMaker | 1 | 50 | Increase use of teaching techniques will allow for student success. |
| 3 | AIMSWeb | 1 | 50 | Increase use of computer based program to make student learning gains in reading. |

**Barriers**
Describe the barriers that hindered participation by parents during the 2015-2016 school year in parental involvement activities. Include the steps the school will take during the 2015-2016 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **Count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Time of Activities | Will have flexible scheduling. Some activities will be in the morning, during the school day, and some in the evenings. |
| 2 | Time to take care of family needs prior to meetings | Provide food and childcare |
| 3 | Schedules too busy (Multiple jobs, parent attending school, etc.) | Provide information in written format that is parent friendly and make phone calls to inform parents of what was missed. Make information available on the Bond School Website. |