## FAIRLAWN ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Heather Tyler , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Fairlawn Elementary School will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding programs, their rights under No Child Left Behind and other referral services, as well as increase parental engagement/involvement/awareness through utilization of the Title I School-Parent Compact; scheduling of the Title I Orientation/Annual Meeting; and other documentation/activities necessary in order to comply with dissemination and reporting requirements. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Fairlawn Elementary School's Title I program is committed to fostering parental involvement as required in Title I Part A [Section 1118(c)(3)]; [Section 1114(b)(2)] and [Section 1118(a)(2)(B)]. In order to accomplish this goal, many activities will be supported at the Title I served school with the involvement of parents in the development of the plan and the process of school review and improvement. District Advisory Council and Parent Advisory Council members represent our school.  Person or Position responsible for the planning, review, and improvement of the Title I program; School Administration, Reading Coach, Curriculum Support Specialist, Community Involvement Specialist and designated parents.   Designated parents will be involved in the planning, review, and improvement of this School Parental Involvement Plan through workshops at the school, flyers sent to parents for meeting dates and times, parent chats with the principal and EESAC meeting invitations. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Volunteer Pre-Kindergarten | Our “Welcome to Kindergarten” program helps to build partnerships with local early education programs, including the in-school prekindergarten program. Through this joint venture, parents and children will gain familiarity with kindergarten as well as receive information relative to the enrollment of students at the school. The principal will also meet with the center directors of neighborhood centers. Title 1 Administration assists the school by providing supplemental funds beyond |
| 2 | Title III | Title III funds are used to supplement and enhance the programs for English Language Learners (ELL) and immigrant students by providing funds to implement and/or provide: tutorial programs, parent outreach activities, professional development on best practices for ESOL and content area teachers, reading and supplementary instructional materials, hardware and software for the development of language and literacy skills in reading, mathematics, and science. |
| 3 | Nutrition | The School Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. |
| 4 | Parental | Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school’s parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Annual Parent Meeting | Principal, Assistant Principal, and CIS | September 2014 | PIP input/recommendations, sign-in sheets, annual parent survey and Title I School/Parent Compact |
| 2 | Parent Workshops | CIS,The Parent Academy | Ongoing | Sign-in sheets and end of the year parent survey |
| 3 | Open House | Principal and Assistant Principal | September 2014 | Sign-in sheets and School/Parent Compact |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Fairlawn Elementary School will conduct (2) parent workshops a month, some of which will be held in the evening. Topics will include but are not limited to Bullying, The Parent Portal, Attendance and Safety. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | The Parent Portal | Principal and Community Involvement Specialist | Increase the involvement of parents to become active in the decisions made by the Title I served school. | October 2014 | Sign-in sheets |
| 2 | KidCare and other health resources | Community Involvement Specialist | Florida State Standards skills at home | October 2014 | Sign-in sheets |
| 3 | Parent Advocacy | Community Involvement Specialist | Increase the involvement of parents to become active in the home learning of their children. | December 2014 | Sign-in sheets/CIS home visits |
| 4 | Title I Annual Parent Meeting | Administration | Provide information and extend opportunities to parents of how they can become involved in their child's education | September 2014 | Sign-in sheets/Input/recommendations of parents |
| 5 | Science Fair Night | Math/Science Liaison | Increase involvement of parents to become active in students' reading and mathematics | TBA | Sign-in sheets |
| 6 | Bullying/Parental Involvment | Counselor | Increase involvement of parents to become active in students' reading and mathematics | September 2014 | Sign-in sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | FSA | Reading Coach and Math Liaison | Increase student achievement | Quarterly | Classroom walkthrough logs; review of lesson plans and student artifacts |
| 2 | my OnReader | Reading Coach | Increase student achievement | Ongoing | Classroom walkthrough logs; review of lesson plans and student artifacts |
| 3 | Science/Math Labs in the Classroom | Math/Science Liaison | Increase student learning gains. | Ongoing | Classroom walkthrough logs; review of lesson plans and student artifacts |
| 4 | Reflex Math | Math/Science Liaison | Increase student learning gains | Quarterly | Classroom walkthrough logs; review of lesson plans and student artifacts |
| 5 | Effective Science Labs | Math/Science Liaison | Increase student achievement | Quarterly | Classroom walkthroughs; review of lesson plans and student artifacts |
| 6 | i-Ready | Reading Coach and Math/Science Liaison | Increase student learning gains | Quarterly | Classroom walkthroughs; review of lesson plans and student artifacts |
| 7 | Wonder Works McGraw Hill | Reading Coach | Increase student achievement | Ongoing | Classroom walkthrough logs; review of lesson plans and student artifacts |
| 8 | Writing Process Skills | Reading Coach | Increase student writing scores | Ongoing | Classroom walkthrough logs; review of lesson plans and student artifacts |
| 9 | Thinkgate | Reading Coach and Math Liaison | Increase student achievement through data driven instruction | Ongoing | Data reports; review of lesson plans and student artifacts |
| 10 | Discovery Education | Math/Science Liaison | Increase student achievement through data driven instruction | Ongoing | Classroom walkthrough logs; review of lesson plans and student artifacts |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Fairlawn Elementary School's Parent Resource Center is available for parents Monday through Friday from 8:30 am-3:30 pm. Teachers will continue to encourage parents to visit the school's Resource Center located in the main office. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Fairlawn Elementary School will build personal ties between our District, school and parents by providing parents of participating children timely information about Title I Programs as well as descriptions and explanations of the curriculum in use at the school. The parents will also be provided the forms of academic assessment used to measure student progress, and the proficiency level students are expected to meet, as well as Interim progress reports every 5 weeks and report cards every nine weeks. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Fairlawn Elementary School will provide full opportunities for the participation of parents with Limited English proficiency and parents with disabilities through Bilingual Parent Outreach Program workshops in Spanish, parent classes, and SPED meetings with parents, as well as provide translation in the native language at school events and meetings. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\272448\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\4X5RF249\fileUploads\131801_2014-2015_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\272448\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\4X5RF249\fileUploads\131801_2014-2015_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\272448\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\4X5RF249\fileUploads\131801_2014-2015_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | The Parent Portal | 1 | 15 | Increase student achievement |
| 2 | KidCare and other health resources | 2 | 3 | Increase the involvement of parents to become active in the decisions made by the Title I served school. |
| 3 | Reading Plus | 1 | 18 | Increase the involvement of parents to become active in students' reading |
| 4 | Parent Advocacy | 2 | 3 | Increase the involvement of parents to become active in the home learning of their children. |
| 5 | Title I Annual Parent Meeting | 1 | 155 | Increase student learning gains |
| 6 | Science Fair Night | 1 | 85 | Increase involvement of parents to become active in students' reading and mathematics |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Common Core State Standards | 1 | 49 | Increase student achievement |
| 2 | ELL Strategies | 1 | 49 | Increase student achievement |
| 3 | Fiction/Non-Fiction | 1 | 49 | Increase student learning gains |
| 4 | Science/Math Labs in the Classroom | 1 | 49 | Increase student learning gains. |
| 5 | SuccessMaker | 1 | 49 | Increase student learning gains |
| 6 | Effective Science Labs | 1 | 49 | Increase student achievement |
| 7 | Gizmos | 1 | 49 | Increase student learning gains |
| 8 | Basal Wonders McGraw Hill Reading Series | 1 | 49 | Increase student achievement |
| 9 | Writing Process Skills | 1 | 49 | Increase student writing scores |
| 10 | Wonderworks Intervention Series | 1 | 49 | Increase student achievement through data driven instruction |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Percentage of students making learning gains in mathematics and reading | A structured remediation program will provide students with small group Differentiated Instruction |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |